

**Lincoln Trail Elementary**  
**Site Base Decision-Making Council**  
**October 13, 2025**  
**Meeting Minutes**

Kelly Miller, chairperson of the LTES SBDM Council called the meeting to order at 1:07 PM. Members present were Lindsey Garverich, Teress Rachael, and Kaila Simpson. Lindsey Garverich made the motion to approve the meeting agenda. Tracy Hardeman seconded the motion. **Motion 26-13** Carried.

Tracy Hardeman made the motion to approve the September Meeting Minutes. Kaila Simpson seconded. **Motion 26-14** Carried.

**Consult to Hire-** Mrs. Miller informed the council that she has hired a part-time ESS Instructor Christina Spalding.

**Good News Report-** The PTA Boosterthon Fun Run Fundraiser was very successful. Funds will be used towards an outdoor classroom.

The school's Fall Book Fair Fundraiser went well and we will be able to order many new books for the library.

The Fall Family Night event went great and had a good turnout.

**Student Achievement-** 1st quarter is complete.

Kindergarten, 1st and 2nd grade had literacy walk throughs before fall break and they all went very well.

**Reviews/Approval-** The council reviewed CSIP PHASE I.

Tracy Hareman made the motion to approve. Lindsey Garverich seconded.

**Motion 26-15** Carried.

**Student Activity Fund Report-** The council reviewed the school's Student Activity Budget, the Accident, PBIS data and Enrollment Reports for the month of September.

**Upcoming Deadlines/Events-** All council members have completed their annual or new member training.

Classroom fall celebrations will be on 10/31.

No school on 11/3- offices closed.

Veteran's Day Celebration will be held on 11/11. The special area team is working on planning the event.

**Adjournment-** Tracy Hardeman made the motion to adjourn. Teress Rachel seconded the motion. **Motion 26-16** Carried. The meeting ended at 1:19 PM.