

**AIA****Document G731™ – 2019****Change Order, Construction Manager as Adviser Edition**

<b>PROJECT:</b> <i>(name and address)</i> West Hardin Middle School	<b>CONTRACT INFORMATION:</b> Contract For: General Construction Date: 12/4/2025	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 012 Date: 12/4/2025
<b>OWNER:</b> <i>(name and address)</i> Hardin County Schools 65 W A Jenkins Rd, Elizabethtown, KY 42701	<b>ARCHITECT:</b> <i>(name and address)</i> JRA Architects 301 E Vine St, Lexington, KY 40507	<b>CONSTRUCTION MANAGER:</b> <i>(name and address)</i> Wehr Constructors, Inc. 2517 Plantside Dr, Louisville, KY 40299
<b>CONTRACTOR:</b> <i>(name and address)</i> American Roofing & Metal Co, Inc. 4610 Roofing Rd, Louisville, KY 40218		

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Backcharges for the following missed meetings:

November 6, 2025 - Subcontractor Progress Meeting  
November 10, 2025 - Foreman's Meeting  
November 24, 2025 - Foreman's Meeting

The original Contract Sum was	\$ 2,432,484.00
Net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 2,432,484.00
The Contract Sum will be decreased by this Change Order in the amount of	\$ 1,050.00
The new Contract Sum including this Change Order will be	\$ 2,431,434.00

The Contract Time will be increased by Zero (0) days.  
The Contractor's Work shall be substantially complete on

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONSTRUCTION MANAGER, CONTRACTOR, AND OWNER.**

JRA Architects  
\_\_\_\_\_  
**ARCHITECT** *(Firm name)*

\_\_\_\_\_  
**SIGNATURE**  
Rob Deal, President  
\_\_\_\_\_  
**PRINTED NAME AND TITLE**

\_\_\_\_\_  
**DATE:**

American Roofing & Metal  
\_\_\_\_\_  
**CONTRACTOR** *(Firm name)*

\_\_\_\_\_  
**SIGNATURE**  
\_\_\_\_\_  
**PRINTED NAME AND TITLE**

\_\_\_\_\_  
**DATE:**

Wehr Constructors, Inc.  
\_\_\_\_\_  
**CONSTRUCTION MANAGER** *(Firm name)*  
\_\_\_\_\_  
**SIGNATURE**  
Justin Van Zile, Project Manager  
\_\_\_\_\_  
**PRINTED NAME AND TITLE**

\_\_\_\_\_  
**DATE:**

Hardin County Schools  
\_\_\_\_\_  
**OWNER** *(Firm name)*

\_\_\_\_\_  
**SIGNATURE**  
Shelce Clark, Chief Operations Officer  
\_\_\_\_\_  
**PRINTED NAME AND TITLE**

\_\_\_\_\_  
**DATE:**



# FACPAC Contract Change Order Supplemental Information Form (Ref# 63795)

Form Status: Saved

Tier 1 Project: New West Middle School

BG Number: 23-117

Status: Active

District: Hardin County (HB678) (231)

Phase: Project Initiation (View Checklist)

Contract: American Roofing, 0007, Roofing

Type: CM Bid Package

Proposed

Change Order Number

2

Time Extension Required

No

Date Of Change Order

12/4/2025

Change Order Amount To Date

Decrease

## Construction Contingency

Calculations below are project wide. Remaining negative Construction Contingency may require the submission of a revised BG1.

Current Approved Amount	\$2,890,000.00
Net Approved COs	\$0.00
Remaining After Approved COs	\$2,890,000.00
Net All COs	\$440,647.08
Remaining After All COs	\$2,449,352.92

This Requested Change Order Amount (\$1,050.00)

+/-

Change In A/E Fee This Change Order \$0.00

+/-

Change In CM Fee This Change Order \$0.00

+/-

Remaining Construction Contingency \$2,449,352.92

Balance

Contract Change Requested By

Construction Manager

Contract Change Reason Code                      Reduction of Scope  
Change Order Description And Justification  
Backcharges for American Roofing missing the following mandatory on-site meetings per bid manual agreement: 11/6, 11/10, & 11/24.

Cost Benefit To Owner

Contract unit prices have been utilized    No  
to support the cost associated with this  
change order.

**Detailed Cost Breakdown**

Contract unit prices have not been utilized, provide a detailed cost breakdown which separates labor, material, profit and overhead.

Detail Item	Amount	Percent of Total
Labor		0.00%
Materials		0.00%
Profit and Overhead		
Bond Insurance		0.00%
Cost Breakdown Total:	\$0.00	
Cost for this Change Order supported by an alternate bid or competitive price quote		
Explain Why		

**Change Order Supplemental Information Form Signature  
Page (Online Form Ref# 63795)**

Architect

Date

Construction Manager

Date

Finance Officer

Date

Local Board of Education Designee

Date