

Lincoln Trail Elementary
Site Base Decision-Making Council
September 8, 2025
Meeting Minutes

Kelly Miller, chairperson of the LTES SBDM Council called the meeting to order at 2:44 PM. Members present were Lindsey Garverich, Teress Rachael, Casey Robichaud and Kaila Simpson. Mrs. Miller welcomed special guest Melissa Taulbee.

Casey Robichaud made the motion to approve the meeting agenda. Linsey Garverich seconded the motion. **Motion 26-10** Carried.

Casey Robichaud made the motion to approve the August Meeting Minutes. Kaila Simpson seconded. **Motion 26-11** Carried.

Consult to Hire- Mrs. Miller informed the entire council that she conducted a Consult to Hire on 8/25/25 with Site Base Member Casey Robichaud, of the hiring of full-time Instructional Assistant position to Nicole Exler.

Good News Report- The girls basketball team has begun to practice.

Pre K has started back and the first days went very well.

Student Achievement- LTES had the highest attendance in the entire district for the month of August.

Mrs. Miller discussed the state wide upcoming high attendance day. The school's FRC program are providing bouncy houses for the students for the day.

Reviews/Approval- No reviews or approvals for the month.

Student Activity Fund Report- The council reviewed the school's Student Activity Budget, the Accident, PBIS data and Enrollment Reports for the month of August.

Upcoming Deadlines/Events-

- SBDM Member Training Dates
- The next Site Base meeting will be held on PLD Monday, October 13, 2025 - a time will be established.

- **Adjournment-** Lindsey Garverich made the motion to adjourn.
Teress Rachel seconded the motion. **Motion 26-12** Carried. The meeting ended at 2:55 PM.