



DEPARTMENT OF FACILITIES

THOMAS STOKES, DIRECTOR
TRACY PARSLEY, MAINTENANCE SUPERVISOR
BOBBIE CASTLEMAN, CUSTODIAL SUPERVISOR
GEORGE BROCK, ENERGY MANAGER

MEMO

TO: Dr. Jesse Bacon, Superintendent

FROM: Thomas Stokes, Director of Facilities *TAS*

DATE: November 12, 2025

RE: Bernheim - BG 23-051 - DPO Reconciliation - Mills Supply Co, Inc.

Request for approval is for DPO Reconciliation for unbilled materials.

I recommend approval of this request.

Attached paperwork is listed below with [action items](#) noted for each:

- G701-C for Mills Supply Co, Inc. - Bernheim Middle - for [Board Signature](#)
- FACPAC - DPO 29 - for [Board Signature](#)

OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE

BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION



AIA Document G701® - 2017

Change Order

PROJECT: (Name and address)

Bernheim Middle School Renovation

700 Audubon Drive, Shepherdsville, KY
40165**CONTRACT INFORMATION:**

Contract For:

Date: 06-19-2023

CHANGE ORDER INFORMATION:Change Order Number: DPO 29 -
24902225 -Credit

Date: 11-24-2025

OWNER: (Name and address)Bullitt County Public Schools Board of
Education
1040 Hwy 44 East
Shepherdsville, KY 40165**ARCHITECT: (Name and address)**

Studio Kremer Architects

1231 S Shelby St., Louisville KY

CONTRACTOR: (Name and address)

Mills Supply Co., Inc.

1100 9th Street
Louisville, KY 40203**THE CONTRACT IS CHANGED AS FOLLOWS:***(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

DPO Reconciliation Credit for unbilled materials.

The original Contract Sum was	\$	39,000.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	39,000.00
The Contract Sum will be decreased by this Change Order in the amount of	\$	(18.95)
The new Contract Sum including this Change Order will be	\$	38,981.05

The Contract Time will be unchanged by () days.

The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

ARCHITECT (Signature)

BY: Catherine Noble Ward, AIA
(Printed name, title, and license
number if required)11-12-2025
Date

CONTRACTOR (Signature)

April Adams president
(Printed name and title)11/11/25
Date

OWNER (Signature)

BY: Dr. Jesse Bacon, Superintendent
(Printed name and title)

Date

FACPAC PO Change Order Supplemental Information Form (Ref# 63649)

Form Status: Saved

Tier 1 Project: Bernheim Middle School -Renovation

BG Number: 23-051

District: Bullitt County (HB678) (071)

Status: Active

Phase: Project Initiation (View Checklist)

Contract: Calhoun Construction Services, Inc., 0001, General Construction

Type: General Contractor

Proposed

Purchase Order Number: 29

Vendor Name: Mills Supply Co., Inc.

Change Order Number	DPO 29 – Reconciliation
Time Extension Required	No
Date Of Change Order	11/24/2025
Change Order Amount To Date	Decrease

Construction Contingency

Calculations below are project wide. Remaining negative Construction Contingency may require the submission of a revised BG1.

Current Approved Amount	\$1,261,761.60
Net Approved COs	\$-251,459.06
Remaining After Approved COs	\$1,513,220.66
Net All COs	\$-398,055.35
Remaining After All COs	\$1,659,816.95

This Requested Change Order Amount (\$18.95)

+/-

Change In A/E Fee This Change Order \$0.00

+/-

Change In CM Fee This Change Order \$0.00

+/-

Remaining Construction Contingency \$1,659,816.95

Balance

Contract Change Requested By Local Board of Education; DPO Reconciliation

Contract Change Reason Code DPO Reconciliation

Change Order Description And Justification

DPO Reconciliation for unbilled materials.

Cost Benefit To Owner

Contract unit prices have been utilized No to support the cost associated with this

change order.

Detailed Cost Breakdown

Contract unit prices have not been utilized, provide a detailed cost breakdown which separates labor, material, profit and overhead.

Detail Item	Amount	Percent of Total
Labor		0.00%
Materials	\$18.95	100.00%
Profit and Overhead		0.00%
Bond Insurance		0.00%
Cost Breakdown Total:	\$18.95	

Cost for this Change Order supported by an alternate bid or competitive price quote No

Explain Why

DPO Reconciliation for unbilled materials.

Change Order Supplemental Information Form Signature Page (Online Form Ref# 63649)

Catherine N. Ward

Architect

11-12-2025

Date

N/A

Construction Manager

Date

Lisa Lewis

Finance Officer

11-12-2025

Date

Local Board of Education Designee

Date