

School-Related Student Day Trip and Overnight Trip Request Forms

THIS FORM MUST BE SUBMITTED TO THE PRINCIPAL TWO (2) WEEKS PRIOR TO THE TRIP. IF BOARD APPROVAL IS REQUIRED, THE BOARD MUST RECEIVE THE FORM AT LEAST TWO (2) TWO WEEKS IN ADVANCE OF TRIP.

INFORMATION

1. Sponsor's Name Jan Newton Club or Dept Baseball
 2. Name of all chaperones Newton, Thornberry, Dunn

3. Where will the group be going? Gatlinburg, TN
 4. Purpose of the trip Baseball tournament

*If the trip is a State Competition Trip, meals will be reimbursed at a daily rate of \$40.00, and must be accompanied by receipts.

5. When is it to be held? Date April 7-10 Departure Time 8:00 am
 Estimated Travel Time 4-5 hrs

6. City Gatlinburg State TN Estimated Distance (Round trip) _____

7. Place of overnight lodging (name, address & phone #) Holiday Inn Express

8. Identify students by name (use attached sheet, if necessary) Baseball Varsity Roster

9. Cost to students \$0 Cost to school organization \$6-8k Cost to Board \$0

10. Describe the relevance of the trip: educational, cultural, etc./educational activities
Baseball Tournament.

11. Other activities planned N/A

12. How will this trip benefit your students? GAIN tournament experience

13. Type of transportation used PARENT

14. Have trip permission slips been signed and are they in the possession of trip sponsor or leader?

☒ Yes

☐ No

If NO, indicate why: _____

Sponsor's Signature [Signature] Date 10-29-25 Principal's Signature [Signature] Date 10/29/25

Trip has been ☐ approved ☐ disapproved. Reason for disapproval _____

Signature of Superintendent/Designee _____

Date _____

Board Approval Date _____

RELATED PROCEDURES:

09.36 AP.211, 09.36 AP.212

Review/Revised:2/18/13

School-Related Student Day Trip and Overnight Trip Request Forms

THIS FORM MUST BE SUBMITTED TO THE PRINCIPAL TWO (2) WEEKS PRIOR TO THE TRIP. IF BOARD APPROVAL IS REQUIRED, THE BOARD MUST RECEIVE THE FORM AT LEAST TWO (2) TWO WEEKS IN ADVANCE OF TRIP.

INFORMATION

- Sponsor's Name Jon Newton Club or Dept Boys Basketball
- Name of all chaperones Newton, Darnes, McCoy, Chandler, Cade Duncan
- Where will the group be going? Gatlinburg, TN
- Purpose of the trip Basketball Tournament
*If the trip is a State Competition Trip, meals will be reimbursed at a daily rate of \$40.00, and must be accompanied by receipts.
- When is it to be held? Date 12/27 & 1/1 Departure Time 8:00 AM
Estimated Travel Time 4-5 hours
- City Gatlinburg State TN Estimated Distance (Round trip) _____
- Place of overnight lodging (name, address & phone #) Holiday Inn Express
- Identify students by name (use attached sheet, if necessary) Boys Basketball Varsity

Cost to students \$0 Cost to school organization \$5-7K Cost to Board \$0

- Describe the relevance of the trip: educational, cultural, etc./educational activities _____

To experience tournament atmosphere

- Other activities planned Team meals, activities

- How will this trip benefit your students? Gain valuable experience

- Type of transportation used Parent

- Have trip permission slips been signed and are they in the possession of trip sponsor or leader?

☒ Yes

☐ No

If NO, indicate why:

Jon Newton
Sponsor's Signature

10-29-25
Date

[Signature]
Principal's Signature

10/29/25
Date

Trip has been ☐ approved ☐ disapproved. Reason for disapproval _____

Signature of Superintendent/Designee

Date

Board Approval Date

RELATED PROCEDURES:

09.36 AP.211, 09.36 AP.212

Review/Revised:2/18/13