

JEFFERSON COUNTY BOARD OF EDUCATION SCHOOL ALLOCATION STANDARDS Beginning With FY 2026-27

I. Budget Cycle

The initial staffing levels provided at the onset of the budget cycle in February preceding the budgetary year will be based upon the Jefferson County Board of Education standards provided herein fulfilling the March 1st statutory deadline. In March, schools will submit their requested changes of staff, based upon SBDM decisions, to Finance and Human Resources. An enrollment adjustment will occur at the start of the new school year based upon changes in enrollment projections within the statutory deadline of September 15th.

II. Operational Supplies

For FY 2025-26, the Base SEEK will be \$4,586; therefore, the **Section 6 per pupil funding amount was \$160.50**. Jefferson County Public Schools will allocate to each council a per-pupil amount based on prior year Average Daily Attendance (ADA) or new-year enrollment projection, whichever is greater. The per-pupil amount for all schools is established in the state's biennial budget in accordance with 702 KAR 3:246, Section 6, subsection 1 - "School councils shall receive a minimum allocation of three and one-half (3 ½) percent of the statewide guaranteed base funding level for Support Education Excellence in Kentucky (SEEK) based on prior year final average daily attendance."

III. Non-Instructional Operational Resources

The District will continue to analyze the adequacy of the non-instructional operational codes in accordance with 702 KAR 3:246, Section 6, subsection 3 - "Allocations for operating expenses, including utilities, or health and safety requirements of schools shall not be included in the allocations required by Sections 4, 5, 6, or 8 of this administrative regulation or this section. If funds are given to a school for these purposes, the funds shall be distributed in a separate fashion." This regulation is fulfilled by the Jefferson County Board of Education by allocations provided in non-flex codes ending in 900XA. Additionally, custodians and custodial supplies are centrally managed by the *JCPS Operations* division.

IV. Classroom Teacher Allocations

Regular classroom teacher allocations satisfy the maximum class size requirements of KRS 157.360. The allocation formulas also accommodate Article 12 of the teacher planning and teacher load agreements of the JCBE-JCTA Contract as well as diversity of scheduling options, such as special areas, related arts, and electives.

V. Academic Improvement Schools

Schools identified by the Kentucky Department of Education for additional support due to academic achievement scores are identified in JCPS as **Accelerated Improvement Schools (AIS)**. The additional supports for these schools include: additional resources to be directed by each school; additional professional development days; and incentive stipends for staff who qualify to support employee retention.

VI. Section 7

Section 7 funds in JCPS schools will be distributed in accordance with the regulation alternative in 702 KAR 3:246 (7)(1)(c) - "For specific instructional purposes based on student needs identified by the board from disaggregated student achievement data. Money provided under this paragraph shall be used by the council to address only the identified needs." The District satisfies Section 7 with strategic allocations for every elementary, middle and high school including:

- **Academic Instructional Coach** for academic support
- **ECE Implementation Coach** to facilitate ARC meetings and other processes pertaining to IEPs
- **Mental Health Practitioner** for social-emotional support
- **District summer learning programs** for JCPS elementary students.

The District provides every school with a minimum of **\$35 per pupil for curriculum** (textbooks or other instructional resources). To support best instructional practices, the District provides additional operational budgets to all **middle and high schools** of \$10,000 for technology hardware (object 0734), \$10,000 for technology supplies (object 0650) and \$10,000 for furniture/fixtures (object 0733). The District provides additional operational budget to **elementary schools** for: furniture and equipment at \$3,500 + \$5.50 per pupil (object 0733); technology supplies of \$7 per pupil (object 0650).

Financial support is provided to schools based on the number of students qualifying for free- or reduce- lunch at a rate of **\$25 per pupil for elementary, \$30 per pupil for middle school, and \$36 per pupil for high school**. These funds are assigned to a school-specific account, xxx1727 0675 900XA.

All schools with enrollment of students who qualify for English as a Second Language services receive supplemental funding to address the increasing enrollment and needs of our **multilingual learners**. These "Multilingual Learner Supplemental Funds" will be utilized at the determination of the school Council as additional support local strategies that address English Learner Development needs and strategies as identified by school leadership.

All comprehensive elementary, middle and high schools receive supplemental funding in accordance with the Board-approved **student-weighted formula** in Section VII of this document. **JCPS Need Index** will be utilized at the determination of the school Council as additional support.

VII. JCPS Needs Based Index: Student-Weighted Formulas

The Board is committed to providing additional funding to schools based on educational risk factors. Many of these additional supports are centrally managed for both efficiency and consistency of support across the district. However, for a district the size of JCPS, local school leadership must also have flexibility in the use of their allocations as well as the additional funds provided. The strategy and formula for the allocation of funds is prescribed for each instructional level (elementary, middle and high) within the School Allocation Standards. Funds will be determined based on a weighted formula of student demographics as prescribed below.

JCPS Needs Index

The JCPS Needs Index has been well established for over a decade and has consistently demonstrated a strong correlation with our students of color and the academic achievement needs of children and schools:

$$\text{JCPS Needs Index} = 0.5 (\%FRL) + 0.3 (\%Mobility) + 0.15 (\%ECE) + 0.05 (\%ML)$$

The JCPS Needs Index is not a reflection of the importance of each demographic, nor does it describe the magnitude of services to be prescribed. This index is simply one of many lenses used by JCPS to provide a view for understanding and supporting our schools.

Definitions

- **Free or Reduced Lunch:** Students who qualify for educational benefits for either free or reduced lunch.
- **Mobility:** Students who move JCPS residence after the start-of-year headcount. Due to the fluid nature of this mobility index, the JCPS Needs Index is calculated using the prior three-year average.
- **ECE:** Students who meet any ECE disability category.
- **ML:** Students who qualify for ESL services.

Elementary Needs Index Funds

Elementary schools will receive an allocation of discretionary funds equal to the sum of **\$1,000 times the JCPS Needs Index times a Multiplier of X.X**. School leadership will identify the best use of these funds for addressing disproportionate student outcomes.

Enhanced Support Zone and Choice Zone Schools will receive an enhanced allocation equal to the sum of **\$1,500 times the JCPS Needs Index and \$1,500 times a Multiplier of X.X**. School leadership will identify the best use of these funds for addressing disproportionate student outcomes.

Note: Multiplier will be based on 2026-27 allocated funding. Full document will be submitted for approval in January 2026 for 2026-27 school year

Middle School & High School JCPS Needs Index Funds

JCPS *Needs Index* to categorize JCPS middle and high schools into four tiers for differentiated funding. **Tier I** represent the standard allocation for schools with the lowest relative student needs according to the JCPS Needs Index. **Tier II** represents moderate-need schools. **Tier III** represents high-need schools. **Tier IV** represents maximum-need schools relative to other JCPS schools. School tiers are identified in the appendices of the *JCPS Allocation Standards*.

Tier	Description	Student-to-Teacher Ratio
	Maximum class size grades 7-12 (KDE Minimum Standard)	31.0:1
Tier I	<i>Lowest relative</i> school need (JCPS Standard Allocation)	26.0:1
Tier II	<i>Moderate</i> school need	25.5:1
Tier III	<i>High</i> school need	24.5:1
Tier IV	<i>Maximum</i> school need	23.0:1

Schools will also receive funding equivalent to the following staffing resources according to their appropriate tier level:

Intervention Teachers (Total)

	Tier I	Tier II	Tier III	Tier IV
High School	0	0	0	1
Middle School	0	0	0	1
Elementary AIS, MRI, & CZ	1			

In-School Security Monitors (Total)

	Tier I	Tier II	Tier III	Tier IV
High School	2	4	5	5
Middle School	1	2	2	2
Elementary AIS, MRI, & CZ	1			

VIII. Elementary Schools Standard Allocation

Elementary Schools Classroom Staff - Kindergarten through Fifth Grade

The teacher allocations for Kindergarten and Grades 1-5 will be based on a **24 to 1** student-to-teacher ratio. Kindergarten instructional assistants will be allocated at a **24 to 1** student-to-teacher ratio at the Kindergarten level. The allocations established provide sufficient staffing for each teacher to have time for the contractual planning period. Individual class size will vary by grade level dependent upon specific enrollment, homeroom assignments, class schedule, space usage, and council decisions.

Special areas (itinerant) teacher allocations will be provided as a 0.14 teacher allocation for every regular classroom teacher allocation. The **0.14 special areas teacher allocation** will ensure:

- Allocations to support the general art and music experiences for each elementary student.
- Adequate allocation of special area teachers to provide enough classes to allow the contractual planning period for regular education teachers.

Elementary Schools Non-Classroom Staff

All elementary schools will receive:

- **Principal (220 days)**: All schools receive 1.0.
- **Assistant Principals (215 days)**: All schools receive 1.0.
- **School Counselor (195 days)**: District administrative support (non-flex) for school counselors. School enrollment <660 receive 1.0; 660+ receive 2.0.
- **Librarian (194 days)**: All schools with a stand-alone library receive 1.0.
- **Library Media Clerk (6.5 hrs/182 days)**: School enrollment <660 receive 0.5; 660+ receive 1.0.
- **School Secretary I (8 hrs/220 days)**: All schools receive 1.0.
- **School Bookkeeper I (8 hrs/205 days)**: All schools receive 1.0.
- **School Clerk (8 hrs/187 days)**: All schools receive 1.0.
- **Lunchroom Office Assistant (6.5 hrs/182 days)**: All schools receive 1.0.
- **Instructional Assistant (6.5hrs/187 days)**: All schools receive 1.0.

Elementary Schools Needs Index Funds

The student-weighted formula for classroom teacher allocations will be provided as prescribed in Section VII of this document. These funds may be used for operational funding to address disproportionate student outcomes or to secure staffing to reduce class size, provide targeted academic intervention to close achievement gaps, improve instruction, expand social-emotional supports, enrich school-community supports, or other strategies as determined by school leadership.

IX. Middle Schools Standard Allocation

Middle Schools Classroom Staff – Sixth through Eighth Grade

Classroom teacher allocations will be determined by a formula that provides for a minimum 26:1 teacher ratio. The allocations established provide sufficient staffing for each teacher to have time for the contractual planning period. Individual class size will vary by grade level dependent upon specific enrollment, homeroom assignments, class schedule, space usage, and council decisions.

Related arts teacher allocations will be provided as a 0.17 teacher allocation for every regular classroom teacher allocation. The **0.17 additional teacher allocation** will ensure:

- Allocations to support the arts, career pathways, world languages and/or other exploratory courses.
- Adequate allocation of related arts teachers to provide enough classes to allow the contractual planning period for regular education teachers.

Middle Schools Non-Classroom Staff

All middle schools will receive:

- **Principal (220 days):** All schools receive 1.0.
- **Assistant Principals (215 days):** School enrollment <450 receive 1.0; 450+ receive 2.0; 700+ receive 3.0; 1250+ receive 4.0.
- **School Counselor (215 days):** District administrative support (non-flex) for school counselors. School enrollment <450 receive 1.0; 450+ receive 2.0; 700+ receive 3.0.
- **Librarian (194 days):** All schools with a stand-alone library receive 1.0.
- **Library Media Clerk (6.5 hrs/185 days):** All schools receive 1.0.
- **School Secretary I (8 hrs/220 days):** All schools receive 1.0.
- **School Bookkeeper I (8 hrs/215 days):** All schools receive 1.0.
- **Records Clerk (8 hrs/187 days):** All schools receive 1.0.
- **School Clerk (8 hrs/187 days):** School enrollment <900 receive 1.0; 900+ receive 2.0; 1300+ receive 3.0.

Middle Schools Needs Index Funds

The student-weighted formula for classroom teacher allocations will be provided as prescribed in Section VII of this document. The classroom teacher allocations beyond the standard allocation of 26:1 will be assigned to the school as Needs Index Funds for the flexible use as determined by school leadership. These funds may be used for operational funding to address disproportionate student outcomes or to secure staffing to: reduce class size, provide targeted academic intervention to close achievement gaps, improve instruction, expand social-emotional supports, enrich school-community supports, or other strategies as determined by school leadership.

X. High Schools Standard Allocation

High Schools Classroom Staff - Ninth through Twelfth Grade

Classroom teacher allocations will be determined by a formula that provides for a minimum 26:1 teacher ratio. The allocations established provide sufficient staffing for each teacher to have time for the contractual planning period. Individual class size will vary by grade level dependent upon specific enrollment, homeroom assignments, class schedule, space usage, and council decisions.

Elective teacher allocations will be provided as a 0.17 teacher allocation for every regular classroom teacher allocation. The **0.17 additional teacher allocation** will ensure:

- Allocations to support the arts, career pathways, world languages and/or other exploratory courses.
- Adequate allocation of elective teachers to provide enough classes to allow the contractual planning period for regular education teachers.

High Schools Non-Classroom Staff

All high schools will receive:

- **Principal (260 days):** All schools receive 1.0.
- **Assistant Principals (215 days):** School enrollment <450 receive 1.0; 450+ receive 2.0; 700+ receive 3.0; 1250+ receive 4.0.
- **School Counselor (215 days):** District administrative support (non-flex) for school counselors. School enrollment <450 receive 1.0; 450+ receive 2.0; 700+ receive 3.0; 1000+ receive 4.0; 1250+ receive 5.0; 2000+ receive 6.0.
- **Librarian (194 days):** All schools with a stand-alone library receive 1.0.
- **Library Media Clerk (6.5 hrs/185 days):** Schools with enrollment <1200 receive 1.0; 1200+ receive 2.0.
- **School Secretary II (8 hrs/260 days):** All schools receive 1.0.
- **School Bookkeeper II (8 hrs/220 days):** All schools receive 1.0.
- **Secondary School Records Clerk (8 hrs/187 days):** All schools receive 1.0.
- **Secondary School Ordering/Receiving Clerk (8 hrs/215 days):** All schools receive 1.0.
- **Secondary School Attendance Clerk (8 hrs/195 days):** School enrollment <1400 receive 1.0; 1400+ receive 2.0.
- **School Clerk (8 hrs/190 days):** All schools receive 1.0.
- **School Clerk (6.5 hrs/187 days):** All schools receive 2.0.

High Schools Need Index Funds

The student-weighted formula for classroom teacher allocations will be provided as prescribed in Section VII of this document. The classroom teacher allocations beyond the standard allocation of 26:1 will be assigned to the school as Needs Index Funds for the flexible use as determined by school leadership. These funds may be used for operational funding to address disproportionate student outcomes or to secure staffing to: reduce class size, provide targeted academic intervention to close achievement gaps, improve instruction, expand social-emotional support, enrich school-community supports, or other strategies as determined by school leadership.

XI. JCPS Needs Index: High Schools & Multi-Level Schools

- Tables will be generated for FY 26-27, upon allocation approval.

XII. JCPS Needs Index: Middle Schools

- Tables will be generated for FY 26-27, upon allocation approval.

XIII. JCPS Needs Index: Elementary Schools

- Tables will be generated for FY 26-27, upon allocation approval.