



AIA®

## Document G701® – 2017

**Change Order****PROJECT:** *(Name and address)*

HCHS CTE Renovation  
2424 Zion Road  
Henderson, KY 42420

**CONTRACT INFORMATION:**

Contract For: General Construction  
Date: May 14, 2024

**CHANGE ORDER INFORMATION:**

Change Order Number: 07  
Date: October 22, 2025

**OWNER:** *(Name and address)*

Henderson County Board of Education  
1805 Second Street  
Henderson, KY 42420

**ARCHITECT:** *(Name and address)*

RBS Design Group PSC  
723 Harvard Drive  
Owensboro, KY 42301

**CONTRACTOR:** *(Name and address)*

Arc Construction Co Inc  
PO Box 2660  
Evansville, IN 47728-0660

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Rework the welding booth lights and switches per the provided new electrical plan.

ADD: \$4,807.00

The original Contract Sum was

\$ 3,454,565.00

The net change by previously authorized Change Orders

\$ 113,058.00

The Contract Sum prior to this Change Order was

\$ 3,567,623.00

The Contract Sum will be increased by this Change Order in the amount of

\$ 4,807.00

The new Contract Sum including this Change Order will be

\$ 3,572,430.00

The Contract Time will be unchanged by ( ) days.

The new date of Substantial Completion will be

**NOTE:**

This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

**ARCHITECT** *(Signature)*

BY: Craig Thomas, Architect  
*(Printed name, title, and license  
number if required)*

*Date*

**CONTRACTOR** *(Signature)*

BY: Jake Bessler, Vice President  
*(Printed name and title)*

*Date*

**OWNER** *(Signature)*

BY: Bob Lawson, Superintendent  
*(Printed name and title)*

*Date*

# FACPAC Contract Change Order

## Supplemental Information Form (Ref# 63529)

Form Status: Saved

Tier 1 Project: Henderson County High School CTE renovation

BG Number: 22-506

District: Henderson County (HB678) (251)

Status: Active

Phase: Project Initiation (View Checklist)

Contract: ARC Construction Co Inc., 0001, CTE Renovation

Type: General Contractor

Proposed

Change Order Number	7
Time Extension Required	No
Date Of Change Order	10/22/2025
Change Order Amount To Date	Increase

### Construction Contingency

Calculations below are project wide. Remaining negative Construction Contingency may require the submission of a revised BG1.

Current Approved Amount	\$337,574.22
Net Approved COs	\$113,058.00
Remaining After Approved COs	\$224,516.22
Net All COs	\$117,865.00
Remaining After All COs	\$219,709.22

This Requested Change Order Amount \$4,807.00

+/-

Change In A/E Fee This Change Order \$0.00

+/-

Change In CM Fee This Change Order \$0.00

+/-

Remaining Construction Contingency \$219,709.22

Balance

Contract Change Requested By Local Board of Education

Contract Change Reason Code Improved Plans/Specs

Change Order Description And Justification

Rework the welding booth lights and switches per the provided new electrical plan.

Cost Benefit To Owner

Contract unit prices have been utilized No  
to support the cost associated with this  
change order.

Detailed Cost Breakdown

Contract unit prices have not been utilized, provide a detailed cost breakdown which separates labor, material, profit and overhead.

Detail Item	Amount	Percent of Total
Labor	\$4,085.00	84.98%
Materials	\$285.00	5.93%
Profit and Overhead	\$437.00	9.09%
Bond Insurance		0.00%
Cost Breakdown Total:	\$4,807.00	
Cost for this Change Order supported by an alternate bid or competitive price quote	No	
Explain Why		

## Change Order Supplemental Information Form Signature Page (Online Form Ref# 63529)

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Architect

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Date

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Construction Manager

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Date

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Finance Officer

---

Date

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Local Board of Education Designee

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Date



1745 S. KENTUCKY AVENUE  
P.O. Box 2660  
EVANSVILLE, INDIANA 47728-0660  
TELEPHONE: (812) 426-0481  
FAX: (812) 421-9115  
[www.arc-construction.com](http://www.arc-construction.com)

Wednesday, October 08, 2025

Blake Graham  
RBS Design Group  
9850 Von Allmen Court, Suite 201  
Louisville, KY 40241

RE: Henderson High School – CTE Renovation  
PR#16 – Welding Booth Lights and Switches

Blake,

Please see the price below to rework the welding booth lights and switches per the provided new electrical plan:

Premier Electric – 4,370.00  
Overhead - \$437.00  
Total Add – \$4,807.00

If you have any questions, please do not hesitate to contact our office.

Respectfully submitted,

Jake Bessler  
Vice President  
[jbessler@arc-construction.com](mailto:jbessler@arc-construction.com)



August 21, 2025

Re: PR#16– Welding Booth Light Switches  
Henderson Co. Career and Technical Education  
CMTA Project No. XHCR23

Mr. Blake Graham,

Please issue the following directive as a change order for the aforementioned project.  
The PR includes the following written description:

1. Refer to Sheet E3.1 – NEW LIGHTING PLAN – WELDING/CARPENTRY:
  - a. Refer to markup on drawings for revision of lighting controls to welding booth. Lettering refers to different control/zoning.
  - b. Provide surface mounted light switch with surface mounted raceway as shown.

If you need any further assistance, please don't hesitate to contact me.

Sincerely,

Adrian Partridge



- ELECTRICAL LIGHTING NOTES:**
- REFER TO THE ARCHITECT'S REFLECTED CEILING PLANS, ELEVATIONS, AND CASEWORK DETAILS FOR EXACT LOCATIONS OF ALL WALL AND CEILING MOUNTED ELECTRICAL DEVICES.
  - CONTRACTOR SHALL FOLLOW BRANCH CIRCUITING LAY-OUT, AS INDICATED ON THE FLOOR PLANS, WITH A MAXIMUM OF THREE (3) BRANCH CIRCUITS PER HOMERUN. EACH BRANCH CIRCUIT SHALL BE PROVIDED WITH A DEDICATED NEUTRAL CONDUCTOR. DEDICATED NEUTRAL CONDUCTORS SHALL BE CONSIDERED CURRENT CARRYING. IF ADDITIONAL CONDUCTORS ARE RAN IN THE SAME CONDUIT WITH THOSE INDICATED, CONTRACTOR SHALL DERATE ALL CURRENT CARRYING CONDUCTORS PER N.E.C. #310.15(B)(3), AND UPSIZE CONDUIT AS REQUIRED PER N.E.C. #300.17 AND ANNEX C. MULTIWIRE BRANCH CIRCUITS AS DEFINED IN N.E.C. #100 / 210.4 (CIRCUITS SHARING A COMMON NEUTRAL CONDUCTOR) SHALL NOT BE PERMITTED.
  - IDENTIFY THE PANEL AND CIRCUIT NUMBER FOR ALL RECEPTACLES, SWITCHES, ETC. IN AREA OF CONSTRUCTION. PROVIDE CLEAR ADHESIVE LABELS WITH BLACK LETTERING. IN HEALTHCARE FACILITIES, ENGRAVE EMERGENCY DEVICE COVERPLATES IN PATIENT CARE AREAS. ALSO, MARK INSIDES OF ALL DEVICE BOXES WITH PANEL AND CIRCUIT NUMBER.
  - LOCATE CHAIN-HUNG INDUSTRIAL FIXTURES IN MECHANICAL ROOMS TO AVOID DUCTWORK AND PIPING, TO MAXIMIZE AVAILABLE LIGHT. SPACE AROUND EQUIPMENT, AIR HANDLERS, ETC. TO PROVIDE ADEQUATE LIGHTING TO ALL AREAS OF ROOM. PROVIDE ADDITIONAL FIXTURES OF SAME TYPE AS NEEDED TO FULFILL THIS REQUIREMENT.
  - LOCATE EXIT SIGNS FOR MAXIMUM VIEWING AREA TO IDENTIFY EGRESS PATHS AS INDICATED ON PLANS. COORDINATE LOCATIONS SUCH THAT ARCHITECTURAL FEATURES OR EQUIPMENT FROM OTHER TRADES DO NOT OBSTRUCT VIEW.
  - LUMINAIRES INDICATED WITH MULTI-LEVEL SWITCHING SHALL HAVE SIMILAR LAMPS CONTROLLED TOGETHER, I.E. INBOARD AND OUTBOARD LAMPS OR RIGHT AND LEFT HAND LAMPS.
  - ALL LIGHTING FIXTURE LENSES, PARABOLIC LOUVERS, DOWNLIGHTING ALZAK CONES AND "PARACUBE" LOUVERS SHALL BE HANDLED WITH COTTON GLOVES DURING INSTALLATION AND LAMPING TO AVOID FINGERPRINTS OR DIRT DEPOSITS. IT IS PREFERRED THAT FIXTURES BE SHIPPED AND INSTALLED WITH CLEAR PLASTIC BAGS TO PROTECT LOUVERS. AT CLOSE OF PROJECT, AND AFTER CONSTRUCTION AIR FILTERS ARE CHANGED, REMOVE BAGS. ANY LOUVER OR CONE SHOWING DIRT OR FINGER PRINTS SHALL BE CLEANED WITH SOLVENT RECOMMENDED BY THE MANUFACTURER, OR REPLACED AS NECESSARY IN ORDER TO TURN OVER TO THE OWNER NEW FIXTURES AT OCCUPANCY.
  - RECESSED LUMINAIRES SHALL BE SECURED SUCH THAT THE FORCE REQUIRED INSERTING LAMPS, TRIMS, LENSES, LOUVERS, OR DOOR FRAMES DOES NOT SHIFT HOUSING. ALL TRIMS SHALL BE COMPLETELY FLUSH WITH FINISHED CEILINGS AT COMPLETION OF CONSTRUCTION.
  - CONTRACTOR SHALL PROVIDE UNSWITCHED CONDUCTOR TO ALL EXIT SIGNS, EMERGENCY INVERTER BATTERY PACKS, AND NIGHT LIGHTS AS REQUIRED.

**TAGGED NOTES**



HENDERSON COUNTY SCHOOLS  
HENDERSON COUNTY HIGH SCHOOL  
HENDERSON COUNTY CTE RENOVATION  
NEW LIGHTING PLAN - WELDING/CARPENTRY

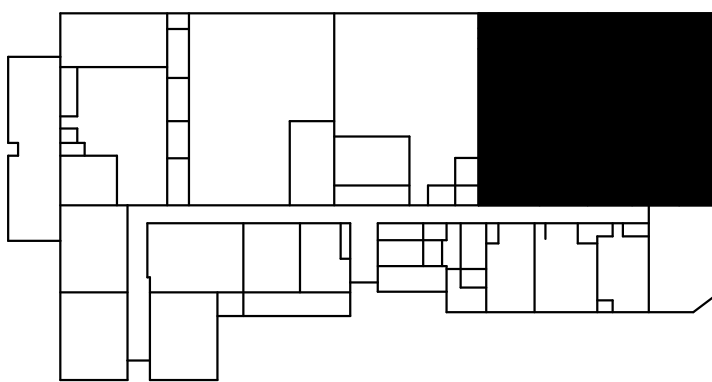
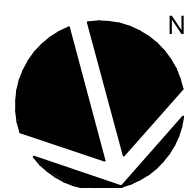
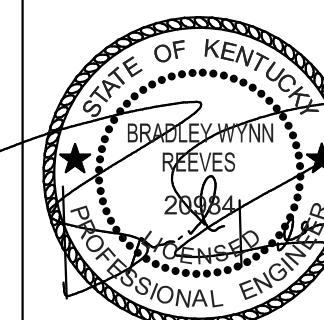
SHEET NUMBER

E3.1

**RBS DESIGN GROUP**  
ARCHITECTURE

ALJAHAD MANSOUR  
Principal Architect  
10000 Highway 100, Suite 100  
Houston, Texas 77036  
Phone: 281.468.2448  
Fax: 281.468.2449  
E-Mail: office@rbsdesigngroup.com

No.	Description	Date	Job Number	Drawn By	Checked By	Date
			YT1037XHCSC23	ASP	BWR	02/01/24



KEY PLAN  
NTS

**1 NEW LIGHTING PLAN - WELDING/CARPENTRY**

SCALE: 1/4" = 1'-0"  
0 1' 2' 4' 8' 12' 16'





**ELECTRICAL 2406024-PR016:**

Henderson County High School  
CTE addition

October 8, 2025

**RE: Electrical 2406024-PR016 - HCHS CTE Addition New Lighting Plan**

Premier Electric, Inc. proposes to furnish labor and materials to work switching at each weld booth.

- No cutting, patching and painting included.
- All work on straight time.
- Sales tax included.

Labor	\$ 4,085.00
Materials	\$ 285.00
<b>TOTAL CHANGE</b>	<b>\$ 4,370.00</b>

Please call with any questions.

Sincerely,

David J. White