

WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM

ITEM #: VII H DATE: January 26, 2026

TOPIC/TITLE: Approve Declaration of Surplus Property

PRESENTER: Dr. Lori Jones

ORIGIN:

- TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ACTION REQUESTED AT THIS MEETING
- ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ACTION REQUESTED AT FUTURE MEETING: (DATE)
- BOARD REVIEW REQUIRED BY
  - STATE OR FEDERAL LAW OR REGULATION
  - BOARD OF EDUCATION POLICY
  - OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- PREVIOUS REVIEW OR ACTION
  - DATE:
  - ACTION:

BACKGROUND INFORMATION:

As per Board Policy, the Board of Education must approve items/property to be declared as surplus property.

SUMMARY OF MAJOR ELEMENTS:

Board approval is requested to declare the following attached items as surplus property: Simmons- Out of date books, old or unneeded furniture.

IMPACT ON RESOURCES:

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION:  Recommended  Not Recommended

*Lori Jones*

# REQUEST FORM

EMPLOYEE OR PERSON MAKING REQUEST: **Crystal Summers**

ORGANIZATION, IF ANY, THAT YOU REPRESENT: **Simmons Elementary**

NATURE OF REQUEST: **30 colored chairs, 12 desks, and 6 tables**

IS THIS REQUEST IN COMPLIANCE WITH ALL DISTRICT POLICIES?: **Yes**

WILL THIS REQUEST REQUIRE ANY EXPENDITURE OF DISTRICT FUNDS?: **No**

ADMINISTRATOR RECEIVING REQUEST: **Joe Albert**

IF THIS REQUEST IS ORIGINATING FROM A PARTICULAR SCHOOL OR IS REQUESTING THE USE OF A PARTICULAR SCHOOL, THE BUILDING PRINCIPAL MUST RECOMMEND HIS APPROVAL BY SIGNING BELOW.

12/10/25

DATE

  
BUILDING PRINCIPAL'S SIGNATURE

THE PERSON MAKING THIS REQUEST CAN BE CONTACTED AT THE ADDRESS OR TELEPHONE NUMBER LISTED BELOW.

Crystal Summers

859-879-4670

830 Tyrone Pike

TELEPHONE

ADDRESS

12-10-25

DATE

Crystal Summers  
SIGNATURE OF PERSON MAKING REQUEST