

STUDENTS

09.36 AP.21

School-Related Student Day Trip and Overnight Trip Request Forms

THIS FORM MUST BE SUBMITTED TO THE PRINCIPAL TWO (2) WEEKS PRIOR TO THE TRIP IF BOARD APPROVAL IS REQUIRED. THE BOARD MUST RECEIVE THE FORM AT LEAST TWO(2) WEEKS IN ADVANCE OF TRIP.

INFORMATION

- 1. Sponsor's Name Alexander Benoit Club or Dep. Band
- 2. Name of all chaperones Alexander Benoit
- 3. Where will the group be going? Bowling Green, WKU
- 4. Purpose of the trip. WKU Honor Band
- 5. When is it to be held? Date 1/22-1/24 Departure Time 1:00 PM
Estimated Travel Time 2-4 Hours
- 6. City Bowling Green State KY Estimated Distance (Round Trip) 200 miles
- 7. Place of overnight lodging (name, address & phone #) Holiday Inn University Plaza
Bowling Green 1021 Wilkinson Truce, Bowling Green 42107 270-742-0088
- 8. Identify students by name (Use attached sheet if necessary) Gracie Parker, Kenzie Blake,
Issac Jobe
- 9. Cost to students _____ Cost to school organization full Cost to Board _____
- 10. Describe the relevance of the trip: educational, cultural, etc./educational activities Honor Band
- 11. Other activities planned _____
- 12. How will this trip benefit your students? They will get to experience WKU and
play in a good group of 9/10th graders
- 13. Type of transportation used School vehicle
- 14. Have trip permission slips been signed and are they in the possession of trip sponsor or leader?
 Yes No If NO, indicate why: _____

[Signature]
Sponsor's Signature

01/09/26
Date

[Signature] 1/9/26
Principals Signature Date

Trip has been approved disapproved. Reason for disapproval _____

Signature of Superintendent/Designee _____ Date _____ Board Approval Date _____