

**Powell County Board of Education Regular Meeting
November 18, 2025 6:00 PM
Powell County Middle School Media Center**

Attendance Taken at : 5:51 PM

Present Board Members:

Mark Collier
Brenda Crabtree
Lisa Mays
Diann Meadows
Kathy Merriman

I. Call to Order

II. Pledge of Allegiance

III. Adopt/Approve Agenda

Order #26-83 - Motion Passed: Motion to approve agenda passed with a motion by Mark Collier and a second by Kathy Merriman.

Mark Collier	Yes
Brenda Crabtree	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

IV. Staff/Student Recognitions

Students at Stanton Elementary are doing an STLP project on the new school. They asked parents and staff what they wanted to know about the new school and answered those questions with a tour of the school. The students who shared the video and expressed what they like most about the new school were: Sadie Kincaid, Presley Spencer, Whitley Faulkner, and Hudson Bowen.

These students are supervised by Amanda Rice in the STLP club.

V. Communication Report

Superintendent Wasson gave the following communication report:

Communication Report- 11.18.25

- We are very excited to have received the COPS School Violence Prevention Program grant in the amount of \$480,982.00. The total project cost is \$641,309 so our match is \$160,327, but that is going to help take care of items on our DFP such as key card access on the exterior doors of all our buildings, new door hardware, new key cores and keys to all exterior doors, additional cameras at Bowen Elementary and other locations where cameras are needed, PA system upgrades in all three elementary schools, and equipment for the Zello app that will allow us to communicate with each other and with law enforcement in the event of an emergency. This is a highly competitive grant and was written back in June. Mr. Lyons was able to connect with several companies to provide quotes on a fairly quick turnaround, and I wrote the grant. Mrs. Frazier and I are grant administrators and will provide oversight to the project. We have three years to complete the project but will hopefully get going soon after we

get moved into the new school. We will utilize the keying structure of the new elementary school as the core system so all schools will match up with the new school as far as keys and cores. Key card access will allow us to pretty much eliminate the use for physical keys to get into our buildings, and it will allow us to provide access to fire fighters and police for a faster emergency response.

- On November the 5th I attended the Superintendent Advisory Council with the Commissioner of Education. I left early that day because of the potential threat at our high school, but I want to share with the Board how proud I am of our school and district administration in regard to the response. I called a few of our district administrators to go out to the school and they arrived and let Dr. Kincaid guide them in what she needed done. They worked with a school admin and staff as well as SROs and local law enforcement and had the entire school searched in about 35 minutes. Everyone just teamed up to make sure our students were safe and I'm very proud of everyone.
- David Brooks with Houchens Insurance came to the district to discuss the additional property insurance. In that process we noted some discrepancies with facilities we were insuring so he came back an additional day for us to review all our property coverage. We also discussed the need to add the new school in December and to end our construction coverage at that time. He will work with us to update the quotes and cost of the changes and we will bring that to the Board in December.
- We are very proud of the new gymnasium at the middle school. We are glad that the wall is now structurally sound. The floor is really nice, the new lighting is great, and the clean look overall is good for the school. The work to repair the crack in the side wall will happen over Christmas break.

New School Update

- We are getting very close to completion on the new school.
- Waxing is finished in all classrooms except Preschool. The company we hired will start on these rooms this week if the tile gets repaired in those rooms.
- The gym floor is almost done curing, and we should be able to get in there to do the PE storage and office area this week.
- They are working to get items out of the cafeteria so that floor can be waxed.
- Furniture started moving into the building yesterday. They started with a few tables and chairs and more will continue to arrive throughout the week.
- Our Audio Enhancement sound systems are starting to be installed.
- There were some scratches in the concrete coming into the school and around the side of the building. Those have been jackhammered out, and new concrete is supposed to be poured soon.
- The biggest challenge right now is AT&T still hasn't come and moved their lines off the poles so that they can come down and we can finish the entrances into the property. Once AT&T moves their lines there is one more company that has to move lines. We have tried for months to get this work done.
- There should be another water shut off coming on November 24th. This will be the last time to shut it off to connect lines so we can finally have water to the school.
- I've been checking the building and making my final punch lists as the architects are doing theirs.

VI. Public Comments

Adam Brown addressed the Board.

VII. Consent Agenda

Order #26-84 - Motion Passed: Motion to approve all consent items as presented passed with a motion by Mark Collier and a second by Lisa Mays.

Mark Collier	Yes
Brenda Crabtree	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

- A. Approval of Minutes for Regular Meeting 10.21.25
- B. Approval of Payment of Claims
- C. Approval of Monthly Financial Report
- D. Approval of Orders of Treasurer
- E. Stanton Elementary 21st Century Grant Application
- F. High School FFA Soil Conservation Environmental Grant
- G. December Trip Requests
- H. Surplus Items
- I. Grant for Wacom Cintiq Drawing Tablets for Bowen Elem.
- J. Approval for Ms. Diann Meadows To Attend KSBA Winter Symposium
- K. Approval of Donation for Middle School Basketball

VIII. Financial Audit Report

Order #26-85 - Motion Passed: Approval of the Audit Report for FY2025 as presented passed with a motion by Lisa Mays and a second by Mark Collier.

Mark Collier	Yes
Brenda Crabtree	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Ryan Laski with Summers, McCrary, and Sparks Audit firm presented the financial audit to the Board. He began by stating that the audit is presented in draft form because there is a congressional order that has not been finalized and there may be something else that they are required to audit. He did not foresee any changes with the data for what has currently been audited.

Mr. Laski reviewed various aspects of the audit and noted that there were no findings, and all financials are in good shape. He noted 3 management comments. One at the District level referred to ensuring that approval for work completed is done in writing. The other two were the same comment for Bowen Elementary and The Powell County High School on not completing a form from June to July in relation to student activity accounts. He noted that Mrs. Frazier had addressed how both would be managed in the future.

IX. Cardiac Emergency Response Plan (CERP)

Order #26-86 - Motion Passed: Approval of the Powell County Schools Cardiac Emergency Response Plan passed with a motion by Mark Collier and a second by Kathy Merriman.

Mark Collier	Yes
Brenda Crabtree	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Safe School Coordinator Doug Brewer and Health Coordinator Laura Young presented the revised Cardiac Emergency Response plan. They noted that the district received a grant for AEDs and they are now in place across the district. They also noted there would be an upcoming training so that the cardiac plan is second nature to our staff.

X. High School Boys Basketball Overnight Trip Request

Order #26-87 - Motion Passed: Approval of PCHS Boys basketball team Christmas Tournament in Somerset, KY Dec. 22-23 passed with a motion by Mark Collier and a second by Kathy Merriman.

Mark Collier	Yes
Brenda Crabtree	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Coach Josh Crowe spoke to the Board about the planned trip. His team will be playing in a tournament that is far enough away that traveling back and forth will be difficult for the team. They also will use this trip as a bonding experience. The students have raised the funds to be able to stay overnight.

XI. Update Policy 04.3111

Order #26-88 - Motion Passed: Approval of the first reading of policy changes to 04.3111 passed with a motion by Lisa Mays and a second by Brenda Crabtree.

Mark Collier	Yes
Brenda Crabtree	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

The change in Policy 04.3111 contains updated language on the method of collecting written notification that goods or services have been received. This policy addresses the change required to satisfy the financial audit comment at the district level.

XII. Review of Procedural Update to 04.31 AP.1

The change in this procedure updates language to school account clerk.

XIII. Review of Procedure 03.11 AP.242

Superintendent Wasson shared the need to update the employment verification procedure to get better information for assigning years of experience to a new classified employee.

XIV. Instruction

A. Principal Instructional Reports

Julie Foster, Principal at Bowen Elementary, presented the following information:

- Focus on reading and encouraging to achieve goals
- Walkthroughs and observations have allowed for extensive classroom time this month

Mr. James Crase, Principal at Stanton Elementary, presented the following:

- Walkthroughs-peer, principal
- Held our Family Reading Night 11/6, great turnout

Mrs. Suzanne Meadows, Principal at Clay City Elementary, and the Assistant Principal, Ms. Andrea Foster, presented to the Board the following information.

- Formative assessment focus in PLCs
- Walkthroughs with immediate feedback to teachers

Dr. Martina Skidmore, Principal at Powell County Middle School, and Assistant Principal Whitney Merriman presented the following information:

- CKEC Instructional Couch
- Fall Family Extravaganza @ Drive-In
- Parent Teacher Conference
- Walkthrough digital form
- Opened Gym

Dr. Jennifer Kincaid, Principal at Powell County High School, presented the following information:

- College Fair was held October 21
- Gave the pre-ACT and ACT on October 28
- Increased focus on formative assessments and using data to guide instruction
- Have started having teachers observe each other's classes
- Friday Red White Night, second year in a row that it is 100% produced by students

XV. Facilities

A. Additional Property Coverage

Order #26-89 - Motion Passed: Motion to deny additional property coverage for Bowen Elementary Sewer Treatment Plant passed with a motion by Mark Collier and a second by Lisa Mays.

Mark Collier	Yes
Brenda Crabtree	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Mrs. Frazier, Mr. Lyons, and Superintendent Wasson sat down with our insurance agent, David Brooks with Houchens Insurance to discuss the need for additional insurance at Bowen Elementary. Insurance would not cover the normal deterioration of the sewer plant itself. Additional insurance would only cover such things as the fence or the small shed that houses the maintenance records and the plastic storage unit where chemicals are stored. We do not believe that additional insurance coverage is needed beyond the current "property in the open" coverage we have.

B. Middle School Wall DPOs and Pay Apps

Order #26-90 - Motion Passed: Approval of DPO's and Pay App #8 for November passed with a motion by Kathy Merriman and a second by Brenda Crabtree.

Mark Collier	Yes
Brenda Crabtree	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

C. New Stanton Elementary Pay App #21

Order #26-91 - Motion Passed: Approval of Pay App #21 passed with a motion by Lisa Mays and a second by Mark Collier.

Mark Collier	Yes
Brenda Crabtree	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

D. New Stanton Elementary Change Orders

Order #26-92 - Motion Passed: Approval of change orders 17-02, 18-04, and 21-09 as described passed with a motion by Lisa Mays and a second by Brenda Crabtree.

Mark Collier	Yes
Brenda Crabtree	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

E. District HVAC Equipment DPO

Order #26-93 - Motion Passed: Approval of DPOs for Thermal Equipment passed with a motion by Mark Collier and a second by Brenda Crabtree.

Mark Collier	Yes
Brenda Crabtree	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

F. High School Roof Pay App #2

Order #26-94 - Motion Passed: Approval of pay app #2 passed with a motion by Lisa Mays and a second by Mark Collier.

Mark Collier	Yes
Brenda Crabtree	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

G. Boiler Pay App #1

Order #26-95 - Motion Passed: Approval of Pay App #1 passed with a motion by Mark Collier and a second by Kathy Merriman.

Mark Collier	Yes
Brenda Crabtree	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

XVI. Approval of Leave Requests

Order #26-96 - Motion Passed: Approval of maternity leave for Lyndsey Woolard and medical leave for Charissa Knox passed with a motion by Lisa Mays and a second by Mark Collier.

Mark Collier	Yes
Brenda Crabtree	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Leaves of absence requests for Lyndsey Woolard maternity leave and Charissa Knox medical leave were presented by HR Director David Lyons.

XVII. Informational Items

A. Personnel Report

HR Director David Lyons presented the Personnel Report.

XVIII. Other Business

No other business was presented.

XIX. Adjourn

Order #26-97 - Motion Passed: Motion to adjourn passed with a motion by Mark Collier and a second by Lisa Mays.

Mark Collier	Yes
Brenda Crabtree	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Board Chairperson

Board Secretary