

FLOYD COUNTY BOARD OF EDUCATION Tonya Horne-Williams, Superintendent 442 KY RT 550 Eastern, KY 41622 Telephone (606) 886-2354 Fax (606) 886-4550 www.floyd.kyschools.us

William Newsome, Jr., Board Chair - District 3 Linda C. Gearheart, Vice-Chair - District 1 Dr. Chandra Varia, Member- District 2 Keith Smallwood, Member - District 4 Steve Slone, Member - District 5

<u>Consent Agenda Item (Action Item)</u>: Consider changing one of the Personnel Assistant positions to the title of Secretary I.

Applicable State or Regulations: Board Policy 01.11 General Powers and Duties of the Board.

History/Background: The Secretary I position is a significant step in our ongoing efforts to make central office operations more efficient. This role is not just about streamlining operations and improving response time, but also about strengthening our workflow and contributing to our organizational goals. As part of the job title change to Secretary I, the will be entrusted with a diverse set of specialized and responsible duties. These duties are designed to support the functions of high-level administrators such as the Assistant Superintendent and the Executive Officer of Operations. The role will involve interpreting and applying rules, regulations, policies, and procedures as well as working directly with the office of the Board Attorney.

Fiscal/Budgetary Impact: Salary table attached.

Recommended Action: Approve as presented

Contact Person(s): Ted George, Assistant Superintendent

Date: October 15, 2025

07/01/2025 CLAS	EFFECTIVE GROUP. DATE BU																									
CLASSIFIED PERSONNEL	P/ GROUP/BU DESC																									
7762	7762	7762	7762	7762	7762	7762	7762	7762	7762	7762	7762	7762	7762	7762	7762	7762	7762	7762	7762	7762	7762	7762	7762	7762	7762	GRADE/ RANK
SEC. I	DESCRIPTION																									
25+	24	23	22	21	20	19	18	17	16	15	14	13	12	11	10	9	∞	7	6	٥.	4	ယ	2	.	0	STEP/L EVEL
26.23	25.52	25.52	25.52	25.52	25.52	24.68	24.68	24.68	24.68	24.68	24.08	24.08	24.08	24.08	24.08	23.23	23.23	23.23	23.23	22.86	22.14	21.94	21.73	21.53	21.33	HOURLY RATE
196.7449	191.4078	191.4078	191.4078	191.4078	191.4078	185.0818	185.0818	185.0818	185.0818	185.0818	180.5634	180.5634	180.5634	180.5634	180.5634	174.2304	174.2304	174.2304	174.2304	171.4842	166.0690	164.5394	163.0091	161.4973	159.9987	DAILY RATE
1,967.45	1,914.08	1,914.08	1,914.08	1,914.08	1,914.08	1,850.82	1,850.82	1,850.82	1,850.82	1,850.82	1,805.63	1,805.63	1,805.63	1,805.63	1,805.63	1,742.30	1,742.30	1,742.30	1,742.30	1,714.84	1,660.69	1,645.39	1,630.09	1,614.97	1,599.99	PERIOD SALARY
47,218.78	45,937.86	45,937.86	45,937.86	45,937.86	45,937.86	44,419.62	44,419.62	44,419.62	44,419.62	44,419.62	43,335.21	43,335.21	43,335.21	43,335.21	43,335.21	41,815.30	41,815.30	41,815.30	41,815.30	41,156.20	39,856.55	39,489.46	39,122.18	38,759.35	38,399.68	ANNUAL SALARY