

SBDM Minutes
New Highland Elementary School
Regular SBDM Meeting
September 24, 2025, 4:00 p.m.

1. Opening Business - M. McDaniel

a. Call meeting to order/attendance

The meeting was called to order at 4:00pm by Dr. McDaniel. Members present were Kristen Hand, Sarah Banker, Shanquet Cisse. Visitors present were Michelle Presthus, Ms. Bell, Ms. Ling, Ms. Adrienne, Ms. Honaker, and Ms. Slatton.

b. Approval of agenda

Motion to approve the September 24, 2025 Agenda was made by L. Honaker, seconded by S. Banker, all in favor

c. Approval of previous meeting's minutes

Motion to approve the August 27, 2025 Minutes was made by S. Cisse, seconded by S. Banker, all in favor.

d. Good news report

Welcome to L. Honaker for being elected as our newest SBDM teacher representative
JHHS Seniors helped with garden and the Teaching and Learning Pathway students are shadowing teachers at NHES

Grant by Dow Corning was not granted, we will reapply in January

Grandparents' Day was a success with many grandparents providing positive feedback

Agriculture Commissioner visited during Ag Week

Thank you to Karrie Blair for all of her hard work with our school garden

We have filled all of vacancies

Our new 4th grade teacher began on Monday. The official class will begin Monday, September 29, 2025

Our new Sped teacher started on Monday

3rd grade has 1st House Pep Rally tomorrow

Garden Club will begin after fall break

S. Banker received 2 letters from previous year's students and shared how important it is to build relationships. Hand's class for SEL wrote letters to previous teachers that made a difference in their education.

e. Public comments

No public comments

2. Student Achievement/Planning - A. Jones

- a. Assessment data Learning check for 3rd - 5th will be administered to help students become more comfortable with testing and allow teachers to use data for instruction

Beginning of year assessments were shared from iReady data. Teachers created smart goals this week during PLCs, next week teachers will determine how they will be tracking progress.

b. ESS Update

We will target 4/5th grade students who are multiple grade levels below.

c. 21st Century Grant Update

One group of students are reading Charlie and the Chocolate Factory and practicing math. Another group is writing persuasive pieces. They wrote about the current wellness policy to Dr. McDaniel. Students will need to see all perspectives and hope to hear back from Dr. McDaniel. Dr. McDaniel stated that letters should also go through committees.

d. Update on improvement planning activities-School Report Card

Review at next meeting

e. Title I Budget

Council reviewed the budget.

f. iReady quotes

Council was provided iReady quotes for Magnetic Reading and math workbooks which totaled \$24, 986.90.

My Path for NH is going to cost \$14,642.80. These quotes are for only one school year.

g. Monthly Accident Report

The September accident report was reviewed by the council.

3. Budget Report - M. Presthus

M. Presthus presented the budget reports.

4. Committee Reports - Committee Chairpersons

a. Curriculum and instruction committee (Standing Committee) - J. DeJesus

1st read of the amendment for the Writing Policy.

The council determined the submission requirements for POL. The council is seeking clarification on the following items:

- Is SPAT still relevant?
- Do we need a continuum or indicators for each grade level for writing?

b. Planning and professional development committee (Standing Committee) - M. McDaniel

The first reading of the policy was last month.

Dr. McDaniel stated that she cut down the policy because it was extensive.

Other school policies were viewed for comparison.

Committees include Planning and PD committee, Curriculum and Instruction Committee, School Culture and Resources committee, PBIS committee, SBDM, and ADHOC committees.

K. Hand suggested adding a new committee-a Budget committee for raising money and for giving money to groups or teachers that need funding. The board discussed the possibility of this committee and what it would look like.

Board members discussed the benefits of a PTO.

Banker stated that it was something to add to the to do list.

The council decided to create an AdHoc committee for Budget.

A motion to create a Budget AdHoc Committee was made by L. Honaker, K. Hand seconded, all in favor.

c. School culture and resource committee (Standing Committee) - I. Ling

Ms. Ling reported on the School culture and resource committee. She plans to meet with the committee before the fall break.

d. Positive Behavior Intervention and Support (PBIS) committee (Standing Committee) - A. Jones

1st reading of the Portable AED Policy.

New policy AED Placement required for SBDM.

6. New Business - M. McDaniel

a. Dates of completed/anticipated council member training for new members

All current members are up to date on 9/23/25. Training certificates have been submitted and entered into the SBDM binder.

b. SBDM Parent Election Update

Notice of parent member vacancy is posted in the lobby, on Facebook, Thrillshare, and Class Dojo.

As of today no one has been nominated. One parent stated that they may be interested in the position, but a form hasn't been completed.

Voting will take place on PLD day.

A parent is needed to sit in the lobby and take votes, count the votes and report the outcome.

Ms. Shanquet Cisse volunteered to assist with the election.

c. SBDM Council Bylaws review

Original date typo 8/23/2023 updated 5/14/25 . There are 2 differences in the bylaws. The wording for online VIII Records a. states: "The principal will be the official records custodian..." "compared to the current bylaw VIII. Records states "the principal will be the custodian of the official records..."

2nd reading will extend to next meeting for a 3rd read

A quorum is required to vote, a secretary is needed to record votes.

7. Adjournment - M. McDaniel

Motion to adjourn the meeting at 5:37pm was made by K. Hand, second by S. Banker, all in favor.

Secretary: D. Slatton