

DEPARTMENT OF FACILITIES

THOMAS STOKES, DIRECTOR

TRACY PARSLEY, MAINTENANCE SUPERVISOR

BOBBIE CASTLEMAN, CUSTODIAL SUPERVISOR

GEORGE BROCK, ENERGY MANAGER

MEMORANDUM

TO: Dr. Jesse Bacon, Superintendent

FROM: Thomas Stokes, Director of Facilities *TA 9*

DATE: December 3, 2025

SUBJECT: BMS - BG 23-051 - DPO Reconciliation - Siskin Steel

Request for approval is for DPO Reconciliation Credit for unbilled materials.

I recommend approval of this request.

Attached paperwork is listed below with [action items](#) noted for each:

- G701-C for Siskin Steel - BMS- for [Board Signature](#)
- FACPAC - DPO 22 - for [Board Signature](#)

OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE

BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION



AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Bernheim Middle School Renovation

700 Audubon Drive, Shepherdsville, KY
40165

CONTRACT INFORMATION:
Contract For:

Date: 06-19-2023

CHANGE ORDER INFORMATION:
Change Order Number: DPO 22 –
24902553 –Credit
Date: 11-24-2025

OWNER: *(Name and address)*
Bullitt County Public Schools Board of
Education
1040 Hwy 44 East
Shepherdsville, KY 40165

ARCHITECT: *(Name and address)*
Studio Kremer Architects

1231 S Shelby St., Louisville KY

CONTRACTOR: *(Name and address)*
Siskin Steel

7611 Port Road
Louisville, KY 40258

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)
DPO Reconciliation Credit for unbilled materials.

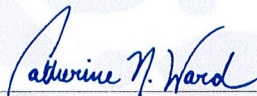
The original Contract Sum was
The net change by previously authorized Change Orders
The Contract Sum prior to this Change Order was
The Contract Sum will be decreased by this Change Order in the amount of
The new Contract Sum including this Change Order will be

\$	74,700.00
\$	0.00
\$	74,700.00
\$	(3,411.84)
\$	71,288.16

The Contract Time will be unchanged by () days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.


ARCHITECT *(Signature)*

BY: Catherine Noble Ward, AIA
*(Printed name, title, and license
number if required)*

12-03-2025

Date


CONTRACTOR *(Signature)*

Sarah Killebrew, Division Manager
(Printed name and title)

12/1/2025

Date

OWNER *(Signature)*

BY: Dr. Jesse Bacon, Superintendent
(Printed name and title)

Date

FACPAC PO Change Order Supplemental Information Form (Ref# 63647)

Form Status: Saved

Tier 1 Project: Bernheim Middle School -Renovation

BG Number: 23-051

District: Bullitt County (HB678) (071)

Status: Active

Phase: Project Initiation (View Checklist)

Contract: Calhoun Construction Services, Inc., 0001, General Construction

Type: General Contractor

Proposed

Purchase Order Number: 22

Vendor Name: Siskin Steel

Change Order Number

DPO 22 – Reconciliation

Time Extension Required

No

Date Of Change Order

11/24/2025

Change Order Amount To Date

Construction Contingency

Calculations below are project wide. Remaining negative Construction Contingency may require the submission of a revised BG1.

Current Approved Amount	\$1,261,761.60
Net Approved COs	\$-251,459.06
Remaining After Approved COs	\$1,513,220.66
Net All COs	\$-398,036.10
Remaining After All COs	\$1,659,797.70

This Requested Change Order Amount (\$3,411.84)

+/-

Change In A/E Fee This Change Order \$0.00

+/-

Change In CM Fee This Change Order \$0.00

+/-

Remaining Construction Contingency \$1,659,797.70

Balance

Contract Change Requested By

Local Board of Education; DPO Reconciliation

Contract Change Reason Code

DPO Reconciliation

Change Order Description And Justification

DPO Reconciliation for unbilled materials.

Cost Benefit To Owner

Contract unit prices have been utilized No

to support the cost associated with this

change order.

Detailed Cost Breakdown

Contract unit prices have not been utilized, provide a detailed cost breakdown which separates labor, material, profit and overhead.

Detail Item	Amount	Percent of Total
Labor		0.00%
Materials	\$3,411.84	100.00%
Profit and Overhead		0.00%
Bond Insurance		0.00%
Cost Breakdown Total:	\$3,411.84	
Cost for this Change Order supported No		
by an alternate bid or competitive price		
quote		
Explain Why		
DPO Reconciliation for unbilled materials.		

Change Order Supplemental Information Form Signature Page (Online Form Ref# 63647)


Architect

11-12-2025

Date

N/A

Construction Manager

Date



Finance Officer

12-4-25

Date

Local Board of Education Designee

Date