



JESSE BACON, SUPERINTENDENT

ADRIENNE USHER, ASSISTANT SUPERINTENDENT

BRANDY HOWARD, CHIEF ACADEMIC OFFICER

TROY WOOD, CHIEF OPERATIONS OFFICER

TO: Dr. Jesse Bacon, Superintendent
Dr. Adrienne Usher, Assistant Superintendent

FROM: Dr. Althea Hurt, Director of Human Resources

DATE: October 13, 2025

RE: Item for the OCTOBER Board Meeting - Request for Reduction in Days for
Part-time Counselor Position

Hebron Middle School would like to request a revision to Principal Burnett's original request for a part-time counselor position for the 25-26 school year. Due to challenges in finding candidates to meet the original posting requirement of 105 full days, the request is to change the position to 80 days. This position, to be fully funded by Title 1 funds, was included in the Title 1 budget.

Attachment: Memo from Principal Burnett

BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION



HEBRON
MIDDLE SCHOOL

Lauren Burnett, Principal
Jamie Ballard, Assistant Principal

***Revision Requested-**

To: Althea Hurt, Director of Human Resources
From: Lauren Burnett, Principal
Date: 08/07/25 - original **10/7/25- revision**
Re: Part-Time Counselor Position

Hebron Middle School would like to request to add a part-time counselor position for the 25-26 school year. This position will be for 105 Full Days - **Change to 80 days** and be fully funded by Title 1 funds. This position was included in the title 1 budget created by the previous administration and was approved by SBDM on August 7, 2025. Please let me know if you have any questions.

Thanks

Lauren Burnett

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