

School Staffing Guidelines – Allocation Formula

The Newport Independent Schools shall assign each school the certified and classified personnel in numbers that meet at least the minimum state requirements.

Calculations are based on the end of the 6th month of the current year to project enrollment of students for the ensuing year. Allocations will be adjusted by September 15, based on actual enrollment. Allocations do not include non-resident projections.

Allocations do not include federal programs staffed at the school such as special education and Title I. Teacher staffing ratios will be rounded to the nearest whole. Projected enrollment shall be reduced by the full-time equivalency of students in self-contained classrooms. Projected enrollment shall be reduced by the full-time equivalency of students who are non-residents for the purposes of allocations.

CERTIFIED STAFFING**Newport Primary School**

Principal	One (1) per School
Assistant Principal	One (1) per School
Counselor	One (1) per School
Library Media Specialist	One (1) per school
Physical Education Educator	One (1) per School
Art Educator	One (1) per School
Music Educator	One (1) per School
Behavior Intervention Educator	One (1) per School
Regular Classroom Educators	Ratio of 24:1

Newport Intermediate School

Principal	One (1) per School
Assistant Principal	One (1) per School
Counselor	One (1) per School
Library Media Specialist	One (1) per school
Physical Education Educator	One (1) per School
Art Educator	One (1) per School
Music Educator	One (1) per School
Behavior Intervention Educator	One (1) per School
Regular Classroom Educators	3rd Grade – Ratio of 24:1
	4th Grade – Ratio of 28:1
	5th Grade – Ratio of 29:1
	6th Grade – Ratio of 29:1

School Staffing Guidelines – Allocation Formula**Newport High School**

Principal	One (1) per School
Assistant Principal	One (1) per School
Counselor	Two (2) per School
Library Media Specialist	One (1) per School
Behavior Intervention Educator	One (1) per School
Physical Education/Health Educator	One (1) per School
Art Educator	One (1) per School
Music Educator	One (1) per School
Regular Classroom Educators	7th – 12th Grade – Ratio of 31:1*

***In accordance with KRS 157.360(4)(b), the projected enrollment for A1 7th to 12th grades divided by the total allocated certified positions, excluding Principal and Library Media Specialist, shall not exceed 150 pupil hours per day. Additional certified supplemental staff are allocated to lower the overall teacher to student ratio to meet statutory compliance.**

CLASSIFIED STAFFING**Newport Primary School**

Secretary/Attendance Clerk	One (1) per School
School Technology Coordinator	One (1) per School
Bookkeeper	One half (0.5) per School
Kindergarten Instructional Assistant	Ratio of 24:1
Custodian	Four (4) per School

Newport Intermediate School

Secretary/Attendance Clerk	One (1) per School
School Technology Coordinator	One (1) per School
Bookkeeper	One half (0.5) per School
Custodian	Four (4) per School

Newport High School

Secretary	One (1) per School
Attendance Clerk	One (1) per School
School Technology Coordinator	One (1) per School
Bookkeeper	One (1) per School
Custodian	Six (6) per School