

Please FAX

ANCHORAGE INDEPENDENT SCHOOL DISTRICT
PURCHASE ORDER

PLEASE CHECK ONE:

Board-Approved Bid/Contract Purchase(KPC, OVEC, etc.)

P.O. NUMBER

63283

Lower Price (3 bid prices attached)

DATE:

7/13/25

Single Source/Proprietary Item

ACCOUNT:

010100-034916

Competitively-Negotiated Professional Service

VENDOR:

18906

PURCHASE ORDER NUMBERS MUST APPEAR ON ALL PACKAGES, PACKING SLIPS, CORRESPONDENCE AND INVOICES

Vendor's Name Visual Edge IT
Address _____
Phone _____ Fax _____

Line	Quantity	Item Description	Unit Cost	Total Cost
1.		District Copier Contracts 2025-2026		12,000.00
2.				
3.		Commodity Code: 310-02-106		
4.				
5.		10/20/25 - #782.88		
6.		Invoice 24AR3053855		
7.		782.88 on 10/21/25		
8.				
9.				
10.				

Total 12,000.00

Requested: R. H. H. H.

Date: 7/13/25

Approved: R. H. H. H.

Date: 7/13/25

Approved: R. H. H. H.

Date: 10/28/25

Finance Officer
If over \$500.00 - Superintendent

If contract is required for purchase, submit contract to Finance Officer for approval before purchase.

BILL / SHIP TO:

Anchorage Independent School District
ATTN: Accounts Payable
11400 Ridge Road
Anchorage, Kentucky 40223

Tax ID #: 61-6000999
Tax Exempt #: C-279
Phone Number: 502-245-8927
Fax Number: 502-245-8927

PLEASE ATTACH INVOICES AND PACKING SLIPS

After Approved: WHITE/district, YELLOW/file, PINK/requesting staff