

**DATE:**

10/22/2025

**AGENDA ITEM (ACTION ITEM):**

Consider / Approve the addition of four (4) hours to the existing districtwide Building Operations Support (custodial) allocation assigned to the Central Office building effective January 5, 2026.

**APPLICABLE BOARD POLICY:**

01.11 General Powers and Duties of the Board

**HISTORY/BACKGROUND:**

The existing Central Office location receives four (4) hours of custodial service per day from a districtwide Building Operations Support (custodian) allocation. With the opening of the new Central Office scheduled for January 5, 2026, there will be a need for additional time to clean the increased square footage. Adding four (4) hours to the existing four (4) hour allocation will provide the needed custodial services to maintain the cleanliness of the new facility.

**FISCAL/BUDGETARY IMPACT:**

Estimated at \$25,000 from the general fund with the final amount dependent on the selected candidate's years of experience (salary and benefit estimate calculated on 10 years of work experience).

**RECOMMENDATION:**

Approve the addition of four (4) hours to the existing districtwide Building Operations Support (custodial) allocation assigned to the Central Office building effective January 5, 2026.

**CONTACT PERSON:**

Brian E. Vanover, Assistant Superintendent of Operations

  
Principal/Administrator

  
District Administrator

  
Superintendent