



FLOYD COUNTY BOARD OF EDUCATION

Tonya Horne-Williams, Superintendent

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William Newsome, Jr., Board Chair - District 3

Linda C. Gearheart, Vice-Chair - District 1

Dr. Chandra Varia, Member- District 2

Keith Smallwood, Member - District 4

Steve Slone, Member - District 5

Consent Agenda Item (Action Item):

Consider/Retroactively approve the creation of two, 200 Day Occupational Therapist positions

Applicable State or Regulations:

BOE Policy 01.11 Powers and Duties of the Local Board of Education

Fiscal/Budgetary Impact:

Salary and terms of employment according to approved salary schedules

History/Background:

Currently, Floyd County Schools has one employed occupational therapist to serve the students in our district. Deleting the 240- day occupational therapist position that is posted and creating two, 200- day occupational therapist positions will allow for an occupational therapist to be placed in each of our three attendance areas. By placing an occupational therapist in each of the attendance areas, we will be better able to meet the needs of our students, ultimately fostering a more inclusive and effective learning environment.

Recommended Action:

Retroactively approve the creation of two 200 Day Occupational Therapist positions

Contact Person(s):

Greta Thornsberry, Director of District Wide Services

Greta Thornsberry Tonya H. Williams

Director

Superintendent

Date:

November 6, 2025



FLOYD COUNTY SCHOOLS

Job Description

TITLE:

Physical / Occupational Therapist

QUALIFICATIONS:

Any combination equivalent to graduation from an accredited program. Successful experience working in pediatric physical or occupational therapy preferred.

REPORTS TO:

Director of Special Education

JOB GOAL:

Provides physical and occupational therapy to eligible individuals. Assists with developing and evaluating programs and procedures for physical and occupational therapy.

TERMS OF EMPLOYMENT:

Salary and terms of employment according to approved salary schedules.

EVALUATION:

Performance will be evaluated in accordance with provisions of the district evaluation plan.

PERFORMANCE RESPONSIBILITIES:

- Develops, disseminates and evaluates programs and procedures for physical and occupational therapy and assessment; reviews therapy goals and plans for each individual, makes recommendations and adjustments as appropriate.
- Researches, evaluates and interprets data and other information regarding the effectiveness of the physical and occupational program and submits periodic reports as requested.
- Prepares written evaluations, maintains records and prepares reports concerning individual clients; reviews medical and therapy reports to assure compliance with established laws, regulations and procedures.
- Communicates with agencies, schools and other organizations to coordinate communication and services; contacts vendors concerning supplies and equipment for clinic and office needs; coordinates physical and occupational therapy referral and record systems.
- Operates a variety of therapeutic equipment; trains others in the use of therapeutic equipment as necessary; maintains equipment in proper working condition.
- Remains current concerning technological advances and other matters concerning physical and occupational therapy; attends and participates in seminars, workshops and conferences; provides in-service training to physical and occupational therapy staff.
- Performs other duties as assigned.

PHYSICAL DEMANDS:

The physical requirements indicated below are examples of the physical aspects that this position classification must perform in carrying out essential job functions.

- Work is performed with standing, sitting, and/or walking.
- Requires the ability to communicate effectively using speech, vision, and hearing.
- Requires the use of hands for simple grasping and fine manipulations.
- Requires bending, squatting, crawling, climbing, reaching.
- Requires the ability to lift, carry, push, or pull heavy weight up to approximately 75 pounds.

Reasonable accommodations may be made to enable the person with a disability to perform the essential functions of the job.

I hereby acknowledge I have received and reviewed a copy of my job description with the Floyd County Board of Education.

Employee Signature: _____

Print Name: _____

Last four digits of SS#: _____

Date: _____

FLOYD COUNTY SCHOOLS
Salary Schedule 2025-2026 FY
200 Day Occupational Therapist

<u>Step/Level</u>	<u>Contract Days</u>	<u>Annual Salary</u>
0-5	200	\$65,000.00
6-14	200	\$70,000.00
15-19	200	\$75,000.00
20-24	200	\$77,500.00
25+	200	\$80,000.00