☐ Please FAX

ANCHORAGE INDEPENDENT SCHOOL DISTRICT
PURCHASE ORDER

PLEASE CHECK ONE:

☐ Board-Approved Bid/Contract Purchase(KPC, OVEC, etc.)
☐ Lower Price (3 bid prices attached)
☐ Single Source/Proprietary Item
☐ Competitively-Negotiated Professional Service

P.O. NUMBER 63433

DATE: 9/10/25
ACCOUNT: 0003611-0450-8025
VENDOR: ~~20056~~ 1930

PURCHASE ORDER NUMBERS MUST APPEAR ON ALL PACKAGES, PACKING SLIPS, CORRESPONDENCE AND INVOICES

Vendor's Name: ORI - Office Resources Inc.
Address:
Phone: Fax:

Line	Quantity	Item Description	Unit Cost	Total Cost
1.		Quote 152705- Storage Cabinet + Labor		1,090.72
2.		Auditorium Renovation - Phase II		
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
			Total	1,090.72

Requested: [signature] Date: 9/10/25

Approved: [signature] Date: 9/10/25
Finance Officer

Approved: [signature] Date: 9/12/25
If over $500.00 - Superintendent

If contract is required for purchase, submit contract to Finance Officer for approval before purchase.

BILL / SHIP TO:

Anchorage Independent School District
ATTN: Accounts Payable
11400 Ridge Road
Anchorage, Kentucky 40223

Tax ID #: 61-6000999
Tax Exempt #: C-279
Phone Number: 502-245-8927
Fax Number: 502-245-8927

PLEASE ATTACH INVOICES AND PACKING SLIPS

After Approved: WHITE/district, YELLOW/file, PINK/requesting staff

1930 ORI ACQUISITION INC Warrant 110625 Check 37309 11/07/2025

Inv Date	Invoice	Description	Amount	PO Num	Voucher
11/06/2025	150487	AUDITORIUM RENOVATION - PHASE II	$1,090.72	63433	
		TOTAL	$1,090.72		

Anchorage Independent School District
11400 Ridge Rd
Anchorage, KY 40223
(502)245-8927

Stock Yards Bank and Trust
Anchorage, KY 40223

Check No. 37309

21-217/830
01

VOID AFTER 90 DAYS

VENDOR	DATE	AMOUNT
1930	11/07/2025	$1,090.72

Pay ONE THOUSAND NINETY DOLLARS AND SEVENTY TWO CENTS

DUPLICATE

TO THE ORDER OF
ORI ACQUISITION INC
12600 PLANTSIDE DRIVE
LOUISVILLE, KY 40299

⑈37309⑈ ⑆083002177⑆ 3032590⑈

ORI OFFICE RESOURCES INC.

12600 Plantside Dr.
Louisville, KY 40299
(502) 589-8400
(800) 962-2442
(502) 589-8408 Fax

www.oriusa.com

Quotation 152705

Quote Date 09/09/25
Customer ANC001
Terms NET 30 DAYS
Account Representative John Link

Quote To

Roxane Grayson
Anchorage School District
11400 Ridge Road
Louisville KY 40223

roxane.grayson@anchorage.kyschools.us

Ship To

Roxane Grayson
Anchorage School District
11400 Ridge Road
Louisville KY 40223

roxane.grayson@anchorage.kyschools.us

Tax C-279

Thank you for this opportunity.

Due to the international tariff situation, many of our manufacturing partners are experiencing import tariffs which we must pass along to customers.
These tariff charges will be listed at the bottom of your attached quote.
Orders with extended lead times could incur tariffs at the time of order/shipment.
If ORI incurs manufacturer tariffs after an order is placed but prior to shipment, ORI reserves the right to include this charge in your final invoice. This could extend lead-times.
We will do our best to communicate this evolving tariff situation.

ORI will invoice at the time of delivery, according to our Terms and Conditions. A deposit is required upon order placement due to the deposit requests from our manufacturers.
Delays in shipment will not extend invoicing and expectation of payment for those items successfully delivered (we may need to send partial invoices).
We are proactively bringing this to your attention to keep you informed and to help you make business decisions to adjust your orders or projects as needed.

	Description	Quantity	Unit Price	Extended Price
1	**OS152** - Storage cabinet, 36"W x 24"D x 36"H **Select Laminate Finish:** **JV:** LAM: Java **OSPULLHL:** Crescent Pull **SI:** Silver COE DISTRI	2	407.86	815.72
2	**LABOR** - Labor guestimate to deliver and install. Normal business hours. No exisiting to move. No stairs involved. ACTION SYS	1	275.00	275.00

Quotation Totals

Sub Total	1,090.72

ACCEPTANCE SUBJECT TO TERMS AND CONDITIONS

ORI OFFICE RESOURCES INC.

12600 Plantside Dr.
Louisville, KY 40299
(502) 589-8400
(800) 962-2442
(502) 589-8408 Fax

www.oriusa.com

ORI STANDARD TERMS & CONDITIONS OF SALE

PAYMENT TERMS
Subject to Credit Department approval of the customer's credit application, terms of payment of all ORI, Inc. invoices are due, net 30 days from the date of delivery or installation. A service charge of 1.5% per month will be assessed on past due invoices. Should delivery of furniture to client not be possible, through no fault of ORI, Inc., when furniture is received from Manufacturer (s) at ORI, Inc.'s distribution center, client will be invoiced for the full amount at time of attempted delivery. Payment of 95% of the full invoice will be deemed acceptable until delivery or installation is completed.

Storage and handling charges for said merchandise will be waived for the first 30 days. After 30 days product stored by ORI, Inc. will be billed at a rate of 2% of the Selling Price per month for each full or partial month thereafter.

CREDIT CARDS
ORI accepts all major credit cards for payment although credit card transactions are limited to $10,000.00.

INVOICING
Invoices to the Buyer will be generated at the time of delivery or expected delivery.

DEPOSITS
All orders are subject to a 50% deposit with the order.

TAX
Sales tax will be included on the invoice unless the Buyer provides ORI, Inc. with a sales tax exemption certificate.

CUSTOMER ORDERS
ORI, Inc. will process customer orders upon the receipt of an executed copy of these Terms and Conditions, a signed order by Buyer or valid purchase order, and completion of any Credit Department requirements for deposit or payment. Except for credit and payment terms, these Terms and Conditions will continue to apply to all subsequent orders, unless otherwise agreed in writing. Credit and/or payment terms may be modified by ORI, Inc. from time to time as necessary. Changes, if any, in credit and/or payment terms will be communicated to the customer in writing prior to the placement of any new orders to which the terms would apply.

CHANGES + CANCELLATIONS
Upon acceptance, orders can not be changed or cancelled without the written consent of ORI, Inc. The costs of approved changes and/or cancellations are the responsibility of the Buyer.

DELIVERY + INSTALLATION
ORI, Inc. is responsible for delivery and installation during normal working hours 8:00 AM to 5:00 PM, Monday through Friday, unless otherwise noted on the purchase agreement. Except as mentioned above, the Buyer is responsible for overtime premium for work performed outside normal hours. Buyer is also responsible for required prevailing wage or union labor and related benefits in excess of ORI, Inc.'s normal rates. It is the responsibility of Buyer to be present at time of installation/delivery, to acknowledge receipt and condition of furniture. The responsibility for the security and safeguarding of the delivered product shall pass to the Buyer at this time. Buyer's failure to sign for receipt may result in a redelivery or an additional trip by ORI, Inc., at additional cost to Buyer.

CONDITION OF JOB SITE
The job site must be clean and free of all construction debris prior to installation, with sufficient electric current, heat, elevator service and a secure staging area available during the course of the installation. Failure to provide a job site in proper condition may result in installation delays and/or additional charges, at Seller's sole discretion.

PARTIAL DELIVERIES
Can be made at the request of the buyer for an additional charge. Unplanned partial deliveries may result in a premium, overtime charge.

WARRANTIES, MAINTENANCE & REPAIR
If the Buyer is dissatisfied at the time of installation/delivery, it should be noted on the Delivery Ticket/Punch List. Damaged merchandise will be repaired to the satisfaction of the Buyer, or will be replaced. Buyer may delay payment of up to 5% of the invoice, without penalty, until all items are corrected to Buyer's satisfaction. However, it is expressly understood that the remaining 95% of the invoice are due and payable, under the credit terms extended by seller, regardless of the presence or extent of items to be corrected. ORI, Inc. will provide the necessary service at no charge to correct defects which are caused by Seller or covered by the manufacturer's warranty (the terms of which vary by manufacturer). Non-warranty repairs and maintenance will be performed at our standard charges. Buyer will be notified in advance if there will be a charge for the service.

INSURANCE
ORI, Inc. provides liability and worker's compensation insurance and is responsible for property damage caused by ORI, Inc. employees. Certificates of Insurance will be delivered upon request. Fire, tornado, flood and other insurance are the responsibility of Buyer once product has been delivered to the site.

SIGNATURE ____________________ COMPANY ____________________ DATE ____________________

PRINT NAME ____________________ PRINT TITLE ____________________

ACCEPTANCE SUBJECT TO TERMS AND CONDITIONS

ORI OFFICE RESOURCES INC.

Remit to
Office Resources Inc.
P.O. Box 43339
Louisville, KY 40253
www.oriusa.com

(502) 589-8400
(502) 589-8402
(800) 962-2442
FED. ID. #20-1623069

Invoice

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Invoice	Invoice Date	Customer Order	Sales Order	Ship Date	Account Representative
150487	10/27/25	63433	96376	10/06/25	John Link

Sold To
Roxane Grayson
Anchorage School District
11400 Ridge Road
Louisville KY 40223

Ship To
Prindle Hinton
Anchorage School District
11400 Ridge Road
Louisville KY 40223

Phone +1 (502) 245-8927 x3103

roxane.grayson@anchorage.kyschools.us
prindle.hinton@anchorage.kyschools.us

Due Date 11/26/25
Terms NET 30 DAYS ANC001
Quote 152705

Tax C-279

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
		Invoice Messages This Invoice Will Be Sent Via Email		
1	2.00	OS152 COE DISTRI Storage cabinet, 36"W x 24"D x 36"H Select Laminate Finish JV LAM: Java OSPULLHL Crescent Pull SI Silver	407.86	815.72
2	1.00	LABOR ACTION SYS Labor guestimate to deliver and install. Normal business hours. No exisiting to move. No stairs involved.	275.00	275.00

Invoice Totals

Sub Total	**1,090.72**
Tax Exempt - Kentucky	**0.00**
Please Pay This Amount	**1,090.72**

End of Invoice

For billing inquiries email billing@oriusa.com