

SUPPORT SERVICES

DRAFT (DISTRICT INITIATED)

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Food/School Nutrition Services

The Board shall provide a District-wide school nutrition program in compliance with applicable state and federal statutes and regulations. It is the intent of the Board that school nutrition services be a self-supporting program.

BREAKFAST AND LUNCH

Lunchrooms shall serve complete hot or cold meals as defined by federal regulations.

FOOD SERVICE/SCHOOL NUTRITION PROGRAM DIRECTOR

The District (or food service area to which the District belongs) shall appoint/select a Food Service/School Nutrition Program Director to oversee and manage the school nutrition service program. All Food Service/School Nutrition Program Directors shall meet minimum educational requirements and annual training requirements in accordance with federal and state law.

DISCRIMINATION COMPLAINTS

The District does not discriminate on the basis of race, color, national origin, sex, age, or disability in its school nutrition program.

Anyone wishing to initiate a complaint concerning discrimination in the delivery of benefits or services in the District's school nutrition program should go to the link below or mail a written complaint to the U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington D.C. 20250-9410, or email, program.intake@usda.gov.

http://www.ascr.usda.gov/complaint_filing_cust.html

District personnel shall assist parents/guardians and students wishing to file a complaint.

SPECIAL DIETARY NEEDS

Students whose dietary needs qualify them for an adaptation under law shall be provided accommodations in keeping with local procedures.

All parents shall be provided notice of how to request meal accommodations and how to submit a grievance related to a request for modifications based on a disability, at the beginning of each school year or upon enrollment in the District for students transferring in mid-year.

STUDENT MEAL CHARGE POLICY

All parents shall be provided the written meal charge policy at the beginning of each school year or upon enrollment in the District for students transferring in mid-year. In addition, parents shall be advised of the available payment systems and meal prices.

The written meal charge policy shall be distributed to all school level staff including school nutrition employees involved in policy enforcement.

Deleted: After a student has charged twice without repaying, s/he will be required to get a "permission to charge slip" from the Principal/designee. This slip will be given to the cashier who allows the student to charge. After the third "permission to charge slip" from the office, contact will be made with the parent/guardian via telephone or mail. (See Notice of Meal Charges Form.)¶
If parents cannot be reached or do not respond, a request will be made to the Family Resource Center to conference with parents.¶

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Food/School Nutrition Services

STUDENT MEAL CHARGE POLICY (CONTINUED)

At no time will any student be allowed to charge a la carte items.

Food Service funds may be used to collect delinquent meal charges.

ADULT MEAL CHARGE POLICY

Adults will be permitted to charge meals or a la carte items up to \$10.00. Per the Kentucky Department of Education, adult meal balances must be paid in full by the last day of the school year. If not paid, the balance will be collected from the payroll check.

Deleted: After all the above avenues have been exhausted and a student's lunch account reaches an amount which cannot be resolved in a relatively short time (one or two weeks), it shall be referred to Small Claims Court. ¶
If parents have not contacted the Cafeteria Manager or submitted the amount indicated within ten (10) working days from the date of the final notice, the debt will be considered delinquent and may be directed to the Board Attorney.¶

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REFERENCES:

KRS 156.160
KRS 158.852
KRS 160.290
702 KAR 6:010; 702 KAR 6:050
702 KAR 6:075; 702 KAR 6:090
7 C.F.R. part 15b; 7 C.F.R. §210.23; 7 C.F.R. §210.31; FNS Instruction 113
Section 504 of Rehabilitation Act of 1973, Americans with Disabilities Act
P.L. 111-296