



FLOYD COUNTY BOARD OF EDUCATION
Tonya Horne-Williams, Superintendent
442 KY RT 550
Eastern, KY 41622
Telephone (606) 886-2354 Fax (606) 886-4550
www.floyd.kyschools.us

William Newsome, Jr., Board Chair - District 3
Linda C. Gearheart, Vice-Chair - District 1
Dr. Chandra Varla, Member - District 2
Keith Smallwood, Member - District 4
Steve Slone, Member - District 5

Consent Agenda Item (Action Item):

Consider/Approve the Facility Use Agreement for the John M. Stumbo Elementary PTO for various events throughout the 2025-2026 school year.

Applicable State or Regulations:

KRS 160.160: Powers and Duties of the Local Board of Education

Fiscal/Budgetary Impact:

No fiscal/budgetary impact to the school or district will be made. All funds necessary for use of the facility for any event will be covered in full by the John M. Stumbo Elementary PTO.

History/Background:

Through reflection and collaboration with parents and other community stakeholders, it has been determined that there is a continued need for a Parent-Teacher Organization (PTO) at John M. Stumbo Elementary to bridge the gap and increase parent/guardian engagement while working towards enhancing the education opportunities provided to all students. This PTO, ran by a group of elected offices, is representative of our parental body and has made a profound positive impact on our school since its establishment in 2023. They have provided opportunities ranging from local events to field trips, incentives, uniforms, and more for our students and staff. The continued use of our facility is vital for their ongoing support.

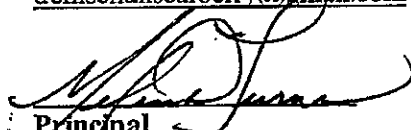
Recommended Action:

Approve the facility use agreement for the John M. Stumbo Elementary PTO for the 2025-2026 school year.

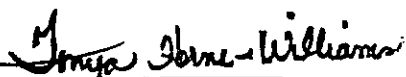
Contact Person(s):

Jakolby Huff, Assistant Principal/Counselor
(606) 263-6200 EXT 2502
Kolby.huff@floyd.kyschools.us

Denise Scarberry, PTO President
denisehallscarberry@gmail.com


Principal
10-13-25


Director


Superintendent

Date:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/05/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Bene-Marc, Inc.
6301 Southwest Blvd., Suite 101
Fort Worth, TX 76132-1063
(800) 247-1734

CONTACT
NAME:
PHONE
(AC, No. Ext): (800) 247-1734 FAX
(AC, No): (817) 738-1811
E-MAIL
ADDRESS: contact@bene-marc.com

INSURED
School Support Purchasing Group and all its Members and their
Officers, Directors & Volunteers

John M Stumbo Elementary PTO - 1000075322

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Philadelphia Indemnity Insurance Company	18058
INSURER B: AXIS Insurance Company	37273
INSURER C: Tokio Marine Specialty Insurance Company	23850
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	<input checked="" type="checkbox"/>		PPK2432963-009	6/3/2025	6/3/2026	EACH OCCURRENCE \$ 2,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
							MED EXP (Any one person) \$ 5,000*
							PERSONAL & ADV INJURY \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 4,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
	OTHER:						*Medical Exp for Spectators Only
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY						\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	OED						\$
	RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NF)						OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
B	Excess Accident Medical			SRPO-30002-4002-1000075322	6/3/2025	6/3/2026	Limit \$25,000/Deductible \$0/AD&D \$10,000
C	Crime-Employee Dishonesty			PSD1719637-006	6/3/2025	6/3/2026	Limit \$25,000/Deductible \$250

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Coverage also includes:

C Directors & Officers Liability PSD1719641-006 6/3/2025 6/3/2026 Limit \$1,000,000/\$2,500 Retention

CERTIFICATE HOLDER

John M Stumbo Elementary School - 25654

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Alisa Lynn Hall

Application and Agreement for Use of District Property

NOTE: Please complete this form in duplicate and submit both copies to the Central Office designee for approval. If the application is approved, one (1) copy of the signed agreement will be returned to the using organization along with a contract prepared by the Board attorney. The contract shall be signed by the designated representative of the using organization and returned to the Central Office designee. If the application is not approved, both copies will be returned.

Name of Sponsoring Organization/Activity John M. Stumbo PTO Telephone (606) 263-6200

Representative's Name Denise Hall Scarberry, PTO President

Address 6945 KY Route 979 Grethel, KY 41631

The above organization/individual requests the use of:

☐ auditorium ☒ gymnasium ☒ dining room/kitchen ☐ stadium

☒ classroom(s) _____ ☐ other, specify _____

Is the organization planning to use District-owned equipment? ☐ YES ☒ NO

If yes, specify equipment _____ Operator's Name _____

Is the organization planning to conduct sales on school premises? ☒ YES ☐ NO

If yes, give a complete description of what is being sold and how the proceeds will be used. The JMS PTO will conduct various fundraisers throughout the school year to directly benefit the betterment of our school and students.

Building/school/facility John M. Stumbo Elementary School

Purpose: Various fundraisers and events throughout the 2025-2026 school year.

Date(s) requested Ongoing throughout the 2025-2026 school year.

Time(s) Requested: As needed

Will public be admitted? ☒ YES ☐ NO

Will advertisement(s) be used? ☒ YES ☐ NO

When using school facilities, this organization agrees to observe the following:

1. To schedule with the building Principal the time(s) District property is to be used. It is understood that the Superintendent/designee may cancel the use of the room or building at any time such use interferes with regular school activities.
2. **To be legally responsible for any and all damage to individuals and school equipment, building(s), grounds, or facilities, resulting from use by the organization.** To this end, the organization will procure sufficient liability insurance to indemnify the Board, school officers and employees for any injuries or property damage which might occur during the organization's use of the facilities. This insurance shall contain limits of \$1,000,000 for bodily injury and \$10,000 for property damage. A copy of the organization's insurance certificate shall be filed with the Board prior to the date the organization uses the building. The Board shall require the renting organization to assume all liability for injury to individuals by reason of the lease of Board property and that the organization indemnify and save harmless the Board from any loss or damage thereby.
3. **To provide appropriate equipment for the use of District property.** When gymnasiums are used, the organization agrees to permit on the gym floor only those persons wearing shoes that will not mark the floor.
4. **To abide by the requirements of Board Policies 05.3 and 05.31 (see attached).** Disregard of the rules and regulations governing the use of the school buildings, equipment and facilities shall result in the refusal of the Board to grant the offending organization further use.
5. **To acknowledge that approval of this request does not signify District sponsorship, endorsement or approval of your organization or the activity.**

Application and Agreement for Use of District Property**FEE SCHEDULE**

The organization agrees to pay the applicable fee(s) for the use of District facilities.

	# of Employees Required	# of Hours	Hourly Rate (Overtime at 1.5 times)	Total
Custodians	0	0	0	0
Food Service Employees	0	0	0	0
Supervisory Personnel	1	X	NA	0
Other _____	0	0	0	0
TOTAL PERSONNEL CHARGE				0

Property Used	Facility/ Equipment Fee	Personnel Cost, if applicable	Insurance cost, if applicable	Total Cost for Facility Use
Gymnasium at <u>John M. Stumbo Elementary school</u>	0	NA	0	0
Auditorium at _____ school	-	-	-	-
Cafeteria - <input type="checkbox"/> Dining Room <input type="checkbox"/> Kitchen <input type="checkbox"/> Both at <u>John M. Stumbo Elementary school</u>	0	NA	0	0
Classroom(s) Number _____ at <u>John M. Stumbo Elementary school</u>	0	NA	0	0
Stadium at _____ school	-	-	-	-
Other Property at <u>John M. Stumbo Elementary school</u>	0	NA	0	0

Dennis Hoo Senberry (President)
Signature - Representative of User Group

10/13/2025
Date

Signature - Superintendent/designee

Date

IN THE EVENT SCHOOL IS CLOSED DUE TO WEATHER CONDITIONS, ALL SCHEDULED ACTIVITIES, WITH THE EXCEPTION OF DINNER MEETINGS, WILL BE CANCELED AND OPPORTUNITY TO RESCHEDULE OR REFUND RENTAL FEE(S) WILL BE MADE.

Application and Agreement for Use of District Property**For Office Use Only - To be Completed by School Official**

Cost for use of District property \$ _____ Cost for school employee \$ _____ Total cost \$ _____
Deposit \$ _____ Is deposit refundable? ☐ Yes ☐ No
Date Deposit Received _____ Balance Due \$ _____
Board employee(s) assigned: _____
Board Action Date, if applicable _____ Board Order # _____

Review/Revised:9/29/11