

**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #: VII H DATE:** January 26, 2026

**TOPIC/TITLE:** Approve Declaration of Surplus Property

**PRESENTER:** Dr. Lori Jones

**ORIGIN:**

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☐ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☐ BOARD OF EDUCATION POLICY
- ☐ OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

**BACKGROUND INFORMATION:**

As per Board Policy, the Board of Education must approve items/property to be declared as surplus property.

**SUMMARY OF MAJOR ELEMENTS:**

Board approval is requested to delcare the following attached items as surplus property: Simmons- Out of date books, old or unneeded furniture.

**IMPACT ON RESOURCES:**

**TIMETABLE FOR FURTHER REVIEW OR ACTION:**

**SUPERINTENDENT'S RECOMMENDATION:** ☒ Recommended ☐ Not Recommended

*Yeni Jones*

# REQUEST FORM

EMPLOYEE OR PERSON MAKING REQUEST: **Crystal Summers**

ORGANIZATION, IF ANY, THAT YOU REPRESENT: **Simmons Elementary**

NATURE OF REQUEST: **30 colored chairs, 12 desks, and 6 tables**

IS THIS REQUEST IN COMPLIANCE WITH ALL DISTRICT POLICIES?: **Yes**

WILL THIS REQUEST REQUIRE ANY EXPENDITURE OF DISTRICT FUNDS?: **No**

ADMINISTRATOR RECEIVING REQUEST: **Joe Albert**

IF THIS REQUEST IS ORIGINATING FROM A PARTICULAR SCHOOL OR IS REQUESTING THE USE OF A PARTICULAR SCHOOL, THE BUILDING PRINCIPAL MUST RECOMMEND HIS APPROVAL BY SIGNING BELOW.

12/10/25

DATE

  
BUILDING PRINCIPAL'S SIGNATURE

THE PERSON MAKING THIS REQUEST CAN BE CONTACTED AT THE ADDRESS OR TELEPHONE NUMBER LISTED BELOW.

Crystal Summers

859-879-4670

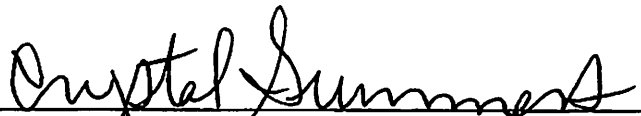
TELEPHONE

830 Tyrone Pike

ADDRESS

12-10-25

DATE

  
SIGNATURE OF PERSON MAKING REQUEST