

Board of Education Regular Meeting
October 20, 2025 6:00 PM
Conducted via Video Teleconference
with a primary physical location for public
participation and observation being:
Professional Development Center
631 North Green Street, Henderson, KY 42420
Meeting may be viewed electronically at
<https://www.youtube.com/user/hendersonkyschools>

Attendance Taken at : 6:00 PM

Present Board Members:

Mr. Thomas Alves
Mr. Joe McGarrh
Mr. Wesley Smith
Mr. Michael Waller
Mrs. Tracey Williams

I. Welcome & Call Meeting to Order

Mr. Michael Waller called the meeting to order.

A. Moment of Silence & Pledge of Allegiance

The HCHS Student Ambassadors in attendance led the Pledge of Allegiance.

1. HCHS Student Ambassadors

Jace Anderson, Lizzy Cleavenger, Sariah Coots, Aiden Griffen, and Abigail Stone

II. Approval of Agenda

Order #36 - Motion Passed: A motion to approve the agenda as listed passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

III. Students & Staff Recognition

A. Judge's Scholars

The September 23, 2025 Judge's Scholar is Daxton Pippin from A.B. Chandler Elementary School.
The October 14, 2025 Judge's Scholar is Collins Smith from Bend Gate Elementary School.

B. Multilingual Learner Students - Access Tests

Bend Gate Elementary: Izabela Gomez Pascual, Emilia Gonzalez, Stephanie Landeros, And Erick Andres Domingo

Spottsville Elementary: Elin Sabet, Charlott Eve Ruvacaba, Gabriella Lian, And Camila Martinez

East Heights Elementary: Joel Velazquez, Raquel Arroyo Ortiz, And Francis Bilene

Jefferson Elementary: Liya Volcy, Dany Araujo Ramos, Eimy Dieguez Miguel, Nija Patel, And Mia Gonzalez

South Heights Elementary: Leslie Vasquez, Genesis Menjivar Montes, And Jessie Sandoval

NMS: Francisco Lopez, Genesis Garcia Rivera, And Emelin Vazquez Montejo

SMS: Cassidy Jorju, Allison Gonzalez Martinez, Angel Benitez, And Abraham Alonzo Mendez

HCHS: Nalia Debrum

C. 2025 Kentucky School Psychologist of the Year - Stacia Wolf

D. 2025 Director of Pupil Personnel of the Year - Kasey Farmer Wolfe

E. Principal Appreciation Month

IV. Community Partner Spotlight

The Community Partner Spotlight for October is Audubon Metals for their continued support of our students, staff, and community.

V. Public Participation & Recognition of Guests

There were no requests to speak before the Board.

VI. Approve Minutes from Prior Meetings

Order #37 - Motion Passed: A motion to approve the Minutes from September 15, 2025 regular Meeting passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VII. Reports

A. HCHS Athletic and Activities Report

Mr. Ryan Reusch presented the HCHS Athletic and Activities Report.

B. Construction Manager Report

Mr. Colton Miller from Codell and Mr. Blake Graham from RBS Design updated the Board on the East Heights Elementary Renovation Project.

C. Approve Change Order No. 7-1 for BG 24-164 - East Heights Elementary Renovations Project

Change Order No. 7-1 adds trim to all of the windows in Area E. Dr. Bob Lawson requested Board approval of Change Order No. 7-1 as presented.

Order #38 - Motion Passed: A motion to approve Change Order No. 7-1, issued to Kentucky Mirror & Plate Glass in the amount of \$2,551.00 for the addition of window trim to all windows in Area E, for the East Heights Elementary Renovations Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

D. BG 25-225 - South Middle School HVAC Renovation Project

Mr. Colton Miller of Codell, Ms. Suzanne Irwin of RossTarrant, and Mr. Chad Thompson updated the Board on the South Middle School HVAC Project and presented construction documents for Board approval. Dr. Bob Lawson requested Board approval of the documents as presented.

1. Consideration to approve award construction contracts and associated Direct Purchase Orders for the South Middle School HVAC Renovation for base bid plus all Alternates

Order #39 - Motion Passed: A motion to award construction contracts and associated Direct Purchase Orders for the South Middle School HVAC Renovation Project for base bid plus all Alternates as presented passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

2. Consideration to approve the revised BG-1 post bid

Order #40 - Motion Passed: A motion to approve the revised BG-1 post bid for the South Middle School HVAC Renovation Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

3. Consideration to approve award Testing and Balancing

Order #41 - Motion Passed: A motion to award Testing and Balancing to Synergy Test and Balance for \$45,346.75 as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

4. Consideration to approve award Commissioning

Order #42 - Motion Passed: A motion to award Commissioning to Performance Commissioning for \$58,800.00 as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VIII. Old Business

IX. New Business

A. BG 25-430 - HCHS Culinary Renovation and Parking Lot Asphalt Upgrades Project

Suzanne Irwin of RossTarrant and Chad Thompson presented for Board approval construction documents for the HCHS Culinary Renovation and Parking Lot Asphalt Upgrades Project. Dr. Bob Lawson requested Board approval of the documents as presented.

1. Approval of BG2 and BG3

Order #43 - Motion Passed: A motion to approve the BG2 and BG3 for the HCHS Culinary Renovation and Parking Lot Asphalt Upgrades Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

2. Approval of Design Development and Construction Documents

Order #44 - Motion Passed: A motion to approve the Design Development and Construction Documents for the HCHS Culinary Renovation and Parking Lot Asphalt Upgrades Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

3. Approval to Advertise for Bids

Order #45 - Motion Passed: A motion for approval to advertise for bids for the HCHS Culinary Renovation and Parking Lot Asphalt Upgrades Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

B. Approve Capital Funds Request for the HCHS Blue Unit Chiller

Mr. Chad Thompson and Mr. David Stokes updated the Board on the HCHS Blue Unit Chiller and presented for Board approval a Capital Funds Request for the HVAC chiller. Dr. Bob Lawson requested Board approval of the Capital Funds Request as presented.

Order #46 - Motion Passed: A motion to approve the Capital Funds Request in the amount of \$271,946 for the HCHS Blue Unit Chiller as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

C. Approve Scope of Services/Fee Proposal from RossTarrant Architects for the Henderson County High School Athletics Master Plan

Chad Thompson presented for Board approval the scope of services/fee proposal from RossTarrant Architects for the Henderson County High School Athletics Master Plan. Dr. Bob Lawson requested Board approval of the proposal as presented.

Order #47 - Motion Passed: A motion to approve the Scope of Services/Fee Proposal from RossTarrant Architects with the project fee of \$31,000 for the Henderson County High School Athletics Master Plan as presented passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

D. Approve District Facilities Plan

Mr. Chad Thompson presented for Board approval the District Facilities Plan. Dr. Bob Lawson requested Board approval of the District Facilities Plan as presented.

Order #48 - Motion Passed: A motion to approve the District Facilities Plan as presented passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

E. Approve and Appoint Nominees to Serve on the 2026-2027 Calendar Committee

Mrs. Kasey Farmer Wolfe presented for Board approval the nominees to serve on the 2026-2027 Calendar Committee. Dr. Bob Lawson requested Board approval of the Calendar Committee as presented.

Order #49 - Motion Passed: A motion to approve the nominations submitted and appoint all of the nominees to serve on the 2026-2027 Calendar Committee as presented passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

F. November and December Meeting Location Change and Council of Councils Date Change

Dr. Bob Lawson requested to move the Council of Councils date from November 17, 2025 to December 15, 2025 due to the delay in receiving KSA test scores from the state. With that change, the November 17, 2025 meeting will be held at the Professional Development Center and the December 15, 2025 meeting will be held at HCHS. Due to the changes in location, the regular meetings will be classified as special meetings.

Order #50 - Motion Passed: A motion to approve moving the Council of Councils to December 15, 2025, moving the November 17, 2025 meeting to the Professional Development Center, and the December 15, 2025 meeting to the Henderson County High School Media Center passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

G. Consent Agenda

Order #51 - Motion Passed: A motion to approve the Consent Agenda as presented passed with a motion by Mr. Michael Waller and a second by Mr. Thomas Alves.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

1. Approve District and School Planning for 2025-2026 School Year

2. Approve Second Reading of 04.7 - Inventories

3. Approve East Heights Elementary PTA Dues Increase

4. Approve Transportation Request

- Audubon Kids Zone to use a bus for the East End Halloween Extravaganza on October 26th from 1:30-4:30 p.m. for this event.

5. Approve 2025-2026 Bus Purchases

6. Declare Serving Lines at Cairo Elementary and East Heights Elementary Surplus Property

The Henderson Co. Student Nutrition Dept. would like to request the Board to declare:

- The serving lines at Cairo Elementary (Manufacturer - Southern Equipment, Serial No. 82081-20, Model No200-HFW 390, No asset tag available) to be declared surplus property so they can be disposed of;
- The 3 section, 12 Door Pass-Thru Cooler at Cairo Elementary (Manufacturer - Hobart, Serial No. 32 542 866 KM, Model No: Q3, No asset tag available) to be declared surplus property so it can be disposed of; and
- The serving lines at East Heights Elementary (Manufacturer - Southern Equipment, Serial No. 53 83 9-1, Model No DME-4DG, No asset tag available) to be declared surplus property so they can be disposed of.

7. Approve School Activity Fund Fundraiser Requests

- South Heights Elementary (school dances) to pay for student resources and awards;
- East Heights Academic Team (sweatshirt sale) to raise funds to help cover the cost of meals for district and regional competitions;
- Jefferson Elementary (drama shirts) to raise funds for the Finding Nemo musical put on by Jefferson Elementary School drama;
- North Middle School (Yearbook Ads) to help raise funds and offset the purchase cost of yearbooks;
- HCHS Cheer (Butterbraids) to raise funds for t-shirts, poms, equipment, camp fees, and signs. This fundraiser replaces the Pork Chop sale that was approved in the Spring of 2025; and
- South Heights Elementary (Rocket Leaders Fun Cart) for student resources.

8. Approve Student Overnight Trip Requests

- Retroactive approval for HCHS Skills USA state officer and state advisor to travel to Washington, DC to attend the Skills USA Washington Leadership Training Institute September 20-24, 2025;
- Retroactive approval for HCHS Skills USA state officer to travel to Hardinsburg, KY September 30-October 1, 2025 to attend the KLTI Fall Leadership Conference; and
- HCHS Band student to travel to Miamisburg, OH to compete in the Midstates Band Association Championships November 7-9, 2025.

9. Approve Bid Recommendations

Bid Recommendation: Mental Health Services Bid #10-25-5-9 (Rejected)
Bid Renewal Recommendation: Art Supplies Bid #9-22-5-10

10. Approve 2025-2026 HCS Salary Schedule Amendment Request

11. Review and Accept Revisions to 09.2241 AP.1 - Student Medication Guidelines

12. Approve Shortened School Day for Two (2) Special Education Students

13. Approve CTE Surplus List

14. Approve FY 2026 KETS 1st Offer of Assistance

FY 2026 KETS 1st Offer of Assistance: \$68,000

X. Financial

A. Treasurer's Report

Mr. David Stokes presented for Board approval the Treasurer's Report for the month ending September 30, 2025. Dr. Bob Lawson requested Board approval of the Treasurer's Report as presented.

Order #52 - Motion Passed: A motion to approve the Treasurer's Report for the month ending September 30, 2025 passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

B. Paid Warrant Report

Mr. David Stokes presented for Board approval the Paid Warrant Report for payments made between September 16, 2025 and October 20, 2025. Dr. Bob Lawson requested Board approval of the Paid Warrant Report as presented.

Order #53 - Motion Passed: A motion to approve the Paid Warrant Report for payments made between September 16, 2025 and October 20, 2025 passed with a motion by Mr. Joe McGarrh and a second by Mr. Thomas Alves.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

XI. Personnel Actions

Personnel actions taken by the Superintendent since the last regular board meeting were received and reviewed by the Board and are attached to these minutes.

XII. Executive Session pursuant to KRS 61.810(1)(k) and KRS 156.557(6)(c) for the purposes of a superintendent formative evaluation conversation

Order #54 - Motion Passed: A motion to approve executive session pursuant to KRS 61.810(1)(k) and KRS 156.557(6)(c) for the purposes of a superintendent formative evaluation conversation at 7:21 p.m. passed with a motion by Mrs. Tracey Williams and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

Order #55 - Motion Passed: A motion to move out of executive session at 8:27 p.m. passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

XIII. Adjourn

Order #56 - Motion Passed: There being no further business to come before the Board, a motion to adjourn the meeting at 8:27 p.m. passed with a motion by Mrs. Tracey Williams and a second by Mr. Michael Waller.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

Chair

Secretary

HENDERSON COUNTY BOARD OF EDUCATION

October 20, 2025

PERSONNEL ACTIONS

CERTIFIED:

Elect New Certified Substitutes

Alexander, Rita	Certified Substitute, Districtwide	Effective 9/25/2025
Campbell, Jessica	Certified Substitute, Districtwide	Effective 9/26/2025
Holderman, Suzanne	Certified Substitute, Districtwide	Effective 9/25/2025
Maish, Grace	Certified Substitute, Districtwide	Effective 9/16/2025

Certified Resignations

Smith, Brian	Elementary Classroom Instructor, Bend Gate Elementary School	Effective 7/29/2025
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CLASSIFIED:

Elect New Hires

Beck, Patricia	Food Service Assistant I, East Heights Elementary School	Effective 9/15/2025
Bentley, Jeremy	Custodian, East Heights Elementary School	Effective 9/17/2025
Bough, Ellen	Custodian, East Heights Elementary School	Effective 9/15/2025
Brann, Jason	Bus Monitor/Driver in Training, Transportation	Effective 10/13/2025
Brown, Ethan	Lunchroom Monitor, East Heights Elementary School	Effective 10/14/2025
Cates, Jaime	Lunchroom Monitor, South Middle School	Effective 10/14/2025
Clark, Brianna	Program Assistant I, Bend Gate Elementary School	Effective 9/29/2025
House, Brianna	Program Assistant I, East Heights Elementary School	Effective 9/25/2025
Johnson, Brittany	Food Service Assistant I, South Middle School	Effective 9/29/2025
Lowery, Jake	Custodian, East Heights Elementary School	Effective 10/14/2025
Lutz, Deborah	Food Service Assistant I, Bend Gate Elementary School	Effective 9/30/2025
Mattingly, Nancy	Custodian, Henderson County High School	Effective 10/01/2025
Phelps, Emma	Instructor II Childcare, East Heights Elementary School	Effective 9/18/2025
Powell, Kameron	Custodian, Henderson County High School	Effective 9/11/2025
Roberts, Kelly	Bus Driver, Transportation	Effective 10/13/2025
Smith, Ashton	Instructor I Childcare, Bend Gate Elementary School	Effective 10/2/2025

Elect New Classified Substitutes

Alexander, Rita	Classified Substitute, Districtwide	Effective 9/25/2025
Arroyo Patena, Jackelyn	Classified Substitute, Districtwide	Effective 9/11/2025
Chappell, Kelly	Classified Substitute, Districtwide	Effective 9/12/2025
Jones, Betty	Classified Substitute, Districtwide	Effective 9/29/2025

Elect Additional Employment

Cooper, Ashley	Lunchroom Monitor, Spottsville Elementary School	Effective 10/14/2025
Goins-Rodgers, Lana	Lunchroom Monitor, East Heights Elementary School	Effective 9/9/2025
Newman, Jenny	Food Service Assistant I, Bend Gate Elementary School	Effective 9/30/2025

Elect Paraprofessionals

Baker, Gavont	Basketball Coach, South Middle School	Effective 9/19/2025
Davis, Kelly	Assistant Football Coach, North Middle School	Effective 9/16/2025
Hampton, Tyree	Football Coach, North Middle School	Effective 9/12/2025
Haslam, Logan	Assistant Baseball Coach, Henderson County High School	Effective 9/23/2025
Springfield, Hannah	Assistant Softball Coach, Henderson County High School	Effective 9/25/2025

Classified Substitute Resignations

Brown, Kylie	Classified Substitute, Districtwide	Effective 9/30/2025
Steiner, Markie	Classified Substitute, Districtwide	Effective 9/17/2025

Resignations

Abney, Nichole	Instructor I Childcare, Bend Gate Elementary School	Effective 9/17/2025
Blair, Jayna	Lunchroom Monitor, Cairo Elementary School	Effective 9/9/2025
Boston, Dessica	Lunchroom Monitor, South Middle School	Effective 9/15/2025
Bough, Ellen	Custodian, East Heights Elementary School	Effective 9/15/2025
Lutz, Deborah	Food Service Assistant I, Bend Gate Elementary School	Effective 9/29/2025

Nantz, Sarah	Program Assistant I, Bend Gate Elementary School	Effective 9/26/2025
Pruitt, Christian	Custodian, Thelma B. Johnson Early Learning Center	Effective 9/18/2025
<u>Retirement</u>		
Moore, Edna (Tina)	Accounting Manager A/P & Federal Programs	Effective 1/1/2026
<u>Reassignments/Transfers</u>		
Aud, Mendy	Account Clerk III, Central Office to Account Clerk IV, Central Office	Effective 9/16/2025
Chandler, Aimee	Purchasing Assistant, Central Office to Account Clerk IV, Central Office	Effective 9/16/2025
Goins-Rodgers, Lana	Lunchroom Monitor, East Heights Elementary School to Lunchroom Monitor, Cairo Elementary School	Effective 9/29/2025
McGuire, Jamie	Lunchroom Monitor, Spottsville Elementary School to Program Assistant I, Spottsville Elementary School	Effective 9/22/2025
Rice, Amanda	Administrative Secretary II, Central Office to Purchasing Assistant, Central Office	Effective 10/1/2025
Shelton, Karen	Custodian, East Heights Elementary School to Custodian Thelma B. Johnson Early Learning Center	Effective 10/13/2025
Wathen, Julie	Custodial Supervisor- 2 to 3 custodians, Jefferson Elementary School to Custodial Supervisor- 4 to 5 custodians, Jefferson Elementary School	Effective 7/1/2025
Wilson, Derek	Custodian, East Heights Elementary School to Custodian, Thelma B. Johnson Early Learning Center	Effective 9/15/2025
<u>Termination</u>		
Powell, Kameron	Custodian, Henderson County High School	Effective 9/16/2025