

HEARTLAND ELEMENTARY  
SITE BASED COUNCIL  
MEETING MINUTES  
July 15, 2025

MEETING CALLED TO ORDER AT 4:03 PM

MEMBERS IN ATTENDANCE: Emily Campbell, Carissa Breeding, Jennifer Miller, Karoline Meadows, Amanda Chism, Larissa Trousdale

1. OPENING BUSINESS

A. Agenda Approval

- Motion- Amanda Chism
- 2nd- Carissa Breeding
- Consensus was reached

B. June 10, 2025 Meeting Minutes Approval

- Motion- Amanda Chism
- 2nd- Carissa Breeding
- Consensus was reached

C. Good News Report

- The custodians are on track with the floor waxing and the floors are looking great
- Ms McCombs won sponsor of the year at the National Beta Convention

D. Public Comment/Visitors

- There were no public comments or visitors in attendance

2. STUDENT ACHIEVEMENT -

- Beta students attended the National Beta Convention and brought home some awards

3. PLANNING - By laws- sharing with new members

- All members are scheduled to attend SBDM training in August or September

4. BUDGET REPORT

A. PER PUPIL

- The new PPA budget has not been released yet. We are looking to be very close to projections

B. LOCAL

- Nothing to report yet

5. OLD BUSINESS-

- Shared the projected 25-26 Budget with new members

6. NEW BUSINESS-

Meeting times for 2025-26 school year

- Meetings will be the third Tuesday of the month at 4pm
- June 2026 meeting will be June 9, 2026
- Motion- Larissa Trousdale
- 2nd- Carissa Breeding

- Consensus was reached

#### 7. EXECUTIVE SESSION TO DISCUSS PERSONNEL

- Executive Session began at 4:20pm
- A motion was made by Jennifer Miller
- 2nd- Breeding
- Consensus was reached
- A recommendation was made to hire the following personnel for the 25-26 school year
  - Whitney Flynn- Office Manager
  - Stephanie Morgan- 5th Grade
  - Katelyn Edwards- LBD
  - Abigail Butler- LBD
- Mrs Campbell went over open positions
  - Kindergarten assistant (.5) will be posted soon
- Come out of Executive Session at 4:29pm
- Motion- Jennifer Miller
- 2nd- Carissa Breeding
- Consensus was reached

#### 8. ANNOUNCEMENTS

August 4, 2025 Kinder University 4:30-5:30PM

August 4, 2025 Open House 5:30-7:00PM

First day of school August 7th

#### 9. ADJOURN

Next meeting: August 19 at 4:00pm

- Motion to adjourn made by Larissa Trousdale
- 2nd by Amanda Chism
- Consensus was reached

Submitted by:  
Whitney Flynn  
Office Manager