

JESSE BACON, SUPERINTENDENT

ADRIENNE USHER, ASSISTANT SUPERINTENDENT

BRANDY HOWARD, CHIEF ACADEMIC OFFICER

TROY WOOD, CHIEF OPERATIONS OFFICER

To: Dr. Jesse Bacon, Superintendent & Dr. Matthew Mooney, BOE Chairperson

From: Megan Hatter, Director of Grant Management & Community/Family Programs

Date: January 9, 2026

Re: Approval of FRYSC Assurance Certification for CHFS' Contract July 2026-June 2028

Please review and give signature to the attached District Assurance Certification form which acknowledges the binding agreement with the Cabinet for Health and Family Services' contract for the thirteen Family Resources and Youth Services Centers in BCPS during the 2026-2027 and 2027-2028 school years.

By March 1, 2026 each Family Resource and Youth Services Center will submit Continuation Program Plans FY27 and FY28 mandated by legislation (KRS156.496) and in accordance with the following Core Components:

FRCs- Elementary Schools:

- Assistance with after-school care for ages 4 to 12;
- Health and education services for assistance with full-time child care for 2- and 3-year-olds, new and expectant mothers;
- Education to enhance parenting skills and education for preschool parents and their children;
- Support and training for day-care providers;
- Health service and referrals to health agencies.

YSCs- Middle and High Schools:

- Health service and referrals to community health and social agencies;
- Substance abuse services or referrals;
- Family crisis and mental health services or referrals;
- Employment counseling, training, and placement for young people;
- Summer and part-time job development for youths;(high school only).

Your signature is required on the third page of the District Assurances Certification and will accompany each of BCPS' 13 FRYSC center's CPP. Your continued support of this impactful grant program is appreciated.

OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE

BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION

**Family Resource and Youth Services Centers
School District
Assurance Certification
2026-2028**

I certify that, to the best of my knowledge, the information submitted as documentation for Family Resource and Youth Services Center Continuation Program Plan is correct and complete. The school district has authorized me as its representative to obligate this school district to conduct any ensuing program or activity in accordance with all applicable Federal and State laws and regulations and the following program assurances:

- Compliance with all FRYSC-related statutes and any policies or procedures set forth by the Cabinet for Health and Family Services through its Contract with the school district;
- District Contact/Designee representation at required FRYSC meetings designed specifically for these individuals;
- The center Advisory Council must have a shared role in the hiring of the center coordinator by recommending an applicant to the SBDM if one is in place and/or the Superintendent;
- Student and family records will be kept following the guidelines set forth in the FRYSC School Administrators Guidebook;
- Each Center will maintain written documentation verifying:
 - The development of Action Component Plans for each core and optional component provided by the center (with evidence of collaboration with other school district programs);
 - Current needs assessment data that supports programs and activities included in the center's Action Components;
 - An active Advisory Council as outlined in the Contract; and
 - Center staff has access to Infinite Campus
 - Center staff receives monthly detailed MUNIS reports and/or desktop access to MUNIS.

It is understood that the submission of this certification and accompanying center budget constitutes an offer, and if accepted by the Cabinet for Health and Family Services or negotiated to acceptance, a contract will form a binding agreement.

Bullitt County Public Schools
School District

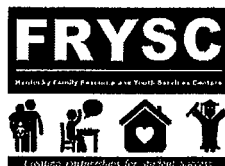
Board Item No. & Date

Superintendent Signature

Date

Board of Education Chairperson Signature

Date



**FRYSC Advisory Council
Assurances Page
2026-2028**

Center Name: _____ **School District:** _____

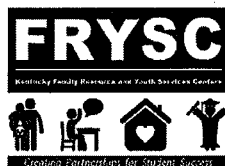
I assure that the local advisory council was actively involved in the planning and development of this Continuation Program Plan and, upon funding, shall assume and perform the following roles and responsibilities:

1. The Advisory Council must have a shared role in the hiring of the center coordinator by recommending an applicant to the SBDM if one is in place and/or the Superintendent;
2. Oversight of center purchase requests through approval of annual budget and amendments to the center operating budget over \$500, cumulative within the fiscal year;
3. Written documentation of Advisory Council approval for purchases of single item over \$500 and/or goods, services and subcontracts over \$1,000;
4. Review of out-of-state travel requests for center staff;
5. Oversight of center expenditures at least every other month;
6. Strive for a collaborative relationship with the principal(s) and the School Based Decision Making Council(s), if in place;
7. Oversight of the center's action component plans and any revisions with regard to achievement of goals, activities, their implementation and impact, as reflected in the minutes;
8. Reviewing current Needs Assessment yearly for services, activities, strategies and programs for the center;
9. Assistance in public relations and public awareness for the center through advocacy;
10. Assistance in outreach to other community representatives for services and support through the center;
11. All advisory council meetings and special called meetings shall be advertised and conducted in accordance with KRS 061.805-850; and,
12. The advisory council will meet at a minimum 5 times per year (every other month, excluding the summer).

Advisory Council Chairperson

Date

This document was approved and recorded in the Advisory Council minutes on _____.



FRYSC
SBDM/Principal Agreement
2026-2028

Center Name: _____ School District: _____

School Name: _____

Upon submission of the 2026-28 FRYSC Continuation Program Plan, the SBDM Council hereby assures compliance with all FRYSC-related statutes, and any policies, procedures, and/or requirements as they relate to this application.

Prior to receiving the center allocation, the SBDM Council/Principal shall certify that council/school policies are consistent with the following:

1. Adherence to the locally developed FRYSC Program Plan including budget, action components and designation of center space as contained in the approved application;
2. Assurance that center funds will be utilized for approved center budget and action component activities;
3. Assurance that all job responsibilities of staff funded by this plan will be 100% devoted to center goals, objectives and program activities;
4. Adequate and appropriate record keeping and storage, which includes provisions for the maintenance, custody, security and confidentiality of child and family records;
5. Service priority for children and families with the most urgent needs;
6. Attendance of center coordinators and principals at any required Division of FRYSC training sessions and meetings designed specifically for these individuals;
7. Support for the development of collaborative relationships among the center advisory council, principal, the SBDM Council and other school district programs;
8. The center Advisory Council will have a shared role in the hiring of the center coordinator by recommending an applicant to the SBDM if one is in place and/or the Superintendent.
9. The SBDM Council/Principal will follow the space guidelines outlined in the FRYSC School Administrators Guidebook.
10. Center staff has access to Infinite Campus.
11. Principal agrees to complete the DFRYSC Principal Training Module **every 5 years**.

Principal Signature

Date

This document was reviewed and recorded in the SBDM minutes on _____.
There is no SBDM Council at this school.

All centers serving 2 or more schools are considered district programs; however, this form must be submitted by every school served by the center.

