

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: VII F **DATE:** October 27, 2025

TOPIC/TITLE: Approve Declaration of Surplus Property

PRESENTER: Dr. Lori Jones

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☐ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☐ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

As per Board Policy, the Board of Education must approve items/property to be declared as surplus property.

SUMMARY OF MAJOR ELEMENTS:

Board approval is requested to delcare the following attached items as surplus property: District Technology - End of life electronics and computer equipment; Southside - classroom furniture from outdoor storage container; Simmons - out of use classroom furniture, pallets, carts, ect.

IMPACT ON RESOURCES:

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended

Lori Jones

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: **DATE:** 10/17/25

TOPIC/TITLE: Declare Technology Equipment Surplus Property

PRESENTER: Josh Rayburn

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☒ ACTION REQUESTED AT THIS MEETING
- ☐ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY
 - ☐ STATE OR FEDERAL LAW OR REGULATION
 - ☐ BOARD OF EDUCATION POLICY
 - ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION
 - ☐ DATE:
 - ☐ ACTION:

BACKGROUND INFORMATION:

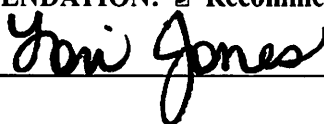
SUMMARY OF MAJOR ELEMENTS:

Board approval is requested to declare the list of technology related items surplus for recycling and/or donating. The list includes end of life electronics and computer equipment.

IMPACT ON RESOURCES:

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended



WOODFORD COUNTY PUBLIC SCHOOLS
EDUCATION TECHNOLOGY SURPLUS REQUEST

QTY	DESCRIPTION	S/N
1	Box Miscellaneous Cords	
1	Box Miscellaneous Disks	
1	Avaya 1403 Phone	
1	Dell Latitude E7440 Laptop	BZ0MXZ1
1	Acer 311 C722 Chromebook	NXA6UAA0010524F9A47600
1	Microsoft Surface Pro	39705454653
1	HP Chromebook 14 G5	5CD9123FDM
1	HP G6 Chromebook	5CD924CXW2
1	AT&T Mifi Device	
1	Heater	
1	Monitor	
1	TV Remote	
1	Stereo power amplifier	
1	Audio cables	
1	Touch cable	
1	PC power brick	
1	VGA cable	
1	Acer Monitor	30403132585
1	Acer Monitor	30905367985
1	Acer Monitor	31005268185
1	Dell Monitor	CN-0KG49T-74261-310-0EMU
1	Planar Monitor	PL252LT501435
1	Type No: :LE22BW	PL436LT501231
1	Planar Monitor	PL436LT501236
1	Type No: :LE22BW	UWZ210800966
1	Planar Monitor	KHUR6V2G1004E8F
1	Type No: :LE22BW	KHUR6V2G1003L8W
1	Viewsonic VA2459-smh Monitor	N/A
1	Samsung Network camera SNV-6013N	N/A
1	Samsung Network camera SNV-6013N	10WZ19451599
1	Keyboards (X3) 1x Dell 2x logitech	
1	Box of broken chargers (x14 charger)	
1	Avaya Phone 1403	
1	Dukane MCS350 paging system	
2	Monitors	
6	Docking Stations	
1	Dell Optiplex 9020M	5HBJS22
1	HP Chromebook G4 Chromebook	5CD7191N2K
1	Lenovo N22 Chromebook	

1	HP Chromebook G4 Chromebook	
1	Google Chromebit	

REQUEST FORM

EMPLOYEE OR PERSON MAKING REQUEST Paige Samples

ORGANIZATION, IF ANY, THAT YOU REPRESENT Southside Elementary

NATURE OF REQUEST Remove approximately 40 surplus desks, 2 chalkboards, 25 chairs, 1 whiteboard, 1 cork board from outdoor storage container

IS THIS REQUEST IN COMPLIANCE WITH ALL DISTRICT POLICIES? ☒ YES ☐ NO

WILL THIS REQUEST REQUIRE ANY EXPENDITURE OF DISTRICT FUNDS? ☐ YES ☒ NO

ADMINISTRATOR RECEIVING REQUEST Paige Samples is the administrator making the request/Sherman Green would be receiving the request

IF THIS REQUEST IS ORIGINATING FROM A PARTICULAR SCHOOL OR IS REQUESTING THE USE OF A PARTICULAR SCHOOL, THE BUILDING PRINCIPAL MUST RECOMMEND HIS APPROVAL BY SIGNING BELOW.

10/17/25
DATE

Eliza Samples
BUILDING PRINCIPAL'S SIGNATURE

THE PERSON MAKING THIS REQUEST CAN BE CONTACTED AT THE ADDRESS OR TELEPHONE NUMBER LISTED BELOW.

859-879-4660
TELEPHONE

1300 Troy Pike, Versailles, KY 40383
ADDRESS

10/13/25
DATE

SIGNATURE OF PERSON MAKING REQUEST

REQUEST FORM

EMPLOYEE OR PERSON MAKING REQUEST : **DANA MCGOWAN**

ORGANIZATION, IF ANY, THAT YOU REPRESENT **SIMMONS ELEMENTARY**

NATURE OF REQUEST **SURPLUS ITEMS NO LONGER NEEDED**

60 student desks, 4 wooden shelves, 2 chart carts, tech cart with charger box, tool box cart, 80 chairs, 4 metal cabinets, 4 metal furniture on wheels, 6 wooden pallets

IS THIS REQUEST IN COMPLIANCE WITH ALL DISTRICT POLICIES? **YES**

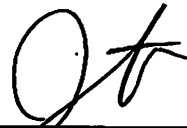
WILL THIS REQUEST REQUIRE ANY EXPENDITURE OF DISTRICT FUNDS? **NO**

ADMINISTRATOR RECEIVING REQUEST **JOE ALBERT**

IF THIS REQUEST IS ORIGINATING FROM A PARTICULAR SCHOOL OR IS REQUESTING THE USE OF A PARTICULAR SCHOOL, THE BUILDING PRINCIPAL MUST RECOMMEND HIS APPROVAL BY SIGNING BELOW.

10/20/25

DATE



BUILDING PRINCIPAL'S SIGNATURE

THE PERSON MAKING THIS REQUEST CAN BE CONTACTED AT THE ADDRESS OR TELEPHONE NUMBER LISTED BELOW.

830 Tyrone Pike

859-879-4670

Versailles Ky

TELEPHONE

ADDRESS

10/20/25

DATE



SIGNATURE OF PERSON MAKING REQUEST