



Kenton County School District | *It's about ALL kids.*

Issue Paper

DATE:

10/23/2025

AGENDA ITEM (ACTION ITEM):

Consider/Approve Change Order No. 9 with Monarch Construction for the New Central Office Project – BG 24-084.

APPLICABLE BOARD POLICY:

01.1 Legal Status of the Board; 04.31 Authority to Encumber and Expend Funds; Capital Construction Process – 702 KAR 4:160

HISTORY/BACKGROUND:

This is the ninth (9th) change order for the New Central Office Construction Project associated with Monarch Construction Company. The original contract amount was \$17,059,611.22. This change order for an addition of \$6,170.00 with previous change orders of an additional \$72,682.00 makes the new contract sum \$17,138,463.22.

Item No 1: Owner Requested: Provide additional power circuits and receptacles as required to operate the Owner provided video wall display and install recessed back-boxes at the other board room video displays. ADD: \$ 4,070.00

Item No 2: Owner Requested: Move power and data locations in Offices #153, #160, #213, and #310 to accommodate furniture layout. ADD: \$ 2,100.00

TOTAL ADD: \$ 6,170.00

SUMMARY OF CHANGE ORDER FOR NEW CENTRAL OFFICE BG 24-084

The original contingency for this project	\$1,150,050.00
Total for prior approved change orders	(\$ 72,682.00)
Total for prior Material/Equipment direct purchase order changes	\$ 16,780.42
Total for current change orders	(\$ 6,170.00)
Contingency Balance	\$1,087,978.42

FISCAL/BUDGETARY IMPACT:

Addition of \$6,170.00 to the existing contract with Monarch Construction Company.

RECOMMENDATION:

Approve Change Order No. 9 with Monarch Construction for the New Central Office Project
– BG 24-084.

CONTACT PERSON:

Matt Rigg, Chief Operations Officer

Principal/Administrator



District Administrator



Superintendent



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Change Order

PROJECT: *(Name and address)*
New Board Office - Kenton County School District
2044 Tuscanview Drive Covington, KY 41017

CONTRACT INFORMATION:
Contract For: General Construction
Date: May 13, 2024

CHANGE ORDER INFORMATION:
Change Order Number: 009
Date: October 21, 2025

OWNER: *(Name and address)*
Kenton County Board of Education
1055 Eaton Drive
Ft. Wright, KY 41017

ARCHITECT: *(Name and address)*
Emboss Design, PSC
906 Monmouth Street
Newport, KY 41071

CONTRACTOR: *(Name and address)*
Monarch Construction Company
1654 Sherman Avenue
Cincinnati, OH 45212

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Item 09-01 (CWP-037R4 / CD-012)

Provide additional power as required by Owner provided video wall and recessed back-boxes at other board room video displays. Requested by Owner.

Cost Benefit to Owner: Required for proper function of video wall and facilitates cleaner installation of wall mounted displays.

ADD: \$4,070.00

Item 09-02 (CWP-048)

Provide reconfigured power and data locations in Offices #153, #160, #213, and #310. Requested by Owner.

Cost Benefit to Owner: Facilitates owner preferred furniture layout.

ADD: \$2,100.00

TOTAL ADD: \$6,170.00

The original Contract Sum was	\$ 17,059,611.22
The net change by previously authorized Change Orders	\$ 72,682.00
The Contract Sum prior to this Change Order was	\$ 17,132,293.22
The Contract Sum will be increased by this Change Order in the amount of	\$ 6,170.00
The new Contract Sum including this Change Order will be	\$ 17,138,463.22

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be December 12, 2025

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Mark Perry
ARCHITECT (Signature)

BY: Mark Perry, Sr. Project Manager
(Printed name, title, and license
number if required)

10/21/2025

Date

Martin A. Meisberger
CONTRACTOR (Signature)

BY: Martin A Meisberger, President
(Printed name and title)

10/23/2025
Date

OWNER (Signature)

BY: Matt Rigg, Chief Operations
Officer

(Printed name and title)

Date