

Three Corners Employment

2025-2026 Collaboration Agreement

This Collaboration Agreement made on _____, 2025, by and between **Three Corners Employment** at 358 Antioch Road, Horse-Branch, Kentucky 42349, and *Name and address of local education authority.*

is a collaboration agreement for the benefit of our students to gain exposure and experiences that align with the Workforce Innovation and Opportunity Act. Three Corners Employment is a Community Rehabilitation Program that works with the Office of Vocational Rehabilitation to provide services to potentially eligible/eligible individuals. Three Corners Employment collaborates with other entities to involve other parties such as Community Partners, Schools, Families, Students, Employers, Agencies, Businesses, and Individuals that are defined as the Next Generation Learners as mandated in the Workforce Innovation and Opportunity Act, hereinafter referred to as WIOA. This collaborative effort is for the benefit of transition-age students, 14-21, who are OVR potentially eligible or OVR eligible students participating in services provided by Three Corners Employment.

Available Services:

All Services provided by Three Corners Employment are services in which Pre-Employment Transition Services are provided to potentially eligible and/or eligible students. Students may participate for multiple years and may participate in more than one service at a time provided by Three Corners Employment. These services are provided by a qualified and trained Employment Specialist.

Group service provisions are provided when needed to OVR-approved individuals with 15 hours total for both group and individual services, per student, per quarter. Our Specialists will provide activities such as, but not limited to, the services listed below, focusing on the following 5 Pre-Employment Transition Services:

Service 1: Job Exploration: Identifying and discovering the 16 career clusters of Kentucky career surveys, interest inventories, and focus career clusters, then narrowing down to three, and pathways to careers in aspects such as education, salary, job duties, job tasks, and so forth.

Service 2: Workplace Readiness: Unique training and activities in becoming work-ready. Activities to improve social and independent living skills that will assist in future employment and careers. Soft skills, job seeking skills, employer expectations, interview skills, resume building, and developing career packets.

Service 3: Self Advocacy: Community presence, meeting community leaders, informational interviews, assisting with rights and responsibilities.

Service 4: Work-Based Learning Experiences: Tours/virtual tours, job shadowing experiences, short-term employment when possible, learning about jobs, workshops.

Service 5: Post-Secondary: Providing opportunities for tours, guest speakers, FAFSA, course

offerings, and activities to assist with post-secondary opportunities.

Individual service provisions are provided when needed to OVR-approved individuals with a total of 15 hours of both group and individual services, per student, per quarter. Our Specialists will provide activities such as, but not limited to, services listed below, focusing on the following 5 Pre-Employment Transition Services:

Service 1: Job Exploration: Identifying and discovering the 16 career clusters of Kentucky, career surveys, interest inventories, and focusing on career clusters, then narrowing them down to three, and pathways to careers in aspects such as education, salary, job duties, job tasks, and so forth.

Service 2: Workplace Readiness: Unique training and activities in becoming work-ready. Activities to improve social and independent living skills that will assist in future employment and careers. Soft skills, job seeking skills, employer expectations, interview skills, resume building, and developing career packets.

Service 3: Self Advocacy: Community presence, meeting community leaders, informational interviews, assisting with rights and responsibilities.

Service 4: Work-Based Learning Experiences: Tours/virtual tours, job shadowing experiences, short-term employment when possible, learning about jobs.

Service 5: Post-Secondary: Providing opportunities for tours, guest speakers, FAFSA, course offerings, and activities to assist with post-secondary opportunities.

When the student is ready to exit high school, they need ongoing support to obtain and maintain employment. Three Corners Employment provides **Supported Employment** and **Employment and Retention** to eligible individuals who are approved through the Office of Vocational Rehabilitation. These services may include Pre-Voc hours, job development, job placement, and 13 weeks of follow-up services to make sure support is in place for the individual to be successfully competitively integrated and employed. If the individual needs more than 13 weeks of follow-up, Three Corners Employment will assist the individual, making sure the transition is successful.

Three Corners Employment wants to personally “Thank You” for allowing us the opportunity to come into your district and provide the above services to students who have allowable documentation, which may include an Individualized Education Plan (IEP), 504 plan, or medical documentation of their existing disability. Each service provided will have a vocational rehabilitation focus and a collaborating relationship with school staff and faculty who best meet the needs of the students through the Individuals with Disabilities Act. Every service that Three Corners Employment provides will be linked to employment. We are always looking for opportunities and more ways to collaborate. We ask that you share your ideas with us to make an already wonderful program more successful.

Three Corners Employment cannot begin services until we have services authorized; therefore, we recommend that a Special Education Teacher or Liaison collaborate with our Employment Specialists from time to time to assist with the collection of paperwork and documentation. This allows for a more beneficial process. Provision of services goes smoothly if appropriate space is

provided. We recommend that you designate a specific area for Three Corners to provide services. It is also our recommendation that the Three Corners Employment supervisor/director and or Employment Specialist be added to the release form to have access to general information on potential/participating students. This information, such as but not limited to days present/absent, academic grades, class schedules, and any disability documentation, to assist in the successful provision of services.

We appreciate this collaboration opportunity and "Thank You!"

This is a collaboration opportunity; therefore, Three Corners Employment desires that the Superintendent, Director of Special Education, and Principal all be informed of this great collaboration and have one of the individuals sign below:

Name, title, date: _____

Three Corners Employment

Timothy Henderson, Executive Officer Date: _____ Three

Corners Employment



Web: <http://www.threecornersemployment.com>

Email: threecornersemployment@gmail.com

358 Antioch Road Horse Branch, KY 42349