

To: BCPS Board Members and
Jesse Bacon, Superintendent
Adrienne Usher, Deputy Superintendent
Troy Wood, Chief Operations Officer

From: Steve Smallwood
Director of Pupil Personnel

Date: November 6, 2025

Re: Proposed Changes to BCPS EHO Procedure 09.123 AP.2

Dear Board Members,

On Monday, October 27th, I convened a committee of three Principal Representatives to develop a comprehensive draft of our EHO policy. Our discussion was highly productive, focusing on various stakeholder concerns. We believe the attached EHO DRAFT effectively addresses these concerns and is now ready for your review and approval.

The Principals who served on this development committee were:

- Jason Bargary, Shepherdsville Elementary School
- Chase Goff, Bernheim Middle School
- Kristi Lynch, North Bullitt High School

We are confident that these proposed changes will significantly benefit our students, enhance community support, and offer greater flexibility to families needing access to our schools. I respectfully request that the Board review and discuss these changes and consider their formal adoption. For comparative purposes, I have included a copy of our current EHO Policy.

Thank you for your time and dedication to this important matter. Please do not hesitate to contact me if you have any questions or require further details regarding these proposed changes.

Sincerely,



Steve Smallwood
Director of Pupil Personnel

OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE

BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION

Educational Enhancement Opportunity Request Form

An Educational Enhancement Opportunity (EHO) allows a student to have an excused absence to participate in an educational activity outside the school but be counted present in attendance. The intended use of the Educational Enhancement Opportunity days authorized by KRS 159.035 is to allow principals to grant students an excused absence to pursue an educational opportunity beyond the classroom.

To request such an absence please complete this application and return it to your school principal prior to the event for approval.

The event must have a significant educational value and be related to the Kentucky core curriculum. The principal will determine if the activity meets guidelines. **A student may be approved for up to ten (10) days of EHO absences per year for this purpose.** Approved students will be allowed to make up all school work and his/her grade will not be affected by lack of attendance or participation in classes.

EHOs cannot occur during the school's state assessments or district-wide assessments. Students that have 6 or more unexcused absences or tardies will not be approved for an EHO. Appeals of EHO decisions are taken pursuant to the Student Grievance Policy/Procedure and that the Board may or may not decide to hear from the student/parent on the appeal.

Examples of Approved EHOs: Participation in the KY State Fair, college visits for high school students, art programs, dance programs, workshops that are educational in nature related to one of the core curriculum subjects (English, Science, Mathematics, Social Studies, Foreign Language or Arts and Humanities) as governed by the Kentucky Department of Education.

Date of Application: _____

Date(s) of Requested EHO: _____

Student's Full Legal Name: _____

Name of School: _____ **Grade Level:** _____ **Age:** _____

Home Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Sibling Names if enrolled in BCPS	Grade	School of Attendance	Will they also be requesting and EHO?

Educational Enhancement Opportunity Request Form

1. Describe the educational purpose of the request.

2. What is the educational value of this request?

3. How will this activity be related to one of the core curriculum subjects as outlined by the KY Core Academic Standards (KCAS)?

4. What evidence of significant learning will be submitted upon your return?

(Use additional paper if needed and attach it to this completed application.)

Signature of Parent / Guardian: _____ Date: _____

Signature of Student: _____ Date: _____

FOR SCHOOL / OFFICE USE ONLY

(THIS SECTION TO BE COMPLETED BY THE SCHOOL PRINCIPAL / DESIGNEE)

Excused Absences: _____ Unexcused Absences: _____ Total Absences: _____

Principal's Decision: ☐ **Approved** ☐ **Denied** Rationale: _____

Signature of Principal: _____ Date: _____

APPEAL PROCESS

Superintendent's / Designee's Decision: ☐ **Approved** ☐ **Denied**

Signature of Superintendent / Designee: _____ Date: _____

The Board's Decision: ☐ **Approved** ☐ **Denied** Rationale: _____

Signature of the Board Chairman: _____ Date: _____

Educational Enhancement Opportunity Request Form

An Educational Enhancement Opportunity (EHO) allows students to have an excused absence to participate in an educational activity outside the school but be counted present in attendance.

To request such an absence please complete this application and return it to your school principal at least five (5) days prior to the event for approval.

The event must have a significant educational value and be related to the Kentucky core curriculum. A student may be approved for up to ten (10) days of EHO absences per year for this purpose. Approved students will be allowed to make up all school work and his/her grade will not be affected by lack of attendance or participation in classes. EHOs cannot occur during the school's state assessments or district-wide assessments. Students that have three (3) or more unexcused absences or 6 or more unexcused tardies will not be approved for an EHO. Decisions may be appealed to the Superintendent/Designee whose decision may then be appealed to the Board of Education for Final Determination.

Examples of Approved EHOs: Participation in the KY State Fair, trips and workshops that are educational in nature related to one of the core curriculum subjects (English, Science, Mathematics, Social Studies, Foreign Language or Arts and Humanities) as governed by Kentucky Department of Education.

Student's Full Name: _____ Date of Application: _____

School Name: _____ Grade of Student: _____

Date(s) of Requested EHO: _____

Please use the space provided to describe the educational event/activity and the value it may have on your child's education.

Signature of Parent / Guardian: _____ Date: _____

For School Administrator's Use

Number of Excused Absences to Date: _____ Number of Unexcused Absences to Date: _____

Number of Total Absences to Date: _____ Number of Unexcused Tardies to Date: _____

This request will have significant educational value: Yes No

Request Approved: _____ Request Denied: _____

Principal's Signature: _____ Date: _____

Review/Revised: 6/16/2025