



# AIA Document G731™ – 2019

## Change Order, Construction Manager as Adviser Edition

**PROJECT:** (name and address)

West Hardin Middle School

**OWNER:** (name and address)

Hardin County Schools  
65 W A Jenkins Rd, Elizabethtown, KY  
42701  
**CONTRACTOR:** (name and address)  
American Roofing & Metal Co, Inc.  
4610 Roofing Rd, Louisville, KY 40218

**CONTRACT INFORMATION:**

Contract For: General Construction  
Date: 12/4/2025  
**ARCHITECT:** (name and address)  
JRA Architects  
301 E Vine St, Lexington, KY  
40507

**CHANGE ORDER INFORMATION:**

Change Order Number: 012  
Date: 12/4/2025

**CONSTRUCTION MANAGER:** (name and address)  
Wehr Constructors, Inc.  
2517 Plantside Dr, Louisville, KY 40299

**THE CONTRACT IS CHANGED AS FOLLOWS:**

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Backcharges for the following missed meetings:

November 6, 2025 - Subcontractor Progress Meeting

November 10, 2025 - Foreman's Meeting

November 24, 2025 - Foreman's Meeting

The original Contract Sum was

\$ 2,432,484.00

Net change by previously authorized Change Orders

\$ 0.00

The Contract Sum prior to this Change Order was

\$ 2,432,484.00

The Contract Sum will be decreased by this Change Order in the amount of

\$ 1,050.00

The new Contract Sum including this Change Order will be

\$ 2,431,434.00

The Contract Time will be increased by Zero (0) days.

The Contractor's Work shall be substantially complete on

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONSTRUCTION MANAGER, CONTRACTOR, AND OWNER.

JRA Architects

ARCHITECT (Firm name)

SIGNATURE

Rob Deal, President

PRINTED NAME AND TITLE

DATE:

American Roofing & Metal

CONTRACTOR (Firm name)

SIGNATURE

PRINTED NAME AND TITLE

DATE:

Wehr Constructors, Inc.

CONSTRUCTION MANAGER (Firm name)

SIGNATURE

Justin Van Zile, Project Manager

PRINTED NAME AND TITLE

DATE:

Hardin County Schools

OWNER (Firm name)

SIGNATURE

Shelee Clark, Chief Operations Officer

PRINTED NAME AND TITLE

DATE:

# FACPAC Contract Change Order

## Supplemental Information Form (Ref#

### 63795)

Form Status: Saved

Tier 1 Project: New West Middle School

BG Number: 23-117

Status: Active

District: Hardin County (HB678) (231)

Phase: Project Initiation (View Checklist)

Contract: American Roofing, 0007, Roofing

Type: CM Bid Package

Proposed

Change Order Number

2

Time Extension Required

No

Date Of Change Order

12/4/2025

Change Order Amount To Date

Decrease

## Construction Contingency

Calculations below are project wide. Remaining negative Construction Contingency may require the submission of a revised BG1.

Current Approved Amount \$2,890,000.00

Net Approved COs \$0.00

Remaining After Approved COs \$2,890,000.00

Net All COs \$440,647.08

Remaining After All COs \$2,449,352.92

This Requested Change Order Amount (\$1,050.00)

+/-

Change In A/E Fee This Change Order \$0.00

+/-

Change In CM Fee This Change Order \$0.00

+/-

Remaining Construction Contingency \$2,449,352.92

Balance

Contract Change Requested By

Construction Manager

Contract Change Reason Code Reduction of Scope

Change Order Description And Justification

Backcharges for American Roofing missing the following mandatory on-site meetings per bid manual agreement: 11/6, 11/10, & 11/24.

Cost Benefit To Owner

Contract unit prices have been utilized No to support the cost associated with this change order.

## Detailed Cost Breakdown

Contract unit prices have not been utilized, provide a detailed cost breakdown which separates labor, material, profit and overhead.

Detail Item	Amount	Percent of Total
Labor		0.00%
Materials		0.00%
Profit and Overhead		
Bond Insurance		0.00%
<b>Cost Breakdown Total:</b>	<b>\$0.00</b>	
Cost for this Change Order supported	No	
by an alternate bid or competitive price quote		
Explain Why		

**Change Order Supplemental Information Form Signature  
Page (Online Form Ref# 63795)**

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Architect

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Date

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Construction Manager

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Date

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Finance Officer

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Date

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Local Board of Education Designee

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Date