

**ESTILL COUNTY BOARD OF EDUCATION  
RECORD OF BOARD PROCEEDINGS  
(MINUTES)**

**Special Called Board Meeting  
December 22, 2025, 6:00 PM  
Estill County Board of Education  
Boardroom  
253 Main Street  
Irvine, Kentucky 40336**

**Present Board Members:**

Ms. Tammy Hardy  
Ms. Donna Isfort  
Ms. Shiela Samples  
Ms. Carrie Smallwood

**Absent Board Members:**

Ms. Sharon Whitaker

Visitors: Suzanne Waite, Joe Crawford, Teagon Crawford, and Jeremy Simpson

**I. Call To Order**

- A. Welcome/Pledge**
- B. Reminder to Sign In**

**II. Presentation: CELT Club**

The Estill County High School CELT Club (Council of Engineers Leading for Tomorrow) conducted an environmental scan in Irvine, KY, on November 5. The Kentucky Tobacco Retail Survey is used to measure state and federal compliance in convenience stores regarding the sale of tobacco and hemp products. Mr. Teagon Crawford presented the CELT Club findings to the board. See the Insert section of the PowerPoint presentation.

**III. Action**

- A. Consideration/Approval Updated FY 25-26 Auxiliary Salary Schedule**

**Order #15336 - Motion Passed:** Approval Updated FY 25-26 Auxiliary Salary Schedule for the Theatre/Musical passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**4 Yeas - 0 Nays**

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Absent

**B. Consideration/Approval of An Updated Salary Schedule**

**Order #15337 - Motion Passed:** Approval of an updated salary schedule, adding a stipend for the Food Service Director, passed with a motion by Ms. Tammy Hardy and a second by Ms. Carrie Smallwood.

**4 Yeas - 0 Nays**

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Absent

**C. Consideration/Approval of Classified Maternity Leave Second Reading**

**Order #15338 - Motion Passed:** Approval of Classified Maternity Leave Second Reading passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**4 Yeas - 0 Nays**

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Absent

**D. Consideration/Approval Of The Baseball Team Going To Panama City During Spring Break For The Baseball Tournament April 4-11**

**Order #15339 - Motion Passed:** Approve Out-of-State Trip to Panama City, Florida, for the Baseball team during Spring Break, April 4-11, 2026, passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**4 Yeas - 0 Nays**

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Absent

**E. Consideration//Approval of MOU Renewal with EKU**

**Order #15340 - Motion Passed:** Approval of MOU Renewal with EKU. This is where our employees, if they want to further their education for a Master's or PhD, can get a discounted rate from EKU—passed with a motion by Ms. Shiela Samples and a second by Ms. Carrie Smallwood.

**4 Yeas - 0 Nays**

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Absent

**F. Consideration/Approval of the KETS offer of Assistance**

**Order #15341 - Motion Passed:** Approval of the KETS offer of Assistance passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**4 Yeas - 0 Nays**

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Absent

**G. Consideration/Approval of Comprehensive District Improvement Planning (CDIP)**

**Order #15342 - Motion Passed:** Approval of Comprehensive District Improvement Planning (CDIP) passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**4 Yeas - 0 Nays**

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Absent

**IV. Consent**

- A. Approve Minutes of November 20, 2025**
- B. Approve Treasurer's Report and Payment of Bills**
- C. Approve Superintendent's Travel**
- D. Approve Technology Surplus**

**Order #15343 - Motion Passed:** Approval of all the Consent items passed with a motion by Ms. Carrie Smallwood and a second by Ms. Tammy Hardy.

**4 Yeas - 0 Nays**

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Absent

**V. Superintendent's Report**

**A. Update:**

**B. Notification of Personnel Action (See Insert)**

**VI. Principal's Report**

The Principals did not report to the board, but handouts were available for Board members to review. (See Insert for handouts)

**VII. Board Member Forum**

**VIII. Public Comments**

Ashley Rawlins' comment: I want to thank the school board and Mr Brock for always making the right call when it comes to weather and calling school off! It shows that you all care about all the students. We are thankful for you all!

**IX. Adjourn**

**Order #15344 - Motion Passed:** The Board approved adjournment of the meeting at 6:25 PM, with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**4 Yeas - 0 Nays**

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Absent

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Charlie Brock, Secretary

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Donna Isfort, Chairperson