

Record of Board Proceedings

(Minutes)

The Kenton County Board of Education met in regular session on January 05, 2026 at 6:00 PM in the Karen L.W. Collins Boardroom located at 2044 Tuscanview Dr., Covington, Kentucky.

I. CALL TO ORDER

Chairperson Jessica Jehn called the meeting to order at 6:00pm.

A. Roll Call confirmed that board members Karen Collins, Shannon Herold, Jessica Jehn, Erin McConnell and Brian Remole were present. Superintendent Webb, Attorney Deters, Secretary Jones and Treasurer Bentle were also present.

B. Moment of Silence and Pledge of Allegiance was led by Karen Collins.

II. ELECTION OF OFFICERS TO THE BOARD OF EDUCATION FOR THE ENSUING YEAR

A. Superintendent Webb was named as Chairperson Pro-Tem during Election of the Chairperson

B. Superintendent Webb asked for nominations for the position of Chairperson of the Board. Shannon Herold nominated Jessica Jehn. Having no other nominations, Superintendent Webb closed the nominations and asked for a motion. Approval of Jessica Jehn for the position of Chairperson of the Board passed with a motion by Ms. Shannon Herold and a second by Mr. Brian Remole.

Mrs. Karen Collins	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Ms. Erin McConnell	Yes
Mr. Brian Remole	Yes

C. Chairperson Elect Jessica Jehn assumed the chair.

D. Chairperson Jehn asked for nominations for the position of Vice Chairperson of the Board. Erin McConnell nominated Karen Collins. Having no other nominations, Chairperson Jehn closed the nominations and asked for a motion. Approval of Karen Collins for the position of Vice Chairperson passed with a motion by Ms. Erin McConnell and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Ms. Erin McConnell	Yes
Mr. Brian Remole	Yes

III. RECESS BOARD MEETING TO HAVE FINANCE CORPORATION MEETING

IV. RECOGNITION

A. KCSD School Board Members were recognized for their dedication and commitment to the Kenton County School District.

B. Jessica Humbert, April Kelshaw, Krista Miller and Alison Peeno were recognized for receiving their National Board Certifications.

C. The following KCSD Students were recognized with Team Kenton Awards: Karly Chavarria Garcia, Lily Cooper, Kynnedi Gray, Isabelle Greis, Julian Maynard, Kendra McEntyre, Lauren McIntosh, Zoey Porter, Avery Route, Ammelia Temaj-Marroquin, and Kelsey Vaught.

D. The following KCSD Staff were recognized with Team Kenton Awards: Natalie Dee, Rebecca Heineke, Charles Jordan, Brittney Sanderson, Hannah Shufflebarger, Jessica Spenlau, Andrea Sullivan, Kayla Threlkeld and Jessica Work.

V. PRESENTATION

A. Sarah Glass presented an update on AI technology, Magic School.

VI. MONTHLY REPORTS

A. Attendance

B. Construction

C. Energy Management

D. Human Resource

1. Employee Days Without Pay

2. Personnel Actions (11/15/25-12/5/25)

Certified:

ALLEN, SYDNEY N	8/7/25 CERT CHG SUPP 1.0 TO 0.5 ELEM SPONSOR @ FW	FT WRIGHT ELEMENTARY SCHOOL
BORDERS, STEFANIE	1/5/26 CERT CHG LOC ELEM CLASSROOM INSTRUCTOR @ SVA TO @ CO	LEARNING & LEADERSHIP-CO
CAPAL, CAROLINE K	8/7/25 CERT ADD SUPP 1.0 RESTORATIVE PRACTICE COORD @ FW	FT WRIGHT ELEMENTARY SCHOOL
DAVIS, ANGELA HELEN	1/5/26 CERT CHG LOC MS CLASSROOM INSTRUCTOR @SVA TO @CO	LEARNING & LEADERSHIP-CO
DELANEY, JODI L	8/7/25 CERT ADD SUPP 1.0 ELEM DEPT CUR LEAD @ FW	FT WRIGHT ELEMENTARY SCHOOL
DRAKE, DAVID A	8/7/25 CERT CHG SUPP .75 TO 1.0 HS FB ASST COACH @ SK	SIMON KENTON HIGH SCHOOL
DRIVER, LAUREN M	11/24/25 CERT CHG CERT SUB TO MS TCHR RMVE SUB @ TF	TURKEY FOOT MIDDLE SCHOOL
EARLS, CASSANDRA	8/7/25 CERT ADD SUPP 1.0 RESTORATIVE PRACT COORD @ WT	WHITE'S TOWER ELEMENTARY SCHOO
FICKE, JONI E	11/14/25 CERT CHG STEP 0 TO STEP 8 MS TEACHER @ TF	TURKEY FOOT MIDDLE SCHOOL
HEINEKE, REBECCA S	8/7/25 CERT CHG SUPP .5 TO 1.0 RESTORATIVE PRACTICE COORD@SC	SCOTT HIGH SCHOOL
HILMANDOLAR, CHAD R	8/7/25 CERT ADD SUPP 1.0 ELEM ATHLETICS DIRECTOR @ FW	DIXIE HEIGHTS HIGH SCHOOL
HOERLEIN, CHRISTINE R	8/7/25 CERT ADD SUPP .5 HS SPONS 2 & .5 HS SPONS 3 @ SK	SIMON KENTON HIGH SCHOOL
HOERLEIN, CHRISTINE R	8/7/25 CERT CHG SUPP 1.0 TO .5 HS SPONSOR @ SK	SIMON KENTON HIGH SCHOOL

HORINE, CLARK	8/7/25 CERT ADD SUPP 1.0 ELEM SPONSOR @ HN	RC HINSDALE ELEMENTARY SCHOOL
HOUSTON, D'ANNA SHARON	12/31/25 CERT REMOVE NATIONAL BOARD STIPEND ELEM TEACHER @KN	KENTON ELEMENTARY SCHOOL
HOWELL, AARON L	8/7/25 CERT ADD SUPP 1.0 RESTORATIVE PRACTICES COORD @ KN	KENTON ELEMENTARY SCHOOL
JACKSON, JEFFREY B	2/10/26 CERT ADD SUPP 1.0 HS TENNIS-BOYS-HEAD COACH @ SC	SCOTT HIGH SCHOOL
JONES, ANNA E	8/7/25 CERT ADD SUPP 0.5 ELEM SPONSOR @ FW	FT WRIGHT ELEMENTARY SCHOOL
LANG, SIDNEY E	8/7/25 CERT CHG SUPP 0.5 TO 1.0 ELEM ACADEMIC COMPETITION@BG	BEECHGROVE ELEMENTARY SCHOOL
LEWIS, LEANN S	8/7/25 CERT ADD SUPP .5 HS SPONS 3 @ SK	SIMON KENTON HIGH SCHOOL
LEWIS, LEANN S	8/7/25 CERT CHG SUPP 1.0 TO .5 HS SPONS @ SK	SIMON KENTON HIGH SCHOOL
MASTIN, HEATHER L	8/7/25 CERT ADD SUPP .5 HS SPONS 2 & .5 HS SPONS 3 @ SK	SIMON KENTON HIGH SCHOOL
MASTIN, HEATHER L	8/7/25 CERT CHG SUPP 1.0 TO .5 HS SPONS @ SK	SIMON KENTON HIGH SCHOOL
MILAR, JOHN E	2/28/26 CERT RETIRE MS ASSISTANT PRINCIPAL @ WD	WOODLAND MIDDLE SCHOOL
REINHOLD, BARBARA	6/30/25 CERT REMOVE SUPP 1.0 ELEM SPONSOR @ RR	RIVER RIDGE ELEMENTARY SCHOOL
ROTT, ANN E	1/5/26 CERT CHG LOC EXCEPTIONAL CHILD INSTRUCT @ VLC TO @ CO	LEARNING & LEADERSHIP- CO
SHUFFLEBARGER, HANNAH M	6/30/25 CERT REMOVE SUPP 1.0 ELEM SPONSOR @ HN	RC HINSDALE ELEMENTARY SCHOOL
THELEN, KATHLEEN G	12/31/25 CERT RETIRE ELEMENTARY TEACHER @ RR	RIVER RIDGE ELEMENTARY SCHOOL
WRIGHT, ERIC STEVEN	1/4/26 CERT RESIGN HS TCHR @ SC	SCOTT HIGH SCHOOL
ZWICK, JACQUELINE	1/05/26 CERT LOC CHG VLC SUPERVISOR @ VLC TO @ CO	LEARNING & LEADERSHIP- CO

Classified:

ADKINS, ANNE B	12/31/25 CLAS RETIRE BUS DRIVER & ALL POSITIONS @ 901T	TRANSPORT-TWENHOFEL LOT/OFFICE
ANDERSON, DEVIN J	8/7/25 CLAS CHG SUPP 1.0 MARCH BND SPT LVL 2 TO LVL 1 @ SK	SOC-TECHNOLOGY
CHOW, DEREK R	6/30/25 CLAS RMV SUPP 1.0 HS TENNIS-BOYS-ASST COACH @ SC	SCOTT HIGH SCHOOL
CURRY, ZACHARY A	12/01/25 CLAS NEW HIRE BUS DRIVER @ 901T	TRANSPORT-TWENHOFEL LOT/OFFICE
HOUSER, BRITTANY N	11/20/25 CLAS CHG CERT & CLAS SUB TO SPED IA REMOVE SUBS@ FW	FT WRIGHT ELEMENTARY SCHOOL
JOHNSON, JOHN M	11/17/25 CLAS CHG 5.5 TO 6.25 HR BUS DRIVER @ 901T	TRANSPORT-TWENHOFEL LOT/OFFICE
PHELPS, RONALD CLAY	1/5/26 CLAS CHG LOC FROM BLDG OPS SPT @ SVA TO @ CO	CENTRAL OFFICE
REEVES, HANNA ELIZABETH	11/28/25 CLAS RESIGN & CHG ADDRESS BLDG OPS SPT @ WT	WHITE'S TOWER ELEMENTARY SCHOOL
SOLIS, HILDA	12/9/25 CLAS NEW HIRE CAFE WORKER @ RR	RIVER RIDGE ELEMENTARY SCHOOL
TINKER, KAREN S	11/19/25 CLAS ADD EMPLOYEE INCENTIVE ELIGIBILITY MET FS @ CY	CAYWOOD ELEMENTARY SCHOOL
WILLIAMS, KELLY L	10/1/25 CLAS ADD SUPP 1.0 HS DANCE COACH @ SK	SIMON KENTON HIGH SCHOOL

Paraprofessional Personnel:

BAGBY, JUSTIN T	11/24/25 PARA NEW HIRE .75 HS BASEBALL LEVEL 1 @ SC	SCOTT HIGH SCHOOL
BERK, ANTHONY J	11/24/25 PARA NEW HIRE 1.0 HS TENNIS ASST COACH @ SC	SCOTT HIGH SCHOOL
BOTKIN, DANIEL G	11/25/25 PARA NEW HIRE .25 HS BASEBALL-LVL 1 @ SC	SCOTT HIGH SCHOOL
FROMME, THOMAS J	11/18/25 PARA NEW HIRE HS SOFTBALL-FAST PITCH-LEVEL I @ SC	SCOTT HIGH SCHOOL
MASSINGALE, DEBRA K	10/15/25 PARA ADD SUPP 1.0 MS BASKETBALL-GIRLS-6TH @ TF	TURKEY FOOT MIDDLE SCHOOL
ROBBINS, WYATT A	11/24/25 PARA RESIGN 1.0 MS ARCHERY HEAD COACH @ TF	TURKEY FOOT MIDDLE SCHOOL
SHUMATE, ADAM CLAYTON	6/30/25 PARA RESIGN 1.0 HS BASEBALL-LEVEL I @ DX	DIXIE HEIGHTS HIGH SCHOOL
STALLINGS, CHRISTOPHER E	12/1/25 PARA NEW HIRE 1.0 HS ARCH-ASST@SC & 1.0 MS ARCH-HD@WD	SCOTT HIGH SCHOOL

Student Personnel:

ADKINS, SHELBY LYNN	1/5/26 STDT CHG LOC FUTURE EDU STDT INTERN @ RR TO @TF	TURKEY FOOT MIDDLE SCHOOL
BOLEN, EMMA LYNN	1/05/26 STDT CHG FUTURE EDU STDT INTERN @FW TO @WT	WHITE'S TOWER ELEMENTARY SCHOOL
COMBS, AUDREY ELIZABETH	1/05/26 STDT CHG FUTURE EDU STDT INTERN @CY TO @KN	KENTON ELEMENTARY SCHOOL
DOLWICK, LINDSEY NICOLE	5/25/23 STDT NON RENEW STUDENT WORKER GRADUATED @ WD	WOODLAND MIDDLE SCHOOL
HOWARD, ALIVIA FAITH	1/05/26 STDT CHG FUTURE EDU STDT INTERN @TM TO @BG	BEECHGROVE ELEMENTARY SCHOOL
KIDD, EMMA MARIE	5/25/23 STDT NON RENEW STUDENT WORKER GRADUATED @ SK	SIMON KENTON HIGH SCHOOL
NACHAZEL, KATHRYN NICOLE	5/28/21 STDT NON RENEW STUDENT WORKER GRADUATED @ SVA	SUMMIT VIEW ACADEMY
SUPINGER, MATTHEW JOHN	5/26/22 STDT NON RENEW STUDENT WORKER GRADUATED @ TW	TWENHOFEL MIDDLE SCHOOL
WELLS, MADISON CRISTINE	1/05/26 STDT CHG FUTURE EDU STDT INTERN @WD TO @RY	RYLAND HEIGHTS ELEMENTARY SCHOOL

Substitute Personnel:

BAMBACH, ISABELLA M	12/4/25 SUBS NEW HIRE CERT SUB @ DW	DISTRICT WIDE
CROUCH, MEGAN E	12/4/25 SUBS NEW HIRE CERT SUB @ DW	DISTRICT WIDE
DEATON, ANNA L	12/4/25 SUBR REHIRE SUB LUNCHROOM MONITOR @ DW	DISTRICT WIDE
EVANS, BRIGITTE A	11/21/25 SUBS ADD CLAS LUNCHROOM MONITOR SUB PAY RECORD @DW	DISTRICT WIDE
GOFF, AVERY E	12/4/25 SUBS NEW HIRE CERT SUB @ DW	DISTRICT WIDE
GROSS, DANA A	11/20/25 SUBS NEW HIRE CERTIFIED & CLAS IA SUBSTITUTE @ DW	DISTRICT WIDE
GROSS, LAURA L	12/4/25 SUBR REHIRE CLASSIFIED CAFE WORKER SUBSTITUTE @ DW	DISTRICT WIDE
HUNLEDE, JOCELYN L	11/20/25 SUBS NEW HIRE CERT SUB @ DW	DISTRICT WIDE
LONG, MANDRICK A	11/21/25 SUBS NEW HIRE CLAS CUSTODIAN SUBSTITUTE @ DW	DISTRICT WIDE
MAHANEY, ISABELLA A	11/21/25 SUBS NEW HIRE CERT SUB & CLAS SUB IA & LUNCHRM MON@DW	DISTRICT WIDE
SCHRY, AMY P	11/20/25 SUBS NEW HIRE CERTIFIED SUBSTITUTE @ DW	DISTRICT WIDE
WHARTON, BRITTANY A	11/19/25 SUBS REHIRE CERTIFIED & CLASSIFIED IA SUB @ DW	DISTRICT WIDE
WOLFINBARGER, KENDRA A	12/4/25 SUBS NEW HIRE CERT SUB @ DW	DISTRICT WIDE
WOODWARD, WILLIAM M	11/20/25 SUBS NEW HIRE CERT & CLAS SUB @ DW	DISTRICT WIDE

- E. Professional Travel
- F. Purchasing
- G. School-Related Student Trips - Overnight
- H. Student Nutrition

VII. PUBLIC INPUT - None

VIII. CONSENT AGENDA

Approval of the following consent agenda Items A-1 thru J-3 passed with a motion by Ms. Erin McConnell and a second by Mr. Brian Remole.

Mrs. Karen Collins	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Ms. Erin McConnell	Yes
Mr. Brian Remole	Yes

A. Board Meeting Minutes

1. Approved the December 1, 2025 Regular Session Minutes
2. Approved the December 8, 2025 Special Meeting Minutes

B. Community Use of Facility Agreements

1. Approved the Community Use Facility contract with NKY Lacrosse Club for use of Scott High School stadium on various dates during 2025-26 school year.

C. Construction Change Orders

1. Approved Change Order No. 10 with Monarch Construction for the New Central Office Project - BG 24-084.
2. Approved Change Order No. 1 with Morel Construction for the White's Tower Renovation Project - BG 25-351.
3. Approved Change Order No. 1 with Radius Construction for the Piner Elementary Phase II Project - BG 25-353.

D. Contracts, Agreements, and Memorandums

1. Approved the contract with Delight More and Dixie Heights High School for use of The View venue in Cincinnati for the Class of 2026 Senior Dinner Dance on March 7, 2026.
2. Approved the purchase of IXL online math resource for Kenton Elementary for the 2025-26 school year.
3. Approved the continuation of the User Agreement entered into and between the Kenton County School District and the Kentucky State Police for criminal history record information going forward.
4. Approved the contract with The Music Concierge and Dixie Heights High School to provide DJ services for the Class of 2026 Senior Dinner Dance.
5. Approved membership with the National Association of School Superintendents (NASS).
6. Approved the contract between Tri-State Marching Arts and Dixie Heights High School for Dixie Winter Guard to compete in the Scholastic A2 group class for the 2025-26 school year.

7. Approved the contract between Tri-State Marching Arts and Dixie Heights High School for Dixie Indoor Percussion to compete in the Scholastic Marching A group class for the 2025-26 school year.
 8. Approved the contract and terms/agreement between The Zones of Regulation and the Kenton County School District from January 2026 to January 2028.
- E. Fund-Raising Requests - Schoolwide Activities - Approved**
- F. Leave of Absence Requests - Approved**
- G. Payment of Monthly Bills**
1. Accounts Payable - Approved
 2. Purchase Card - Approved
 3. Student Nutrition – Approved
 4. Employee Reimbursement - Approved
- H. School-Related Student Trips – Approved all fees along with approval of Common Carrier Croswell for Dixie 10-12 Grade FBLA on 2/10/26.**
- I. Treasurer's Report - Approved**
- J. Various**
1. Received the draft of revisions for Procedure 09.2211 AP.21 Documentation of Reporting Required by Law.
 2. Approved the schedule of Regular Board Meetings for the 2026-27 fiscal year.
 3. Approved the Kenton County Schools' Comprehensive School Improvement Plans (CSIP) for the 2025-26 school year.

IX. DISCUSSION AND ACTION

A. Received the 2027 Draft Budget

B. Approval of the Kenton County School District Comprehensive District Improvement Plan (CDIP) for the 2025-26 school year passed with a motion by Ms. Shannon Herold and a second by Mr. Brian Remole.

Mrs. Karen Collins	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Ms. Erin McConnell	Yes
Mr. Brian Remole	Yes

C. Approval of the Resolution for Equipment Lease and Security Agreement from the Kentucky Interlocal School Transportation Association (KISTA) for the acquisition and leasing of six (6) 52-passenger special needs and two (2) 84-passenger standard school buses, totaling eight(8) purchased buses, in the amount of \$1,649,182.80 passed with a motion by Ms. Erin McConnell and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Ms. Shannon Herold	Yes

Mrs. Jessica Jehn	Yes
Ms. Erin McConnell	Yes
Mr. Brian Remole	Yes

D. Approval of the schematic design for the Taylor Mill Elementary School renovation construction project (BG 26-253) passed with a motion by Mrs. Karen Collins and a second by Mr. Brian Remole.

Mrs. Karen Collins	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Ms. Erin McConnell	Yes
Mr. Brian Remole	Yes

E. Approval of the initial BG-1 construction application for the Taylor Mill Elementary School renovation construction project (BG 26-253) passed with a motion by Mrs. Karen Collins and a second by Mr. Brian Remole.

Mrs. Karen Collins	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Ms. Erin McConnell	Yes
Mr. Brian Remole	Yes

F. Approval of the Construction Documents for the Ryland Heights Elementary School Renovation Project (BG 25-354) passed with a motion by Ms. Erin McConnell and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Ms. Erin McConnell	Yes
Mr. Brian Remole	Yes

G. Approval of the initial BG-1 construction application for the Ryland Heights Elementary School renovation construction project (BG 25-354) passed with a motion by Ms. Shannon Herold and a second by Ms. Erin McConnell.

Mrs. Karen Collins	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Ms. Erin McConnell	Yes
Mr. Brian Remole	Yes

H. Approval of the transition to and purchase of online registration through Infinite Campus Premium Product, Online Registration Prime passed with a motion by Mr. Brian Remole and a second by Ms. Erin McConnell.

Mrs. Karen Collins	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes

Ms. Erin McConnell	Yes
Mr. Brian Remole	Yes

X. MOTION MAKING AGENDA AND ATTACHMENTS PART OF THE OFFICIAL BOARD MEETING RECORDS

Approval making the agenda and attachments part of the Official Board Meeting Records passed with a motion by Mrs. Karen Collins and a second by Mr. Brian Remole.

Mrs. Karen Collins	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Ms. Erin McConnell	Yes
Mr. Brian Remole	Yes

XI. OTHER BUSINESS

- A. Board Members - None
- B. Staff and Teachers - None

XII. MOTION TO GO INTO CLOSED EXECUTIVE SESSION PER KRS 61.810(1) (b) (Land Acquisition), (c) (Litigation), and/or (f) (Personnel/Pupil Personnel)

Motion for the Board to go into Closed Executive Session, for the purpose of KRS 61.810 (1) (b) (Land Acquisition), (c) (Litigation), and/or (f) (Personnel/Pupil Personnel) passed with a motion by Mrs. Karen Collins and a second by Mr. Brian Remole.

Mrs. Karen Collins	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Ms. Erin McConnell	Yes
Mr. Brian Remole	Yes

XIII. MOTION TO ADJOURN

Approval to adjourn at 7:44pm passed with a motion by Mrs. Karen Collins and a second by Ms. Erin McConnell.

Mrs. Karen Collins	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Ms. Erin McConnell	Yes
Mr. Brian Remole	Yes

Jessica Jehn, Chairperson

Misty Jones, Secretary