

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: VII C DATE: January 26, 2026

TOPIC/TITLE: Approve Travel Requests

PRESENTER: Administrators

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☒ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☐ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

As per Board Policy, the attached travel requests must be approved by the Board.

SUMMARY OF MAJOR ELEMENTS:

Attached: Ron Clark Academy, Southside Teachers (Atlanta, GA; 3/18/26-3/20/26); Smoky Mt. Cup, 24 WCHS Girls Soccer players and 5 Adults (Gatlinburg, TN; 8/28/26-8/30/26); Performance at Carnegie Hall, 48 WCHS Choir Students and 20 Adults (New Your City; 3/21/26-3/24/26); HOSA State Leadership Conference, 50 WCHS Students and 3 Adults (Louisville, KY; 3/19/26-3/21/26).

IMPACT ON RESOURCES: Please see attached documentation

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended



**WOODFORD COUNTY SCHOOLS- STAFF
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Jeremy Sivils, Baylee Turner, Brittany Leveque, Franca Tolliver
DATES OF TRIP:	March 18-March 20
TRIP TO:	Ron Clark Academy- Atlanta, GA.
METHOD OF TRANSPORTATION:	Car
ACCOMMODATIONS:	Fairfield Inn & Suites East Point, GA
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	RCA EXPO is a 2-day immersive learning experience where teachers will observe classes and participate in dynamic workshops that will teach them how to ignite a passion for learning, provide meaningful support, encourage academic excellence, foster authentic relationships, and ensure a climate and culture where all students and staff thrive. Day(s) will be a mixture of classroom observations, workshops, and opportunities to engage directly with RCA staff
CONFERENCE AGENDA: SEE ATTACHMENT	DAY 1. 8:15-8:30am Educator Check-in 8:30-9:00am Welcome 9:00-12:00pm Classroom Observations & Workshops 12:00-1:30pm Lunch (provided) 1:30-2:30pm Workshops 2:30-3:00pm Q&A 3:00-4:00pm Slide Certification DAY 2. 8:15-9:00am Keynote 9:00-12:00pm Classroom Observations & Workshops 12:00-1:30pm Lunch (provided) 1:30-2:30pm School Tour 2:30-3:00pm. Wrap-Up 3:00-4:00pm House Cheers & Closing Ceremony
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	Southside Elementary/Classroom Teachers

TOTAL ESTIMATED COST:	\$6000
COST INCLUDES:	Registration, lodging, food, mileage
FUNDING SOURCE:	Title 1 -310L
FUND MANAGER RECOMMENDATION:	<input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
SUPERINTENDENT RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended

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**WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Brandon Cummons WCHS Girls Soccer
DATES OF TRIP:	08/28/2026-08/30/2026
TRIP TO:	Gatlinburg, TN
METHOD OF TRANSPORTATION:	charter bus or shuttle vans - we haven't decided the final option, depending on who is approved to drive the shuttle van/mini bus
ACCOMMODATIONS:	We will secure a hotel in Gatlinburg/Pigeon Forge for the team, coaches, and chaperones.
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	Girls soccer would like to compete in the second weekend of the Smoky Mt. Cup in Gatlinburg, TN. This is an event that many KY girls soccer teams travel to each year and compete against high school teams from Tennessee.
CONFERENCE AGENDA: SEE ATTACHMENT	https://docs.google.com/document/d/14nwX5D1fG64N8BKYoFH5AmbAV62TSi77LbBtrbqWKRI/edit?usp=sharing
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	Students- 24 Adults- 4-5
TOTAL ESTIMATED COST:	\$12,000
COST INCLUDES:	charter bus or sprinter vans (2) lunch and dinner friday, lunch and dinner saturday, lunch on sunday. (we will need to find a hotel that has breakfast included, if not the cost could increase). hotel - 8-10 rooms at \$200 a night.
FUNDING SOURCE:	84102508959259

FUND MANAGER RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Jessica Greathouse</i>
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Amanda Best</i> <i>Ryan Asher</i>
SUPERINTENDENT RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Gai Jones</i>

Friday August 28th:

Morning/Afternoon - depart school (depending on friday game time)

Eat Lunch on the road/drive

Arrive in Gatlinburg TN in Afternoon

3 pm - 8:30 pm (tentative first game times) at Rocky Top Sports World

Check into hotel after game if we play at 3 pm or before game if we play at 6:40 pm or 8:30 pm

Team Dinner

Saturday August 29th:

Breakfast at the hotel

Team walk through/stretch

Head to the fields

Play our second game

Team lunch

Team bonding activity - mt. roller coaster or something similar/fun

Team Dinner

Sunday August 30th:

Breakfast at the hotel

If we play early, get a late checkout from the hotel and check out after the game

Game times could be 9 am - 12:40 pm

Play third game

Eat Lunch on the road

Arrive back at the school mid-late afternoon on Sunday the 30th

**WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Taylor Strickland WCHS Choirs
DATES OF TRIP:	03/21/2026-03/24/2026
TRIP TO:	Westin New York Times Square
METHOD OF TRANSPORTATION:	Bus to Airport, Fly Out of Louisville, Bus in NYC
ACCOMMODATIONS:	N/A
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	Performance at Carnegie Hall
CONFERENCE AGENDA: SEE ATTACHMENT	<<submission_data_agendaLink>>
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	Students- 48 Adults- 20
TOTAL ESTIMATED COST:	\$127,500.00
COST INCLUDES:	Flight, Hotel, Meals, All Expenses, Tickets
FUNDING SOURCE:	CHOIR DAF
FUND MANAGER RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Jessica Greathouse</i>
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Amanda Best</i>

	<i>Ryan Asher</i>
SUPERINTENDENT RECOMMENDATION:	<input checked="checked" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Gari Jones</i>

OCTAVO SERIES

CARNEGIE HALL

Experience our popular **Octavo Series** for qualified choirs. Singers will collaborate on a distinctive variety of six shorter works alongside a renowned guest conductor and the exceptional professionals who provide obligato instrumentation and collaborative piano. Festival repertoire, to be prepared before arrival, will be chosen by guest conductors and the expert musicians of **Manhattan Concert Productions**. The Octavo Series is ideal for choirs that prefer shorter works and want the excitement of dynamic performance in an iconic concert hall.



PACKAGE OPTIONS:

CLASSIC

rehearsals, concert, reception, hotel, entertainment

EVENT

rehearsals, concert, reception

INCLUSIONS

Classic Package

Event Package

VENUE



EXPERIENCE



PREPARATION



POST-CONCERT



CONCERT STAFF



OPERATIONS STAFF



FORWARD MOTION



LODGING



MTA TRANSIT PASS



ENTERTAINMENT



FLIGHT ASSISTANCE



VENUE

Sound check and performance at New York City's legendary Carnegie Hall.

EXPERIENCE

Festival chorus performance alongside the New York City Chamber Orchestra, attend other portions of evening concert, ensemble listing on official concert poster, professional photos available.

PREPARATION

Festival chorus development, preparation monitoring by MCP staff, mp3 part learning tracks, rehearsal space, professional collaborative pianist.

POST-CONCERT

Archival recording of your performance, certificate of participation for each performer, MCP lanyard for identification and souvenir, framed mini-poster for ensemble, buffet reception.

CONCERT STAFF

Professional production team, concert advertising and audience development, concert and venue management, stage crew, house management and ushers, box office, marquee poster, concert Playbill.

OPERATIONS STAFF

Designated associate for personal attention regarding your package, flight assistance available through travel coordinator.

FORWARD MOTION

Access to MCP's online learning platform, *Forward Motion*, with 40+ video courses and over 100 hours of professional development.

LODGING

3-nights at The Westin New York at Times Square or similar, with additional nights upon request, based on availability.

MTA TRANSIT PASS

For use on subways and buses, two one-way rides, with upgrade to eight rides available.

ENTERTAINMENT

Group tickets to Broadway show and Top of the Rock Observation Deck.

FLIGHT ASSISTANCE

Optional flight coordination and airport transportation with this additional cost included on MCP invoice.



PRICING

Classic Package: One complimentary package earned for every 25 participants.

Event Package: One complimentary package earned after 25 performers.

CLASSIC PACKAGE

PERFORMERS	Quad	\$1,369	NON-PERFORMERS	Quad	\$919
	Triple	\$1,444		Triple	\$994
	Double	\$1,594		Double	\$1,144
	Single	\$2,044		Single	\$1,594

EVENT PACKAGE

PERFORMERS	\$969	NON-PERFORMERS*	\$169
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*Non-performer price includes a premium ticket to the concert, access to rehearsals, and the post-concert reception

ITINERARY

DAY 1

WELCOME TO THE BIG APPLE!

- Arrive in vibrant New York City and check in to your hotel.
- Afternoon: Explore NYC's iconic sights at your leisure.
- Evening: Wrap up the day with your first rehearsal.

DAY 2

DISCOVER AND PERFORM

- Morning: Kick off with an energizing rehearsal.
- Afternoon: Experience the magic of Broadway with a must-see show!
- Evening: Explore NYC's iconic sights at your leisure.

DAY 3

MORE ADVENTURES AWAIT

- Morning: Final touches with a brush-up rehearsal.
- Afternoon: Last chance to tour the city.
- Evening: Sound check at legendary Carnegie Hall, shine on stage during your concert performance, followed by a celebratory post-concert buffet reception.

DAY 4

FAREWELL NYC

- Depart from New York City, taking home memories that will last a lifetime!



**manhattan
concert
productions**



**WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Jessica Knight HOSA
DATES OF TRIP:	03/19/2026-03/21/2026
TRIP TO:	Crowne Plaza Louisville Airport Expo Ctr (Leave WCHS at 5pm, arrive at 6pm at Crowne Plaza) (Bus can then leave and arrive back at bus garage at 7pm) WCHS Bus pick up at Crowne Plaza Saturday at 1pm Return to WCHS at 2pm
METHOD OF TRANSPORTATION:	Bus
ACCOMMODATIONS:	Crowne Plaza Louisville Airport Expo Ctr
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	<p>We are counting down to our largest event of the HOSA year, our State Leadership Conference 2026. This year's SLC theme is Champions of Change. As HOSA enters a new year of leadership opportunities and new potential, we want to encourage members to go beyond what they and everyone else thinks is possible! HOSA-Future Health Professionals! It's time for a new wave. This next year of HOSA leaders will change the game with innovations in education and in the health industry.</p> <p>HOSA's State Leadership Conference is the highlight of the year for every HOSA member</p> <p>The annual business of the KY State student organization of HOSA by the voting</p>

	<p>delegates</p> <p>Competitive events focused on leadership, professional and technical skills</p> <p>Educational Seminars, Workshops & Exhibits presented by professional partners that provide Information about current health care issues, career and college fair</p> <p>An opportunity to meet students and people from across the state with similar career goals</p> <p>Exciting general sessions providing recognition and opportunity for all HOSA members!</p> <p>The enclosed agenda is tentative at this time. Confirmed details will be shared closer</p> <p>To the event. A majority of the conference events will be held at the Crowne Plaza, but a few will be off campus at UofL and Spalding University and students will be transported to and from the events via buses. Please sign transportation waivers attached.</p> <p>WCHS HOSA will be recognized for our participation in 3 blood drives this year, and also for our help with the KY State Service Project, Ronald McDonald House Charities by raising money and collecting pop tabs.</p>
CONFERENCE AGENDA: SEE ATTACHMENT	https://docs.google.com/document/d/1xQ8QO7EEI9Fs12AQ672ESM62g8e1gz4bWne3J1ykTss/edit?usp=sharing
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	<p>Students- 50</p> <p>Adults- 3</p>
TOTAL ESTIMATED COST:	\$12,000
COST INCLUDES:	Total: \$12,000 = \$1500 Transportation, \$4000 Registration (53 x \$75), Hotel 15 rooms for 2 nights \$4500, \$1000 for food, Sub x3 \$1000
FUNDING SOURCE:	CTE Grant Funding

FUND MANAGER RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Jessica Greathouse</i>
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Amanda Best</i> <i>Ryan Asher</i>
SUPERINTENDENT RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Yoni Jones</i>



KENTUCKY

2026 HOSA STATE LEADERSHIP CONFERENCE REGISTRATION PACKET

MARCH 19th- 21st, 2026

CROWNE PLAZA - LOUISVILLE AIRPORT

KENTUCKY HOSA - STATE LEADERSHIP CONFERENCE

- What:** Annual KY HOSA State Leadership Conference (SLC)
- When:** March 19th-21st, 2026
- Where:** Crowne Plaza Louisville Airport Expo Ctr
830 Phillips Lane, Louisville, Kentucky 40209
1-502-367-2251
- Who:** WCHS HOSA Members will participate in activities with HOSA members from around KY. Two WCHS teachers will accompany.

Conference Details

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HOSA's State Leadership Conference is the highlight of the year for every HOSA member

- The annual business of the KY State student organization of HOSA by the voting delegates
- Competitive events focused on leadership, professional and technical skills
- Educational Seminars, Workshops & Exhibits presented by professional partners that provide Information about current health care issues, career and college fair
- An opportunity to meet students and people from across the state with similar career goals
- Exciting general sessions providing recognition and opportunity for all HOSA members!

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SLC Due Dates

November 20th		Interest Form submitted	
December 12th, 2025		SLC Packets due to Mrs. Knight	
January 27th- Feb, 7th 2025		Online State Testing at WCHS	
Feb 7th, 2025		Scholarship Applications Due Competitive Events Uploads Due in CMS	
March 9th, 2025		Scheduling Conflicts emailed	
March 20th, 2025	8:30 - 3:30	Regular School day at WCHS	
	4:00pm	Evening Meal on your own	
	4:30pm	Load Bus at WCHS Bus Circle	HOSA Casual
	5:30pm	Arrive at Crowne Plaza	
	6:30pm	Opening Session - "Power Surge"	
	7:30pm	Silent Disco , Game Rooms , State Officer Campaigns, Talent Show	
	10:30pm	Snack	
	11:00 pm	Lights Out - Curfew	
Friday March 21st	6:30 am	Breakfast	
	7:00 am	Competitions Start	HOSA Casual (**)
	8:00-3 pm	Symposiums, Tours, Voting Delegates, College and Career Fair	
	12:00 pm	Lunch	
	4:00pm	Photo Booth	
	5:00pm	Dinner	
	7:30 pm	Recognition Awards Session (Nat Geo)	HOSA Official
	9:30	Talent Show, Bingo, Karaoke, Games (Bowling?)	
	11:00pm	Lights Out	
Saturday March 22nd	8:00 am	Breakfast	
	9:00 am - 12:30	Awards Banquets and Symposiums	
	12:30	Lunch	
	1:00 pm	Depart for WCHS	
	2:00 pm	Parent Pick Up at WCHS	

Dress Code Checklist

- ☐ Black Blazer
- ☐ Black pants (or knee length skirt) (match blazer)
- ☐ White button up collared shirt (Short or long sleeved)
- ☐ Black closed toe shoes - appropriate for walking a lot (No high heels)
- ☐ HOSA Maroon Polo (Optional) (\$25)
- ☐ WCHS HOSA T-shirt 2025-26
- ☐ Khaki pants
- ☐ Nice tennis shoes that will look nice with Khakis

- No Jeans - Students cannot wear jeans or sweatpants at the event, so don't pack them.
- No open toed shoes
- No PJs in the halls
- No Swimsuits

☐ **Photocopy of your Driver's License or Permit or Photo ID. Front and Back on one side of paper.**

- See Mrs. Knight about proper ID if you don't have one. TY!

☐ **Photocopy of your Current Health Insurance Card - Front and Back on one side of paper.**

☐ **Medical Release Signed**

☐ **Code of Conduct Signed**

☐ **Acknowledgement of Cheating Form Signed**

☐ **Permission to Transport form Signed**

☐ **WCHS Field Trip Form Signed**

SEE YOU SOON!
SEE YOU SOON!

