

TRAVEL EXPENSE VOUCHER DAYTON INDEPENDENT SCHOOLS

03.125 AP.22

NAME	Rick Wolf
ADDRESS	5955 Riverrock Way
ADDRESS	Cold Spring, KY 41076
DATE	11/17/2025
POSITION	Superintendent

DAYTON INDEPENDENT SCHOOLS TRAVEL REIMBURSEMENT FORM

DATE	PURPOSE OF TRIP	FROM	TO	# MILES	@ per mile*	MEALS/TIPS	LODGING	MISC.	TOTAL
10/27/2025	Visit Beechwood Portrait of a Learner	Dayton	Beechwood	18.4	\$ 7.91	\$ -	\$ -	\$ -	\$ 7.91
10/28/2025	Southgate 8th Grade Night	Dayton	Southgate	10.6	\$ 4.55	\$ -	\$ -	\$ -	\$ 4.55
11/5/2025	Rivercity Superintendent Meeting	Dayton	Newport	4.6	\$ 1.97	\$ -	\$ -	\$ -	\$ 1.97
11/13/2025	Rivercity Superintendent Meeting	Dayton	Newport	4.6	\$ 1.97	\$ -	\$ -	\$ -	\$ 1.97
11/17/2025	Gateway - Rivercity Promise Meeting	Dayton	(Florence) Gateway	19	\$ 8.17	\$ -	\$ -	\$ -	\$ 8.17
11/17/2025	NKU - Meet with YSA staff and student	(Florence) Gateway	NKU	17	\$ 7.31				\$ 7.31
18-Nov	NKU - YSA Steering Committee Meeting	Dayton	NKU	16.6	\$ 7.13	\$ -	\$ -	\$ -	\$ 7.13
TOTAL						\$ -	\$ -	\$ -	\$ 39.01

* mileage rate subject to change quarterly based on state's mileage rate

A DETAILED RECEIPT MUST BE SUBMITTED FOR ALL CHARGES TO INCLUDE: LODGING, MEAL CHARGES, TOLLS, ETC.
ALL MISCELLANEOUS CHARGES MUST BE EXPLAINED ON THE REVERSE SIDE OF THIS FORM.

I certify that the amount requested is a correct statement of the amount due as itemized above.


Employee's Signature

11/17/25
Date

Signature of Superintendent/designee

Date