

## AFFILIATION AGREEMENT

South Oldham Fire Department, Inc. (hereinafter SOFD), Oldham County Fire Instructors Association (hereinafter OCFIA), and Oldham County Schools (hereinafter OCS) enter into the following Affiliation Agreement for the 2025/2026 school year on this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_\_\_.

SOFD initiated discussion with OCS to implement a pilot program for Fire Science in the school system during the 2025/2026 school year. Said program is intended to benefit students through future opportunities in fire-related careers and to benefit Local Fire Departments as a pipeline to prepare and provide future firefighters. At the conclusion of the current school year, the parties will evaluate the program and decide the future of the program. If all parties agree that the pilot program is mutually beneficial, a subsequent agreement will be executed.

The program consists of in person classroom instruction on an OCS campus, as well as fire-related active training at local fire training facilities. In addition, participants are strongly encouraged to participate in the Junior Firefighter Programs offered through local Oldham County fire departments. The following terms are currently in place and shall remain in place for the remainder of the school year.

OCS shall provide and be responsible for the following:

1. OCS provides adequate space to host classes and training that does not require a specialized location for said program. Classes currently take place at The Arvin Center; however, such space can be provided at any designated OCS facility.
2. OCS provide students with transportation to said campus facility as well as any off-site specialized training facility designated by OCFIA.
3. OCS pays the sum of \$15,000 to SOFD as reimbursement for the time spent by the volunteer firefighter for providing instruction for this program. This payment shall be made in equal disbursements of \$7,500 each in December of 2025 and in May of 2026.
4. OCS provides classroom management training, on-site support, and academic support for the program instructor.
5. OCS provides the program instructor with comprehensive training on the Family Educational Rights and Privacy Act (hereinafter FERPA) specifically concerning the handling of educational records of students enrolled in the program. OCS will oversee the program instructor's compliance with same.
6. OCS provides the program instructor and students with all necessary instruction materials and academic resources, including textbooks, as approved by OCFIA.

7. OCS provides insurance coverage for its students in accordance with all federal, state, and local laws.
8. OCS provides insurance coverage for all program instructors for activities and events connected to this fire-related career course that occur during regular school hours and/or at any school sanctioned event, whether on or off campus. This includes but is not limited to injuries to the instructor by staff or students, events that occur on OCS premises, such as a tornado, and injuries that may occur during transportation from campus to a training location.

SOFD shall provide and be responsible for the following:

1. SOFD in conjunction with OFCIA has provided OCS with a program instructor who teaches one session per week (2 school periods, 11:00 a.m. through 12:45 p.m.). Additional sessions may be taught in future school years.
2. Said program instructor is a volunteer firefighter for SOFD and shall remain responsive to the chain of command of SOFD.
3. Any program instructor provided by OCFIA, SOFD, or any other fire-related entity, is not an employee of OCS and does not receive any benefits from OCS.
4. SOFD is responsible for paying any compensation said program instructor may receive for the 2025/2026 school year. SOFD will reimburse said program instructor for time expended preparing, teaching, and training students in the program in the same manner as every other volunteer firefighter from SOFD who perform volunteer duties.
5. SOFD and surrounding departments provide required fire equipment, safety gear, and any materials necessary to offer students hands-on activities and training.
6. SOFD provides the program instructor and students with safety training for all hands-on activities.
7. SOFD and/or OCFIA provides insurance coverage for all program instructors for activities and events connected to this fire-related career course that do not occur during regular school hours or at any event that is not school sanctioned.
8. SOFD provides workers' compensation insurance for program instructors as volunteer firefighters through the Kentucky Fire Commission. OCS shall not be responsible for providing workers' compensation insurance for the program instructor.

OCFIA shall provide and be responsible for the following:

1. OCFIA provides a facility for participants to engage in active training appropriate for the program.

2. OCFIA shall provide OCS with a program instructor from a local fire department who is qualified to provide instruction and training to students with regard to the approved curriculum. For the 2025/2026 school year, said program instructor is from SOFD; however, in future years, program instructors may be associated with other local departments.
3. OCFIA and SOFD shall provide the program instructor with the curriculum for said program and all required academic and fire instruction content. OCFIA will ensure that said instruction is consistent with industry standards.

**COMPLIANCE:**

1. All parties agree to comply with FERPA when handling the educational records of students enrolled in the program. Employees and agents of each party may require access to the educational records of another party to discharge their duties and obligations. Except as necessary to satisfy their obligations under this agreement, the parties shall not authorize any further disclosure of students' educational records to any other person or entity without first having received permission from the non-disclosing parties and prior written notice that the proposed disclosure complies with FERPA. Any such permitted disclosure shall be expressly conditioned on no further disclosure.
2. All parties agree to comply with and abide by all federal, state, and local laws, regulations, and policies of all applicable regulatory or governmental entities and agencies.
3. All parties agree to comply with all requirements of any applicable accreditation body which governs said party. No party shall interfere with another party's compliance.
4. All parties shall maintain written records of all transactions with other parties in a confidential manner. All parties shall promptly notify the other parties of any request to access or audit such information by any regulatory agency or other such entity or person.

**NON-DISCRIMINATION:** The parties shall not discriminate against any individual in the performance of the obligations under this agreement on the basis of race, color, religion, national origin, ancestry, sex, age, handicap, disability, sexual orientation, or gender identity.

HAVE SEEN AND AGREED TO:

\_\_\_\_\_  
SOUTH OLDHAM FIRE DEPARTMENT, INC.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
OLDHAM COUNTY FIRE INSTRUCTORS  
ASSOCIATION

\_\_\_\_\_  
DATE

\_\_\_\_\_  
OLDHAM COUNTY SCHOOLS

\_\_\_\_\_  
DATE