

SBDM Minutes
New Highland Elementary School
Regular SBDM Meeting
August 27, 2025, 4:00 p.m.

1. Opening Business - M. McDaniel

a. Call meeting to order/attendance

The meeting was called to order at 4:00 pm by Dr. McDaniel. Members present were Kristen Hand, Sarah Banker, Shanqunet Cisse and Josh Miller. Visitors present were Karrie Blair, Lana Honaker, Nick Mathers, Itinya Ling, Jennifer DeJesus and Michelle Presthus.

b. Approval of agenda

A motion to accept the agenda with revisions was made by Sarah Banker, second by Shanqunet Cisse, all in favor.

c. Approval of previous meeting's minutes

Changes to minutes were on top of the page heading change to SBDM Minute instead of agenda. A motion to accept the previous meeting minutes with revisions was made by Kristen Hand, second by Sarah Banker, all in favor.

d. Good news report

- 21st Century has started going 2hr Monday-Thursday.
- We have the girls basketball team.
- John Hardin Seniors coming to help out on Aug. 28th for service day.
- We are applying for a grant for 2 hydroponic plant systems.
- We have picture day coming up on September 5th.
- Grandparents day will be on September 8th during special areas.
- On September 18th we have the Kentucky Agriculture Commissioner Jonathon Shell, Commissioner of Education Dr. Robbie Fletcher and Lieutenant Governor Of Kentucky Jacqueline Coleman coming to visit our school to see the garden.
- We have new mulch put down on the playground. Thank you to the community, staff, and parents who came out to help, especially PECCO who provided the skid steer.

e. Public comments

No public comments.

2. Student Achievement/Planning - Summaries provided by A. Jones, presented by M. McDaniel

a. Assessment data–Council was given the latest iReady data from the fall benchmark assessments for reading and math.

b. ESS–Council was given an overview of ESS and the proposed budget.

A motion to accept the 2025-2026 ESS budget was made by Shanqunet Cisse, second Sarah Banker, all in favor.

c. 21st Century Grant-Council was given an update on the 21st Century Grant Program, called Power Up.

- d. Update on improvement planning activities-Council was given a copy of the current CSIP.
- e. Update on professional development activities-PD Plan Revision–Council was given the PD plan and it was noted that much of the staff have already received 24 hours of required PD.

3. Budget Report - M. Presthus

M. Presthus presented the PPA, SFO, and Garden budget.

4. Committee Reports

- a. Curriculum and instruction committee (Standing Committee) - J. DeJesus provided an update from the Curriculum and instruction committee. There are no policies to review by council at this time.
- b. Planning and professional development committee (Standing Committee) - M. McDaniel provided an update from the Planning and professional development committee. There are no policies to review by council at this time.
- c. School culture and resource committee (Standing Committee) - I. Ling provided an update from the School culture and resource committee. There are no policies to review by council at this time.
- d. Positive Behavior Intervention and Support (PBIS) committee (Standing Committee) - A. Jones provided a summary of the work completed by the PBIS committee. There are no policies to review by council at this time.

5. Bylaw or Policy Review or Report - M. McDaniel

- a. Council bylaws-review–Council was given a copy of the bylaws. There were errors and discrepancies in the bylaws, so the council will review the bylaws and discuss changes at the next meeting.
- b. KRS 158.195-Council was given a copy of the statute and signed.
- c. KRS 158.183-Council was given a copy of the statute and signed.
- d. The Kentucky Open Records and Open Meetings Act-Council was given a copy of The Kentucky Open Records and Open Meetings Act and signed.
- e. Managing Government Records-Council was given a copy of Managing Government Records and signed.

6. New Business - M. McDaniel

- a. Master schedule
A motion to accept the 2025-2026 Master Schedule was made by Kristen Hand, second by Shanqunet Cisse, all in favor.
- b. 2025-2026 Meeting dates, times, locations
Council agreed to conduct the meetings on the last Wednesday of each month at 4:00 pm.

- c. Dates of completed/anticipated council member training—K. Hand and M. McDaniel are scheduled to receive the SBDM training. S. Banker and S. Cisse have already completed their training.
- d. Vice-Chairperson Selection
Shanquet Cisse made a motion to elect Sarah Banker as the vice-chairperson and a second was made by Kristen Hand. All in favor. Sarah Banker accepted the position.
- e. Appointment of recorder/secretary
Donna Slatton has been appointed the recorder/secretary. Tonya Desjardins will serve as the recorder/secretary in D. Slatton's absence.
- f. Teacher SBDM Vacancy—S. Hohenstein ran the last SBDM Teacher Election so she will conduct the election to fill the vacant position.

7. Adjournment - M. McDaniel

A motion to adjourn the meeting at 5:04 pm was made by Kristen Hand, second by Sarah Banker, all in favor.

The next meeting is scheduled for September 24, 2025, 4:00pm in the library.

Secretary: Tonya Desjardins