

-CERTIFIED PERSONNEL-**Contract****CONTRACT**

The District shall enter into written contracts, either limited or continuing, for the employment of certified personnel as required by law.¹ The duties to be performed shall:

1. Commence on:
 - a. The first day required by the District Working Calendar or school calendar adopted or amended by the District and approved by the Kentucky Department of Education for the school year, as appropriate; or
 - b. The first day of employment if the school year has begun;. Contracts for certified personnel shall not exceed two hundred sixty (260) days per fiscal year.²
2. Be performed for the number of days required by the pertinent calendar;
3. Be performed no later than June 30 of the school year.

Contracts for certified personnel shall not exceed two hundred sixty (260) days per fiscal year.²

Each teacher shall be provided access to a copy of his or her employment contract upon request.⁴

TENURE STATUS

Certified staff shall gain tenure as teachers in accordance with the provisions of [KRS 161.740](#), and tenure as administrators in accordance with the provisions of [KRS 161.765](#). Continuing service contracts, issuance of four (4) limited contracts in a six (6) year period, shall remain in effect until the teacher resigns or retires.

A teacher who begins employment in a District-level administrative position in the District that has administrative level-duties responsibilities that are not limited to one (1) school in the District shall not be issued a written continuing contract. However, if a teacher had a written continuing contract prior to becoming employed in a District-level administrative position and transfers to another position in the District that is not a District-level administrative position, then the teacher shall revert to continuing service contract status. If the teacher becomes employed in another District, the teacher shall revert to continuing service contract status subject to the provisions of [KRS 161.740](#) regarding probation and the time period for transferring a continuing service contract to another school District.⁵

A teacher who had a written continuing contract prior to becoming employed in a District-level administrative position and whose contract as a District-level administrator is not renewed, shall revert to continuing service contract status and shall be assigned an appropriate position in accordance with District policies and procedures.

PERSONNEL

03.114
(CONTINUED)

Contract

REFERENCES:

- ¹[KRS 161.730](#)
- ²[KRS 161.220](#)
- ³[KRS 157.360](#)
- ⁴[KRS 158.060](#)
- ⁵[KRS 161.740](#)
- [KRS 161.765](#)
- [016 KAR 004:040](#)

RELATED POLICY:

03.121

Adopted/Amended:
Order #: