

Extended Field Trip Request & Forms

(In excess of 150 Miles, Overnight, Out-of-State or use by Common Carrier)

This form must be completed and sent to the Superintendent in time to be placed on the agenda of the Powell County Board of Education prior to the planned trip date. Safety and liability issues, as well as the availability of substitute teachers (where applicable) are all areas of Board responsibility.

ALL ITEMS MUST BE COMPLETED FOR TRIP TO BE CONSIDERED.SCHOOL Powell Co. High SchoolORGANIZATION OR GROUP Boys BasketballDATE(S) OF TRIP (Including Travel) 12/22 - 12/23

Estimated # OF STUDENTS ELIGIBLE FOR TRIP _____

Male 22 Female _____

Estimated # OF STUDENTS PARTICIPATING _____

Male 22 Female _____

OF SCHOOL DAYS INVOLVED _____

SPONSOR'S NAME JOSH CROWE

MALE CHAPERONES _____ FEMALE CHAPERONES _____

LOCATION(S): Somerset High SchoolCITY/STATE: Somerset, KY

- ☐ For out of state trips, please check here if medical assistance from a licensed medical professional is required for any students on trip. School nurse **MUST** be notified of trip.

TRANSPORTATION PROVISIONS:☒ Powell County Public School bus☐ Commercial Travel; Insurance Coverage Provided by Travel Firm: _____

Why is a Commercial Carrier being used in lieu of a Powell County School Bus? _____

☐ Private Travel (Review 09.36 AP.2: Restrictions, parent notification, driver notification.)

➤ Parent Transport – WAIVER REQUESTS ATTACHED (Note: District Transportation Must Be Offered)

☐ Rental Vehicle – Type of vehicle _____, Rental Company _____

Extended Field Trip Request & Forms**COST OF TRIP**Estimated Total Cost of Trip

\$ 1850

Meals/Lodging/Transportation

Holiday Inn Express Hotel + Suites SomersetName of Facility and City for Lodging

\$

Additional Expenses (Specify) _____

\$ 1850

****TOTAL COST**How Expenses of Trip Are to Be Paid

\$ 1850

School or District Amount From Boys Basketball Account Source

Association or Parent Group (Specify) _____

\$

Student's Share (Individual Amount \$ _____)

\$

Provisions must be made for students who are unable to pay their share for any trip made during the instructional day.

Terms of the student fee waiver policy apply to all trips that are scheduled within the instructional day.

\$ 1850

****TOTAL PAYMENT MUST MATCH TOTAL COST ABOVE******PLEASE CHECK TO INDICATE THE FOLLOWING ITEMS HAVE BEEN ADDRESSED:**

Field Trip Policy & Procedures & Forms Have Been Reviewed

☒ Yes ☐ No

List of Students Participating Attached

☒ Yes ☐ No

Cost of Trip Completed

☒ Yes ☐ No

Complete Itinerary of the Trip Attached

☒ Yes ☐ No

Educational Plan for the Trip Attached (if instructional in nature)

☒ Yes ☐ No N/A**PRIOR to trip, sponsor will ensure completion**

○ All Chaperones are on the Approved Volunteer List & Approved by Principal

☒ Yes ☐ No

○ List of Chaperones completed (Mark whether teacher, parent, etc.)

☒ Yes ☐ No

○ Field Trip Policy & Procedures have been reviewed by all chaperones on trip

☒ Yes ☐ No**Per Kentucky regulations, all trip forms/signatures shall be retained at school for five (5) years.**

I accept the responsibility of seeing that the above event is represented accurately and shall be carried out in accordance with Board Policies, Administrative Procedures, and any applicable school council policies.

Signature: Trip SponsorDateSignature: Principal ApprovalDate

Extended Field Trip Request & Forms**ADULT SPONSOR/CHAPERONE ACKNOWLEDGEMENT FORM****POWELL COUNTY SCHOOL DISTRICT
EXTENDED/OVERNIGHT FIELD TRIPS**DATE: 12/22 - 12/23/2025TRIP: Somerset Jeremy Bartley Winter ClassicSCHOOL and GROUP: Powell Co. High School Boys BasketballSUPERVISING STAFF MEMBER: Josh Cress

I, Josh Cress, hereby provide that I will be sponsoring/chaperoning a Powell County School trip. I understand that all Powell County Board of Education Policies and Procedures will be applicable on this trip and my strict adherence is necessary as I will be held responsible for violation of any and all policies and procedures regulating by sponsorship, chaperoning and/or conduct. I acknowledge that I am aware of all Powell County field trip policies and procedures for chaperone expectations related to student trips.

Further, it is my understanding the Powell County School District code of conduct shall always be applicable on school trips, and I will uphold the code of conduct as I would be expected to do on school property.

I acknowledge that no verbal waiver will release me from my obligations to abide and adhere to both the Powell County Board of Education Policies and Procedures or the Powell County School District code of conduct and that I may be held responsible for violations of either directive as if such occurred on school property.

Check All That Apply

- ☒ 25 or Older on Date of Trip ☒ Powell Schools Employee ☒ Parent/Legal Guardian
Student ☐ On the Current Powell Co. Volunteer Approved List
- ☒ Understand school/health information related to students is confidential.

Josh Cress
Chaperone Name (Print)

[Signature]
Chaperone (Signature)

Keep all applicable forms and signatures related to trip on file at school for five (5) years.

RELATED PROCEDURES:

09.36 AP.211, 09.36 AP.212, 09.36 AP.23

Review/Revised: 11/21/20

Extended Field Trip Request & Forms**ADULT SPONSOR/CHAPERONE ACKNOWLEDGEMENT FORM****POWELL COUNTY SCHOOL DISTRICT
EXTENDED/OVERNIGHT FIELD TRIPS**DATE: 12/22/25-12/23/25TRIP: Somerset Jeremy Bartley Winter Basketball ClassicSCHOOL and GROUP: 13ays BasketballSUPERVISING STAFF MEMBER: Trey Marcum

I, Trey Marcum, hereby provide that I will be sponsoring/chaperoning a Powell County School trip. I understand that all Powell County Board of Education Policies and Procedures will be applicable on this trip and my strict adherence is necessary as I will be held responsible for violation of any and all policies and procedures regulating by sponsorship, chaperoning and/or conduct. I acknowledge that I am aware of all Powell County field trip policies and procedures for chaperone expectations related to student trips.

Further, it is my understanding the Powell County School District code of conduct shall always be applicable on school trips, and I will uphold the code of conduct as I would be expected to do on school property.

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Check All That Apply

☒ 25 or Older on Date of Trip ☐ Powell Schools Employee ☐ Parent/Legal Guardian of Student ☒ On the Current Powell Co. Volunteer Approved List

☐ Understand school/health information related to students is confidential.

Trey Marcum
Chaperone Name (Print)

Trey Marcum
Chaperone (Signature)

Keep all applicable forms and signatures related to trip on file at school for five (5) years.

RELATED PROCEDURES:

09.36 AP.211, 09.36 AP.212, 09.36 AP.23

Review/Revised: 11/21/2023

STUDENTS

09.36 AP.21

Extended Field Trip Request & Forms

ADULT SPONSOR/CHAPERONE ACKNOWLEDGEMENT FORM

**POWELL COUNTY SCHOOL DISTRICT
EXTENDED/OVERNIGHT FIELD TRIPS**

DATE: 12/22/25-12/23/25

TRIP: Somerset Jeremy Bartley Winter Basketball Classic

SCHOOL and GROUP: 3 Boys Basketball

SUPERVISING STAFF MEMBER: Collin Barnes

I, Collin Barnes, hereby provide that I will be sponsoring/chaperoning a Powell County School trip. I understand that all Powell County Board of Education Policies and Procedures will be applicable on this trip and my strict adherence is necessary as I will be held responsible for violation of any and all policies and procedures regulating by sponsorship, chaperoning and/or conduct. I acknowledge that I am aware of all Powell County field trip policies and procedures for chaperone expectations related to student trips.

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Check All That Apply

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Collin Barnes
Chaperone Name (Print)

Collin Barnes
Chaperone (Signature)

Keep all applicable forms and signatures related to trip on file at school for five (5) years.

RELATED PROCEDURES:

09.36 AP.211, 09.36 AP.212, 09.36 AP.23

Review/Revised: 11/21/2023

Extended Field Trip Request & Forms**ADULT SPONSOR/CHAPERONE ACKNOWLEDGEMENT FORM****POWELL COUNTY SCHOOL DISTRICT
EXTENDED/OVERNIGHT FIELD TRIPS**DATE: 12/22/25-12/23/25TRIP: Somerset Jeremy Bartley Winter Basketball ClassicSCHOOL and GROUP: 13ays BasketballSUPERVISING STAFF MEMBER: Lee Jett

I, Lee Jett, hereby provide that I will be sponsoring/chaperoning a Powell County School trip. I understand that all Powell County Board of Education Policies and Procedures will be applicable on this trip and my strict adherence is necessary as I will be held responsible for violation of any and all policies and procedures regulating by sponsorship, chaperoning and/or conduct. I acknowledge that I am aware of all Powell County field trip policies and procedures for chaperone expectations related to student trips.

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Check All That Apply

☒ 25 or Older on Date of Trip ☒ Powell Schools Employee ☐ Parent/Legal Guardian of Student ☒ On the Current Powell Co. Volunteer Approved List

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Lee Jett
Chaperone Name (Print)

[Signature]
Chaperone (Signature)

Keep all applicable forms and signatures related to trip on file at school for five (5) years.

RELATED PROCEDURES:

09.36 AP.211, 09.36 AP.212, 09.36 AP.23

Review/Revised: 11/21/2023

Extended Field Trip Request & Forms**ADULT SPONSOR/CHAPERONE ACKNOWLEDGEMENT FORM****POWELL COUNTY SCHOOL DISTRICT
EXTENDED/OVERNIGHT FIELD TRIPS**DATE: 12/22/25-12/23/25TRIP: Somerzet Jeremy Bartley Winter Basketball ClassicSCHOOL and GROUP: Boys BasketballSUPERVISING STAFF MEMBER: Lee Jett

I, Lee Jett, hereby provide that I will be sponsoring/chaperoning a Powell County School trip. I understand that all Powell County Board of Education Policies and Procedures will be applicable on this trip and my strict adherence is necessary as I will be held responsible for violation of any and all policies and procedures regulating by sponsorship, chaperoning and/or conduct. I acknowledge that I am aware of all Powell County field trip policies and procedures for chaperone expectations related to student trips.

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☒ On the Current Powell Co. Volunteer Approved List

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Lee Jett
Chaperone Name (Print)

[Signature]
Chaperone (Signature)

Keep all applicable forms and signatures related to trip on file at school for five (5) years.

RELATED PROCEDURES:

09.36 AP.211, 09.36 AP.212, 09.36 AP.23

Review/Revised:11/21/2023

Extended Field Trip Request & Forms**ADULT SPONSOR/CHAPERONE ACKNOWLEDGEMENT FORM****POWELL COUNTY SCHOOL DISTRICT
EXTENDED/OVERNIGHT FIELD TRIPS**DATE: 12/22/25-12/23/25TRIP: Somerset Jeremy Bartley Winter Basketball ClassicSCHOOL and GROUP: Boys BasketballSUPERVISING STAFF MEMBER: Lez Means

I, Lez'ra means, hereby provide that I will be sponsoring/chaperoning a Powell County School trip. I understand that all Powell County Board of Education Policies and Procedures will be applicable on this trip and my strict adherence is necessary as I will be held responsible for violation of any and all policies and procedures regulating by sponsorship, chaperoning and/or conduct. I acknowledge that I am aware of all Powell County field trip policies and procedures for chaperone expectations related to student trips.

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Check All That Apply

☒ 25 or Older on Date of Trip ☒ Powell Schools Employee ☐ Parent/Legal Guardian of Student ☐ On the Current Powell Co. Volunteer Approved List

☒ Understand school/health information related to students is confidential.

Lezra means

Chaperone Name (Print)

Lezra means

Chaperone (Signature)

Keep all applicable forms and signatures related to trip on file at school for five (5) years.

RELATED PROCEDURES:

09.36 AP.211, 09.36 AP.212, 09.36 AP.23

Review/Revised: 11/21/2023

Somerset Jeremy Bartley Winter Classic Dec. 22 - 23
Somerset, KY

Players Attending

1. Tucker Ramsey
2. Jackson Tipton
3. Bryson Edwards
4. Riley Faulkner
5. Jon Creech
6. Drew Miller
7. Lennon Smith
8. Colton Cook
9. Braxton Snowden
10. Kyle Brewer
11. Luke Crowe
12. Conner Morguson
13. Talon Rice
14. Jake Rogers
15. Easton Skidmore
16. Brayden Jett
17. Brady Skidmore
18. Conner Faulker
19. Layne Rogers
20. Matt Wright

Mng Paul Moore

Mng Allen Wilson

Coaches Attending

Josh Crowe

Lee Jett

Collin Barnes

Lezra Means

Somerset Basketball Trip Itinerary

Monday 12/22

12:00 PM: Leave the High School
2:15 PM: Arrive at Hotel for Check - In
3:00 PM: Go to Eat (Quick/By Players)
4:30 PM: Head to Somerset High School
5:00 PM: Arrive at the school
6:00 PM: Game vs Pulaski Co.
7:45-8:15: Watch Second Game
8:15 PM: Go Eat (Paid For)
9:30 PM: Back to the Hotel
10:00 PM: Everyone In Their Rooms
11:30 PM: Lights Out and Room Checks

Tuesday 12/23

8:00 AM: Breakfast at the Hotel
11:00 AM: Check out and Go eat Lunch (Paid For)
12:00 PM: Head to Somerset High School
2:00 PM: Game vs Somerset (Food Provided)
3:30 PM: Leave Somerset
4:30 PM: Stop to eat on the way home? (On own)
Arrive Home approximately 6:30.