

DEPARTMENT OF FACILITIES

THOMAS STOKES, DIRECTOR

TRACY PARSLEY, MAINTENANCE SUPERVISOR

BOBBIE CASTLEMAN, CUSTODIAL SUPERVISOR

GEORGE BROCK, ENERGY MANAGER

MEMORANDUM

TO: Dr. Jesse Bacon, Superintendent

FROM: Thomas Stokes, Director of Facilities *TAS*

DATE: December 4, 2025

RE: Phase II - BG 24-192 - DPO Reconciliation - The Garland Company

Request for approval is for DPO Reconciliation Credit for unbilled materials.

I recommend approval of this request.

Attached paperwork is listed below with [action items](#) noted for each:

- G701-C for The Garland Company - Phase II- for [Board Signature](#)
- FACPAC - DPO 7 - for [Board Signature](#)

OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE

BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION

AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
BCPS - Phase II Athletics - Bid Package
No. 1 - Baseball and Softball
Bullitt County, Kentucky

CONTRACT INFORMATION:
Contract For:
Date: 07-29-2024

CHANGE ORDER INFORMATION:
Change Order Number: DPO 7 -
25902680 - Credit
Date: 11-24-2025

OWNER: *(Name and address)*
Bullitt County Public Schools Board of
Education
1040 Hwy 44 East
Shepherdsville, KY 40165

ARCHITECT: *(Name and address)*
Studio Kremer Architects
1231 S Shelby St., Louisville KY

CONTRACTOR: *(Name and address)*
The Garland Company, Inc.
25162 Network Place
Chicago, IL 60673-1251

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)
DPO Reconciliation Credit for unbilled materials.

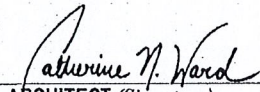
The original Contract Sum was
The net change by previously authorized Change Orders
The Contract Sum prior to this Change Order was
The Contract Sum will be decreased by this Change Order in the amount of
The new Contract Sum including this Change Order will be

\$	100,000.00
\$	0.00
\$	100,000.00
\$	(195.77)
\$	99,804.23

The Contract Time will be unchanged by () days.
The new date of Substantial Completion will be

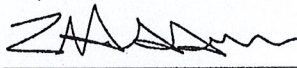
NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.


ARCHITECT *(Signature)*

BY: Catherine Noble Ward, AIA
*(Printed name, title, and license
number if required)*

12-04-2025
Date


CONTRACTOR *(Signature)*

Zach Hadden
(Printed name and title)

12.4.2025
Date

OWNER *(Signature)*

BY: Dr. Jesse Bacon, Superintendent
(Printed name and title)

Date

FACPAC PO Change Order Supplemental Information Form (Ref# 63458)

Form Status: Saved

Tier 1 Project: Phase 2 Athletics and Fieldhouses

BG Number: 24-192

District: Bullitt County (HB678) (071)

Status: Active

Phase: Project Initiation (View Checklist)

Contract: Calhoun Construction Services , 0001, Baseball and Softball Field Improvements - General Construction

Type: General Contractor

Proposed

Purchase Order Number: 07 - 25902680

Vendor Name: The Garland Company

Change Order Number

DPO 7 - Reconciliation

Time Extension Required

No

Date Of Change Order

11/24/2025

Change Order Amount To Date

Decrease

Construction Contingency

Calculations below are project wide. Remaining negative Construction Contingency may require the submission of a revised BG1.

Current Approved Amount	\$2,907,023.76
Net Approved COs	\$669,110.08
Remaining After Approved COs	\$2,237,913.68
Net All COs	\$893,279.95
Remaining After All COs	\$2,013,743.81

This Requested Change Order Amount (\$195.77)

+/-

Change In A/E Fee This Change Order \$0.00

+/-

Change In CM Fee This Change Order \$0.00

+/-

Remaining Construction Contingency \$2,013,939.58

Balance

Contract Change Requested By

Local Board of Education; DPO Reconciliation

Contract Change Reason Code

DPO Reconciliation

Change Order Description And Justification

DPO Reconciliation Credit for unbilled materials.

Cost Benefit To Owner

Contract unit prices have been utilized No
to support the cost associated with this
change order.

Detailed Cost Breakdown

Contract unit prices have not been utilized, provide a detailed cost breakdown which
separates labor, material, profit and overhead.

Detail Item	Amount	Percent of Total
Labor		0.00%
Materials	(\$195.77)	100.00%
Profit and Overhead		0.00%
Bond Insurance		0.00%
Cost Breakdown Total:	\$-195.77	

Cost for this Change Order supported No
by an alternate bid or competitive price
quote

Explain Why

DPO Reconciliation Credit for unbilled materials.

Change Order Supplemental Information Form Signature Page (Online Form Ref# 63458)


Architect

11-12-2025

Date

N/A

Construction Manager

Date



Finance Officer

12-5-2025

Date

Local Board of Education Designee

Date