

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 2:020. Request to Waive Renewal Requirements for Provisional Occupation-Based Career and Technical Education Certificate for Bruce Williams

Action Question:

Should the Education Professional Standards Board (EPSB) approve the Office of Career and Technical Education's (OCTE) request to renew Bruce Williams' one-year provisional occupation-based career and technical education certificate based on zero hours of college credit?

Applicable Statute or Regulation:

KRS 161.020, KRS 161.028, 16 KAR 2:020

History/Background:

Existing Policy: 16 KAR 2:020 establishes the qualifications for certification of teachers of occupation-based career and technical education. Section 2(3) sets the requirements for subsequent renewals of the one-year provisional certificate. Specifically, subsequent renewal requires recommendation from the Kentucky Department of Education (KDE) and, if applicable, an accredited provider of an occupation-based educator preparation degree program. The KDE or the accredited provider of an occupation-based educator preparation degree program, shall ensure the candidate completes six semester hours of college credit, completes four days of professional development, and successfully completes the background disclosure.

Summary: OCTE has submitted this waiver on behalf of Bruce Williams, a fire rescue teacher. Mr. Williams has enrolled in classes for the Fall 2025 semester. OCTE states there was confusion due to Mr. Williams transitioning from adjunct to occupational certification which happened during an administration transition at Jefferson Community and Technical College. Mr. Williams started in the New Teacher Institute (NTI) but was shifted to year two of NTI during year one due to his years of experience. He thought he would be contacted regarding starting classes, but he wasn't. Mr. Williams has plans to complete his associate's degree as soon as possible. Mr. Williams is only missing his general education classes. OCTE is requesting that the EPSB waive the requirement of six credit hours for Mr. Williams and issue the one-year provisional certificate.

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