

DEPARTMENT OF FINANCE

LISA LEWIS, DIRECTOR

STEPHANIE BONNETT, ASSISTANT FINANCE OFFICER

FREDA HOLDERMAN, ACCOUNTING SUPERVISOR

TO: Board Members

FROM: Lisa Lewis, Director of Finance *Lewis*

E: December 3, 2025

RE: Underclassmen and High School Pictures

At this time, I am requesting the Board's approval to extend the district's contract with Lifetouch for Underclassmen and High School photography services. This extension would continue our existing arrangement for all student photos, including senior portraits and other related services. Lifetouch has consistently provided reliable support to our schools, and extending this contract will ensure continuity and convenience for students, families, and staff. I ask the Board to approve this contract extension for the upcoming year.

OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE

BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION



Lifetouch[®]

Bullitt County Board of Education

School Photography Services – Contract Extension

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District Service Agreement

Lifetouch

Shutterfly Lifetouch, LLC

District Information

District Name Bullitt Co Public School District Lifetouch ID 265422

Starting School Year 2026 Ending School Year 2027 Co-op ☐

Agreement Type Exclusive Agreement Length 1 Year Optional Renewal Choose One

Address 1040 Highway 44 E Phone _____

City Shepherdsville State KY Zip 40165

Secondary School Programs

Awarded	Fall Individuals	Prestige	Sports
	Commencements	Senior Cap & Gown	Groups
	Dance	Special Events	Yearbook
	Other		

Total Schools _____ Total Enrollment _____

Middle School Programs

Awarded	Fall Individuals	Spring Individuals	Sports
	Underclass Grads	Groups	Special Events
	Yearbook	Other	

Total Schools _____ Total Enrollment _____

Elementary School Programs

Awarded	Fall Individuals	Spring Individuals	Groups
	Underclass Grads	Yearbook	
	Other		

Total Schools _____ Total Enrollment _____

Early Childhood Center

	Fall Individuals	Spring School Individuals
	Fall Preschool	Spring Preschool

Total Schools _____ Total Enrollment _____

Available Products and Services

	Secondary	Middle	Elementary	Early Childhood
Lifetouch Portal	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Picture Day Notify	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
SmileSafe Cards	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Student ID Cards	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Staff Package	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Principal's Album	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Headcount Class Composite	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wall Composite	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Invoiced Products and Services

Item	Details

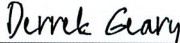
Additional Details

Commissions	30% of total sales
School Branding	\$1,000 per year

Contacts

Name	Title	Phone	Email
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Signature

DocuSigned by:

3B8EA87180E5441...
Derrek Geary, Regional Vice President

12/1/2025
Date

Date

Appendix

Executive Summary

Lifetouch: Celebrating 90 Years of School Photography Excellence!

As a leading partner in the education industry, Lifetouch recognizes how vital it is to ensure every photography experience is safe, smooth, and professional. Our business is built on your trust, and for nearly 90 years, we've worked tirelessly to earn it. Each year, we photograph 30 million students and operate in every U.S. state and Canadian province. In 2026, Lifetouch will proudly celebrate 90 years of capturing treasured school memories—an enduring legacy built on quality, service, and innovation.

We look forward to building on our successful partnership and continuing to exceed the standards set by **Bullitt County Board of Education**. Here's what you can expect from Lifetouch:

- **Nationally Known, Locally Connected** – While we are the nation's largest producer of school pictures, your district will be supported by a dedicated **Kentucky-based** Lifetouch team, including photographers who are employees (never subcontractors) and who have passed all required Kentucky security clearances. Our team is available and accessible for the day-to-day needs of your district, with the support of a trusted national company.
- **Exceptional Quality & Value** – We deliver superior images, competitive pricing, and flexible packages. Fall picture packages include a digital download in every order, plus a gift with purchase and a Shutterfly coupon.
- **Comprehensive District & School Benefits** – Complimentary products and services, picture package vouchers, and account team support tailored to your school's needs. Additionally, our *Heroes on Deck* program ensures an on-call scheduling system for a smooth Picture Day experience and quick resolution of any issues.
- **Seamless Technology** – Our secure Lifetouch Portal provides 24/7 access to student images, tools for printing IDs, directories with barcodes, and more—all while protecting student data.
- **Safety & Security First** – From FERPA compliance to strict protocols in our company-owned printing facilities, student data and privacy are always safeguarded. We adhere to industry-leading data security standards, conduct thorough employee background checks, and maintain training protocols. Images are never transferred through unsecure methods such as jump drives.
- **Exclusive Shutterfly Benefits** – Families enjoy unmatched value: automatic special offers on all online orders, permanent ownership of their digital images, and access to thousands of Shutterfly products and designs for memory-making and school keepsakes.

Finally, Lifetouch is committed to community-focused partnerships, supporting educators and families through meaningful collaborations that strengthen the schools we serve.

We welcome the opportunity to continue to partner with the **Bullitt County Board of Education** as your photography service provider of choice. Please do not hesitate to call or email us with any questions.

Sincerely,

Your Lifetouch Team

Your Local Lifetouch Team

Lifetouch's support team is ready to assist with any requests or questions regarding your school pictures that you or your families may have. We offer separate toll-free lines for parents and school administrators to best assist you.

Our Customer Service team is trained to meet the needs of our schools and the families we serve, with a goal of 100% customer satisfaction. Team members receive onboarding training and refresher training in "soft skills" and contact control/de-escalation. Lifetouch also offers ongoing training through our Support Readiness team.

Customer Success Information

School Customer Service Number

1-800-736-4753

8:00 AM to 4:30 PM Monday-Friday

Toll-Free Parent Customer Service Number

1-800-736-4753

7:00 AM to 7:00 PM Monday-Friday

8:00 AM to 7:00 PM Saturday

Chat and FAQ

<https://lifetouch.force.com/helpcenter/s/>

Yearbook Adviser Support Information

For Advisers

1-800-736-4761

yearbookadvisersupport@lifetouch.com

For Families

1-800-453-9764

contact.lifetouch.com

Dedicated Team

**Amanda Conn, Sales Account Executive**

amanda.conn@lifetouch.com | (859) 619-9975

Amanda is the Sales Account Executive for the Central Kentucky area and surrounding counties. She brings over 20 years of experience in customer service and account management. She has been with Lifetouch for 4 years. She enjoys working for Lifetouch because she loves helping families capture memories that will last forever. Her customer service experience has taught her how to truly care for her customers. Amanda lives in Lexington, KY with her husband, Noah and her two daughters- Heidi and Scarlett.

**Steve Nurre, Area Manager**

steve.nurre@lifetouch.com | (317) 506-4564

Steve began his career as an options trader in Chicago, which grew into a 20-year career in the financial industry where he focused on trading analytics as well as managing and cultivating successful sales and service teams on both a national and global scale. In 2015, Steve decided to make a career change and chose to go into the school picture industry because he loved the idea of working in an industry where he could make a difference in his local community. We are proud to have him as our Area Sales Manager for Indiana and Kentucky and his dedication to ensuring our team provides the greatest picture day experience possible each and every school in our Lifetouch family!

Fall Packages & Pricing

All packages provide families with high quality images at competitive prices. And when families order online they receive a **Shutterfly Coupon** and **Shutterfly Gift with Purchase**.

MINI \$7.99 <ul style="list-style-type: none"> • 2 - 3x5 • 4 - 2x3 • 1 - Class Picture • SmileSafe™ Safety Card • Standard Background 	STARTER \$11.99 <ul style="list-style-type: none"> • 2 - 5x7 • 2 - 3x5 • 4 - 2x3 • Digital Image Download(s) • 1 - Class Picture • SmileSafe™ Safety Card • Standard Background 	ESSENTIAL \$16.99 <ul style="list-style-type: none"> • 3 - 5x7 • 2 - 3x5 • 8 - 2x3 • Digital Image Download(s) • 1 - Class Picture • SmileSafe™ Safety Card • Standard Background
DIGITAL \$22.99 <ul style="list-style-type: none"> • 2 - Digital Image Download • 1 - Class Picture • SmileSafe™ Safety Card • 1 - Standard Background & Background Choice • Name & Grade on all Portraits • Basic Retouching • Premium Retouching 	MOST POPULAR \$22.99 <ul style="list-style-type: none"> • 1 - 8x10 • 4 - 5x7 • 2 - 3x5 • 8 - 2x3 • 1 - Designer Print • Digital Image Download(s) • 1 - Class Picture • SmileSafe™ Safety Card • Standard Background • Name & Grade on all Portraits • Basic Retouching 	DELUXE \$29.99 <ul style="list-style-type: none"> • 2 - 8x10 • 6 - 5x7 • 2 - 3x5 • 8 - 2x3 • 1 - Designer Print • Digital Image Download(s) • 1 - Class Picture • SmileSafe™ Safety Card • Background Choice • Name & Grade on all Portraits • Basic Retouching
ULTIMATE \$39.99 <ul style="list-style-type: none"> • 3 - 8x10 • 6 - 5x7 • 4 - 3x5 • 12 - 2x3 • 1 - Designer Print • 1 - Designer Magnet Sheet • Digital Image Download(s) • 1 - Class Picture • SmileSafe™ Safety Card • Background Choice • Name & Grade on all Portraits • Premium Retouching 		
À LA CARTE <p>Additional Sheets \$9.99/sheet • Name & Grade \$9.99 • Basic Retouching \$6.99 • Premium Retouching \$9.99</p>		

No child goes home empty-handed! Even if a family is not able to make a purchase, we ensure that every child receives a proof sheet, SmileSafe™ safety card, and a **Shutterfly Coupon**, guaranteeing a special memento from Picture Day.

Incentives

All resources outlined below are available to the **Bullitt County Board of Education** during the continuation of our Agreement.

FOR SCHOOLS:

COMMISSION | 30% OF TOTAL SALES

Lifetouch will provide Bullitt County Board of Education 30% commission of total sales versus on package sales alone. See page 14 for more information.

SCHOOL BRANDING GRANT | \$1,000 DISTRICT RETAIL VALUE PER YEAR

Lifetouch will provide a Lifetouch PrintShop branding voucher in the amount of \$1,000 to the district for each year of the agreement. This voucher can be used to create customized banners, posters, signage, decals, wall/floor graphics and more for each school!

STUDENT REWARD & RECOGNITION PROGRAM | \$6,900 DISTRICT RETAIL VALUE PER YEAR

Lifetouch will provide a \$300 Student Recognition credit per year to each school for your staff to customize a wide variety of recognition materials. These materials can be used to honor and reward your students, staff, and administration.

NEW! SHUTTERFLY STOREFRONT | VALUE MAY VARY BY SCHOOL

Lifetouch customers have the exclusive opportunity to earn additional funds for their campuses using Shutterfly Storefront, which provides an 8% commission on purchases made through their unique Shutterfly URL. Schools can create custom products and promote those to their school communities, or they can encourage families to shop for holiday cards, home decor, and photo gifts through the unique Shutterfly URL - it's as easy as that!

FOR FAMILIES:

NEW! SHUTTERFLY GIFT WITH PURCHASE | VALUE MAY VARY AT EACH SCHOOL

A Special Shutterfly Gift! Families will enjoy \$30 to spend PLUS a free 8x8 photo book from Shutterfly when they purchase a package on mylifetouch.com.

LIFETOUCH REWARDS PROGRAM | VALUE MAY VARY AT EACH SCHOOL

The Lifetouch Rewards Program is our customer loyalty program, available for families who order online. Upon enrolling in the program, families will receive a free Shutterfly gift (**Valued at \$29.99**), along with ongoing discounts as the continue to make online purchases at mylifetouch.com. . .

Complimentary Products + Services for Schools

Product/Service	Description	Retail Value
Lifetouch Portal Access No charge to the school!	This web-based interface allows schools and districts to securely share student data with Lifetouch and download Picture Day images.	\$150 Per Year
Picture Day Notify No charge to the school!	This communication tool allows schools to send automated email reminders to parents about Picture Day and yearbook sales.	\$100 Per Year
Shutterfly Storefront No charge to the school!	Shutterfly Storefront will provide an 8% commission back to the district on Shutterfly sales from your unique URL code that you advertise to your community. See page 19 for more information.	Value May Vary at Each School
Admin Calendars No charge to the school!	Your administrative staff will receive complimentary admin calendars to utilize throughout the school year.	\$3.50 Each *Approx. 5 will be provided.
Photo Labels No charge to the school!	A sheet of four photo labels will be provided to your administrative staff for every student photographed.	\$.50 Per Sheet
Staff ID Cards No charge to the school!	Every Staff member photographed will receive one complimentary ID card.	\$3.50 Per Card
Staff Digital Images No charge to the school!	Every Staff member photographed can claim their free digital image on Shutterfly.	\$15 Per Image
Group & Candid Images – Digital Access No charge to the school!	Each school will receive complimentary access to group and candid images that can be used for the yearbook.	\$100 Per School
Yearbook Images – Digital Access No charge to the school!	Formatted images will be provided for school yearbook production, ensuring optimal image quality.	\$75 Per School
Senior Wall Composites No charge to the school!	A Wall Composite can be provided at no cost consisting of the entire student body.	\$300 Each *Approx. 1 will be provided per High School
Principal's Album No charge to the school!	The Principal's Album contains class group or class composite images of the school classrooms for the principal's reference.	\$35 Each
Class Pictures No charge to the school!	We will provide one complimentary class picture for each teacher at no additional cost.	\$10 Each
ESTIMATED ANNUAL VALUE OF POTENTIAL SAVINGS FOR YOUR SCHOOLS *Should they choose to utilize all services outlined above. This number is subject to change.		\$20,704

***Estimates are Based on the Following Information**

23 School Buildings | 12,000 Students | 1,200 School Staff Members

Complimentary Products + Services for Families

Product/Service	Description	Retail Value
Shutterfly Photo Storage No charge to the school!	When families purchase qualified packages on mylifetouch.com, their digital images will be stored on Shutterfly for no additional cost and can be downloaded.	\$12 Per Family *Per Year
SmileSafe Child Safety Cards No charge to the school!	A printed and digital download of the SmileSafe Card will be provided to each student photographed, regardless of purchase.	\$10 Value
Lifetouch Rewards Program No charge to the school!	Families who order online can enroll to receive a free Shutterfly gift valued at \$29.99 or more upon enrollment. Families will then receive ongoing discounts as they make more purchases. \$29.99 for enrolling in the program + 10% Discounts. Estimated Per Year	\$29.99+ Per Order
Parent Volunteer Packages No charge to the school!	Parent volunteers will receive a discounted picture package to reward parents who offer to assist our photographers on Picture Day. *Value may vary	Offer & Value Varies Seasonally
ID Cards No charge to the school!	Every student photographed will receive one complimentary ID card.	\$3.50 Per Card
ESTIMATED ANNUAL VALUE OF POTENTIAL SAVINGS FOR YOUR FAMILIES *Should they choose to utilize all services outlined above. This number is subject to change.		\$630,690

***Estimates are Based on the Following Information**
23 School Buildings | 12,000 Students | 1,200 School Staff Members

*Values have been projected with the assumption that all families will take advantage of each offer listed. Local online participation rate may cause these numbers to fluctuate.

Revenue Sharing Pathways | Commissions

Most photo companies offer only one way to earn commission from school picture packages. With Lifetouch, you have multiple opportunities to supplement revenue in your schools.

Our goal is to provide more opportunity to your schools.

Path A | Portrait Commission*

- Fall – 30% of Gross Net Dollar total at 45-days after picture day
- Spring – 30% of Gross Net Dollar total at 45-days after picture day

***Gross Net Dollars are the total dollars of every product sold less taxes, not just packages sold.**

Path B | Shutterfly Storefront

The best things in life are free. When families purchase school photos from Lifetouch, they receive benefits beyond the image, including free gifts. Here are a few ways that families will benefit:

Lifetouch Rewards

We make sure all families receive the best value when making picture purchases. Through our Lifetouch Rewards program, each family receives:

- A Shutterfly gift valued at \$29.99 or more upon enrollment
- 10% discount on additional purchases for every \$65 spent
- Stacking options on coupons for even greater value
- Exclusive offers and benefits throughout the year

There is no cost to join the Lifetouch Rewards Program, and the extras start immediately. In fact, once you sign up, you'll receive a free gift from Shutterfly just for joining.

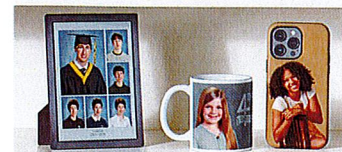
Shutterfly Gift with Purchase

Families will receive a free Shutterfly gift when they purchase a package on mylifetouch.com. The gift changes seasonally and includes products such as a free photo album and/or a coupon to be used at Shutterfly.com.

Do More with Your School Images

With **Lifetouch + Shutterfly** there are endless possibilities to create personalized gifts and keepsakes. When families purchase qualified packages on mylifetouch.com, their digital images will be stored on Shutterfly for no additional cost and can be downloaded. From there, families can access the full catalog of Shutterfly products to create customized products using school photo images.

**Lifetouch
REWARDS**



Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) Shutterfly Holdings, Inc.	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)
	2 Business name/disregarded entity name, if different from above. Shutterfly Lifetouch, LLC	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input checked="" type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____ Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) _____	
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions _____ <input type="checkbox"/>	
	5 Address (number, street, and apt. or suite no.). See instructions. 10 Almaden Blvd., STE 900 6 City, state, and ZIP code San Jose, CA 95113 7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
			-				-		
or									
Employer identification number									
8	4	-	2	3	3	8	6	7	9

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person <i>Sean Tanner</i>
------------------	------------------------------------------------

Date 01/10/2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
06/27/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Central, Inc. Minneapolis MN Office 5600 West 83rd Street 8200 Tower, Suite 1100 Minneapolis MN 55437 USA	CONTACT NAME:	
	PHONE (A/C. No. Ext.): (866) 283-7122	FAX (A/C. No.): (800) 363-0105
INSURED Shutterfly LLC Shutterfly Lifetouch LLC 11000 Viking Drive Eden Prairie MN 55344 USA	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	NAIC #	
	INSURER A: Zurich American Ins Co	16535
	INSURER B: American Guarantee & Liability Ins Co	26247
	INSURER C:	
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES**CERTIFICATE NUMBER:** 570113869950**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			GL0104083810	06/30/2025	06/30/2026	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			BAP 1040839 10	06/30/2025	06/30/2026	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION			AUC138447901	06/30/2025	06/30/2026	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 Products/Completed O \$10,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N N	N / A	WC104083610 WC104083710	06/30/2025 06/30/2025	06/30/2026 06/30/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EA EMPLOYEE \$1,000,000 E.L. DISEASE-POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Shutterfly, LLC Shutterfly Lifetouch, LLC 11000 Viking Drive Eden Prairie MN 55344 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Aon Risk Services Central, Inc.</i>

Holder Identifier :

Certificate No : 570113869950



Lifetouch Gives Back

Partnerships

Lifetouch believes in supporting schools and communities through meaningful and purpose-driven partnerships that positively impact educators and families across the U.S. and Canada. We foster a culture of service and care, believing companies can succeed while doing good.

Educational Partnerships: Lifetouch is proud to support key national educational associations that have a legacy of improving the outcomes of children and educators across the country. In the past decade alone, Lifetouch has sponsored over 50 national conferences, 40 recognition conferences, and over 200 single-day events.



Corporate Partnerships: Lifetouch aligns with key organizations that offer solutions to schools' toughest problems. This includes our 25+ year exclusive partnership with the National Center for Missing & Exploited Children.



Lifetouch Gives Back: Lifetouch believes companies can do both well and good. Giving back is in our DNA.

Lifetouch is partnering with the Pediatric Brain Tumor Foundation to provide support to aid in the fight to end childhood brain tumors. Through this partnership, Lifetouch will donate a portion of sales on select packages to PBTF. We are also the official photographer for select events, including the Starry Night MiLB campaign.



Lifetouch also gives back to schools and families in the following additional ways:

- Each year, we proudly donate thousands of picture packages to families across the country because we believe every child deserves a school picture to commemorate the year.
- Graduating Seniors can apply to be awarded one of three Prestige Student Scholarships. Since the inception of the scholarship program, we have proudly handed out dozens of scholarships to deserving students.
- Provide Memory Packages to honor students and staff who have passed away during the school year.
- Provide complimentary digital images for all teachers and staff. This image can be used for networking and professional development purposes.
- SmileSafe cards are given to all students, regardless of purchase, so that if they should go missing, Law Enforcement has a current picture of the child.



Thank You!

Your Lifetouch team wants to thank the **Bullitt County Board of Education** for the opportunity to present our photography services for your consideration. We are very proud of our past accomplishments and, like you, we pride ourselves on hard work and dedication to making every project a great success.

We, too, are willing to roll up our sleeves, collaborate in seeking the best ideas, and let the talent in the room naturally bring us to a higher level of design, production, and distribution of your schools' and families' needs.

Sincerely,

The Entire Lifetouch Team

