



# AIA® Document G701® – 2017

## Change Order

**PROJECT: (Name and address)**

Holmes Campus Renovation  
2500 Madison Avenue Covington, KY  
41014

**CONTRACT INFORMATION:**

Contract For: General Construction  
Date: June 28, 2024

**CHANGE ORDER INFORMATION:**

Change Order Number: 007  
Date: December 16, 2025

**OWNER: (Name and address)**

Covington Independent Board of Education  
25 East Seventh Street  
Covington, KY 41011

**ARCHITECT: (Name and address)**

Emboss Design, PSC  
906 Monmouth Street  
Newport, KY 41071

**CONTRACTOR: (Name and address)**

HGC Construction Co.  
2814 Stanton Avenue  
Cincinnati, OH 45206

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

**Item 07-01 (PCO#20 / ChgDir-04)**

Provide material and labor to add a standalone keypad to door S106 in the High School. Requested by Architect.  
Cost Benefit to Owner: Facilitates intended security functionality as best we can until the campus access control system can be replaced.

**ADD: \$2,173.24**

**Item 07-02 (PCO#21)**

Provide graphics at Middle School Office and Conference room. Requested by Owner.  
Cost Benefit to Owner: Provides decorative theming in the reconfigured office as used elsewhere in the building and on campus.  
**ADD: \$4,248.68**

**Item 07-03 (PCO#22)**

Provide additional wiring and a relay for card reader tie-in at the middle school entrance. Requested by Engineer.  
Cost Benefit to Owner: Required to allow the new AiPhone system to interface with the existing Viking door release and credential reader.  
**ADD: \$2,190.35**

**TOTAL ADD: \$8,612.27**

The original Contract Sum was

\$ 4,959,452.55

The net change by previously authorized Change Orders

\$ 225,118.14

The Contract Sum prior to this Change Order was

\$ 5,184,570.69

The Contract Sum will be increased by this Change Order in the amount of

\$ 8,612.27

The new Contract Sum including this Change Order will be

\$ 5,193,182.96

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.



ARCHITECT *(Signature)*

BY: Mark Perry, Sr. Project Manager  
*(Printed name, title, and license  
number if required)*

12/16/2025

*Date*

CONTRACTOR *(Signature)*

BY: Brady Foley, Project Manager  
*(Printed name and title)*

12/16/2025

*Date*

OWNER *(Signature)*

BY: Alvin L. Garrison,  
Superintendent  
*(Printed name and title)*

*Date*