

# Memo

**To:** Brady Link, Superintendent  
**From:** Patty Grable, Director of Federal Programs  
**Date:** 2/9/2011  
**Re:** ARC Chairperson Approval

---

I am requesting that the following individual be approved to serve in the role of ARC chairperson:

| <b>School:</b>            | <b>Name:</b> | <b>Title:</b>      |
|---------------------------|--------------|--------------------|
| North Drive Middle School | Nancy Hyams  | Guidance Counselor |

Ms. Hyams attended an ARC chairperson training on January 12, 2011. After board approval, she will be authorized to serve in the role of ARC chairperson as designated by the building principal.

Please let me know if you have any questions regarding this request.