



Kenton County School District | *It's about ALL kids.*

Issue Paper

DATE:

09/26/2025

AGENDA ITEM (ACTION ITEM):

Consider/Approve awarding the KCS D Discount Bid Supplement C, as indicated on the attached tabulation for the period of October 7, 2025, through December 31, 2027.

APPLICABLE BOARD POLICY:

Fiscal Management 04.32 AP.I

HISTORY/BACKGROUND:

An advertisement was posted on the District website on September 9, 2025, to accept sealed bids for catalog, store, website, and labor discounts offered to the District. Sealed Discount Bids were publicly opened and read in the Purchasing Department on September 16, 2025, at 2:00 PM.

FISCAL/BUDGETARY IMPACT:

Will vary based upon quantities ordered/services performed during the contract period.

RECOMMENDATION:

Approval to award the KCS D Discount Bid Supplement C, as indicated on the attached tabulation for the period of October 7, 2025, through December 31, 2027.

CONTACT PERSON:

Cinda Roberts, Purchasing Agent

Handwritten signature of Cinda Roberts in blue ink.

Principal/Administrator

Handwritten signature of the District Administrator in blue ink.

District Administrator

Handwritten signature of the Superintendent in blue ink.

Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.

**KCSD DISCOUNT BID 24-27
SUPPLEMENT C**

VENDOR	CONTRACT EXPIRATION	STORE/ CATALOG DISCOUNT	EXCEPTIONS TO STORE/CATALOG DISCOUNT	LABOR RATES	EXCEPTIONS TO LABOR RATES
BOUND TO STAY BOUND BOOKS	12/31/2027	5-30%	OFF PUBLISHER LIST PRICE		
HAND2MIND	12/31/2027	15%	SOME EXCEPTIONS APPLY. CONTACT KCSD PURCHASING FOR ADDITIONAL INFORMATION .		
JW PEPPER & SONS, INC.	12/31/2027	0%	PLUS SHIPPING		
TEXTBOOK BROKERS/K12 SAVINGS	12/31/2027	0-40%			
MCCORMICK'S GROUP, LLC	12/31/2027	0%	SHIPPING CHARGES ADDITIONAL		
THE RCF GROUP	12/31/2027			INSTALLATION-\$55.00/HR; INTERIOR DESIGN-\$75.00/HR; PROJECT MANAGEMENT- \$75.00/HR	HOLIDAYS, WEEKENDS, AFTER HOURS
TANDHCRAFTOPIA	12/31/2027		SHIRTS-PURCHASE 30 OR MORE \$2.00 DISCOUNT; OTHER ITEMS DISCOUNT VARIES		
THOMPSON AUDIO VISIONS	12/31/2027			STANDARD DJ PACKAGE (UP TO 700 STUDENTS)- \$750.00/HR; ARENA DJ PACKAGE (700+ STUDENTS)- \$1,000.00/HR	ALL SERVICES SUBJECT TO AVAILABILITY AT THE TIME OF BOOKING. RATES INCLUDE SOUND/LIGHTING APPROPRIATE FOR CROWD SIZE AS OUTLINED BELOW. ADDITIONAL ENHANCEMENTS AVAILABLE UPON REQUEST AT SUPPLEMENTAL COST
UNIPAK CORP.	12/31/2027	21%			

Bound to Stay Bound
C



INVITATION TO BID

BID/RFP No.:	27-DB-24/C
DATE ISSUED:	09/09/2025
BID CLOSING DATE:	09/16/2025
TITLE:	KCSD DISCOUNT BID 2024-2027/SUPPLEMENT C
CONTRACT ADMINISTRATOR NAME:	Cinda Roberts, Purchasing Agent
EMAIL CONTACT:	<u>cinda.roberts@kenton.kyschools.us</u>

The Kenton County Board of Education's Purchasing Department will receive sealed bids for items and/or services listed herein. You are invited to submit a sealed bid, subject to the Terms and Conditions of this Invitation to Bid. Please read all instructions and specifications carefully. Failure to comply with these instructions shall disqualify your bid.

BIDS MUST BE RECEIVED NO LATER THAN: September 16, 2025, by 2:00 PM EST.

Delivery of Bid:

1. Bids can be mailed or delivered in a sealed envelope marked: "BID No. 27-DB-24/C RESPONSE" or;
2. Emailed with "BID No. 27-DB-24/C RESPONSE" in the subject line.

Bid Delivery Address:

Kenton County Board of Education
Attn: Purchasing Department
1055 Eaton Dr.
Ft. Wright, KY 41017

Bid E-mail Address:

kenton.purchasing@kenton.kyschools.us

Bid Opening:

1. Bids will be opened on Friday, September 16, 2025, at 2:00 PM EST.
2. All bids must be received by the time and date designated in this invitation. None will be considered thereafter.
3. Bids will be opened and read in the Purchasing Department at the Kenton County Board of Education. You are invited to be present at the bid opening.

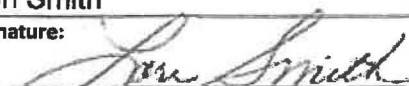
Bid Award:

1. Bid will be awarded at the Board meeting held on Monday October 6, 2025.

Period of Contract:

1. The period of the contract will be from October 7, 2025, through December 31, 2027.

VENDOR INFORMATION:

Name of Company: Bound to Stay Bound Books, Inc.	Phone: 800-637-6586
Address: 1880 West Morton Avenue	City: Jacksonville State: IL Zip: 62650
Contact Name: Lori Smith	E-mail Address: sales@btsb.com
Signature: 	Date: 9/10/25

BIDDER IS TO COMPLETE THIS COVER SHEET AND SUBMIT WITH THE BID IN ITS ENTIRETY

45A.455 - PROHIBITION AGAINST CONFLICTS OF INTEREST, GRATUITIES, AND KICKBACKS

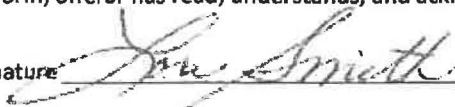
1. It shall be a breach of ethical standards for an employee with procurement authority to participate directly in any proceeding or application; request for ruling or other determination; claim or controversy; or other particular matter pertaining to any contract or subcontract and any solicitation or proposal therefor, in which to his knowledge:
 - i. He, or any member of his immediate family has a financial interest therein; or
 - ii. A business or organization in which he or any member of his immediate family has a financial interest as an officer, director, trustee, partner or employee, is a party; or
 - iii. Any other person, business, or organization with whom he or any member of his immediate family is negotiating or has an arrangement concerning prospective employment is a part. Direct or indirect participation shall include but not be limited to involvement through decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or purchase standard, rendering of advice, investigation, auditing or in any other advisory capacity.
2. It shall be a breach of ethical standards for any person to offer, give, or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment, in connection with any decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or purchase standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling or other determination, claim or controversy, or other particular matter, pertaining to any contract or subcontract and any solicitation or proposal therefor.
3. It is a breach of ethical standards for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontract or order.
4. The prohibition against conflicts of interest and gratuities and kickbacks shall be conspicuously set forth in every local public agency written contract and solicitation therefor.
5. It shall be a breach of ethical standards for any public employee or former employee knowingly to use confidential information for his actual or anticipated personal gain, or the actual or anticipated personal gain of any other person.

45A.990 – PENALTIES

1. Any employee or any official of The Kenton County Board of Education, Kentucky, elective, or appointive, who shall take, receive, or offer to take or receive, either directly or indirectly, any rebate, percentage of contract, money, or other things of value, as an inducement or intended inducement, in the procurement of business, or the giving of business, for, or to, or from, any person, partnership, firm, or corporation, offering, bidding for, or in open market seeking to make sales to The Board of Education of Kenton County, Kentucky shall be deemed guilty of a Class C felony.
2. Every person, firm, or corporation offering to make, or pay, or give, any rebate, percentage of contract, money or any other thing of value, as an inducement or intended inducement, in the procurement of business, or the giving of business, to any employee or to any official of The Kenton County Board of Education, Kentucky, elective or appointive, in his efforts to bid for, or offer for sale, or to seek in the open market, shall be deemed guilty of a Class C felony.

By signing this form, offeror has read, understands, and acknowledges the Conflict of Interest and Penalties statement.

Authorized Signature



Date 9/10/25

Print Name Lori Smith

Title Vice President & General Manager

BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY

5. EXCEPTIONS

In compliance with this Invitation to Bid, the undersigned hereby certifies that all items and/or services included in this bid shall be in compliance with all Terms and Conditions, General Bid Instructions, and Bid Specifications. Failure to accept the Terms and Conditions, General Bid Instructions, and Bid Specifications, unless requesting an exception, may result in a proposal being deemed nonresponsive.

Requested exceptions to the Terms and Conditions, General Bid Instructions, and Bid Specifications must be clearly identified on the table below. If no exceptions are requested, it will be assumed that the bid meets all specifications and bidder agrees to all Terms and Conditions and General Bid Instructions as stated in this complete bid package.

The Board's Purchasing Department shall determine acceptance or non-acceptance of requested exceptions. Exceptions not accepted will disqualify the bid. Exceptions noted elsewhere in the solicitation and not specified on this form will not be considered.

IDENTIFY ALL EXCEPTIONS (check one):

☒ No Exceptions Requested. All Terms and Conditions, General Bid Instructions, and Bid Specifications are met.

☐ Offeror requests the exceptions identified below and noted on the attached sheet(s).

Correlating with the number listed on the table below, offeror shall include additional page(s) identifying the solicitation language to which the exception is taken, the proposed language and any price impact this may have. For any fees and/or additional charges not included in the bid price, offeror shall specify the exact amount that will be incurred. If no additional details are included, the exception will not be considered.

NO.	SOLICITATION SECTION	REFERENCE	PAGE NO.
Example	Terms and Conditions	1.9 – Warranty	3
1.			
2.			
3.			
4.			
5.			
6.			
7.			

By signing this form, offeror has read and acknowledges the Terms and Conditions, General Bid Instructions, and Bid Specifications; has listed all requested exceptions; and understands if an exception is not accepted the bid will be disqualified.

Authorized Signature



Date 9/10/25

Print Name Lori Smith

Title Vice President & General Manager

BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY

6. BID FORM**CATALOG/STORE/WEBSITE DISCOUNT:***Leave blank if not applicable*

PARTS/PRODUCTS ELIGIBLE FOR DISCOUNT	DISCOUNT	EXCEPTIONS
Prebound Hardback Library Books	30 %	See attachment for full explanation
Paperback Library Books	18 %	Discount is off Publisher Price
Playaway Audio Books	5 %	Discount is off Publisher Price
	%	
	%	

*** When logged into the BTSB Bookstore at www.btsb.com, all prices will reflect the full discount.

LABOR RATES:*Leave blank if not applicable*

TYPE OF SERVICE	RATE	EXCEPTIONS
	\$ Per Hour	
	\$ Per Hour	
	\$ Per Hour	
	\$ Per Hour	

We **WILL** WILL NOT (circle one) accept Procurement Cards as payment.

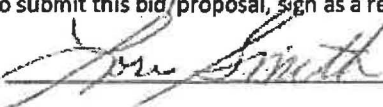
Lead time in business days after receipt of order:

Delivery within 10 Days

CERTIFICATION OF RESPONDENT

I, the undersigned, submit this bid/proposal in accordance with the specifications, which are part of this solicitation. My signature also certifies that I am authorized to submit this bid/proposal, sign as a representative for the company, and carry out the services solicited in this solicitation.

Signature of Authorized Agent



Date 9/10/2025

Printed Name and Title Lori Smith - Vice President & General Manager

Name of Company Bound to Stay Bound Books, Inc.

BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY



Bound to Stay Bound Books

1880 West Morton Avenue
Jacksonville IL 62650-2619
(800) 637-6586 • Fax: (800) 747-2872

QUALITY SINCE 1920

www.btsb.com

September 10, 2025

**PRICING AND DISCOUNTS FOR
BOUND TO STAY BOUND PREBOUND HARDBACK BOOKS
AND OTHER PRODUCTS**

✓ Kenton County School District may deduct an additional 30¢ per book from the BTSB prebound book price in our current print catalogs or other listings of our titles. When logged in to our online catalog, The BTSB Bookstore, at www.btsb.com, your actual discounted price will be shown.

OUR CUSTOMARY PRICING PROCEDURE for prebound hardback titles acquired at standard discount involves reducing the publisher's current list price by 30% and adding a prebinding charge of \$10.49 per book. Short discount title prices are reduced by 10% instead of 30%. (BTSB Catalog Price reflects discount.)

Paperback editions are discounted 18% from publisher list price.
Playaway audio books are discounted 5% from publisher list price.
Large print paperbacks are discounted 18% from publisher list price.
Trade hardcovers are not discounted from the publisher list price.

DISCOUNT WILL REMAIN CONSTANT through bid term, but we do reserve the right to pass along increases in publisher list prices received by us prior to your invoice. All pricing is based on payment of invoices within 30 days. If payment consistently extends beyond our terms, discounts may be adjusted to compensate for extended credit.

OUR PROCESSED BOOKS that are marked in any way can be returned only if damaged in shipping or if there is an imperfection in the binding, processing, or printing.

There is no charge for downloading your MARC records from our website at www.btsb.com.

We pay SHIPPING CHARGES on all shipments within the continental United States. First shipment within 10 days after receipt of purchase order.

Lori Smith, Vice President/General Manager



INVITATION TO BID

BID/RFP No.:	27-DB-24/C
DATE ISSUED:	09/09/2025
BID CLOSING DATE:	09/16/2025
TITLE:	KCSD DISCOUNT BID 2024-2027/SUPPLEMENT C
CONTRACT ADMINISTRATOR NAME:	Cinda Roberts, Purchasing Agent
EMAIL CONTACT:	cinda.roberts@kenton.kyschools.us

The Kenton County Board of Education's Purchasing Department will receive sealed bids for items and/or services listed herein. You are invited to submit a sealed bid, subject to the Terms and Conditions of this Invitation to Bid. **Please read all instructions and specifications carefully.** Failure to comply with these instructions shall disqualify your bid.

BIDS MUST BE RECEIVED NO LATER THAN: September 16, 2025, by 2:00 PM EST.

Delivery of Bid:

- Bids can be mailed or delivered in a sealed envelope marked: "BID No. 27-DB-24/C RESPONSE" or;
- Emailed with "BID No. 27-DB-24/C RESPONSE" in the subject line.

Bid Delivery Address:

Kenton County Board of Education
Attn: Purchasing Department
1055 Eaton Dr.
Ft. Wright, KY 41017

Bid E-mail Address:

kenton.purchasing@kenton.kyschools.us

Bid Opening:

- Bids will be opened on **Friday, September 16, 2025, at 2:00 PM EST.**
- All bids must be received by the time and date designated in this invitation. None will be considered thereafter.
- Bids will be opened and read in the Purchasing Department at the Kenton County Board of Education. You are invited to be present at the bid opening.

Bid Award:

- Bid will be awarded at the Board meeting held on **Monday October 6, 2025.**

Period of Contract:

- The period of the contract will be from **October 7, 2025, through December 31, 2027.**

VENDOR INFORMATION:

Name of Company: hand2mind, Inc.	Phone: 800-445-5985
Address: 500 Greenview Court	City: Vernon Hills State: IL Zip: 60061-1862
Contact Name: Sara Straube	E-mail Address: bids@hand2mind.com
Signature: <i>Sara Straube</i>	Date: 9/15/2025

BIDDER IS TO COMPLETE THIS COVER SHEET AND SUBMIT WITH THE BID IN ITS ENTIRETY

45A.455 - PROHIBITION AGAINST CONFLICTS OF INTEREST, GRATUITIES, AND KICKBACKS

1. It shall be a breach of ethical standards for an employee with procurement authority to participate directly in any proceeding or application; request for ruling or other determination; claim or controversy; or other particular matter pertaining to any contract or subcontract and any solicitation or proposal therefor, in which to his knowledge:
 - i. He, or any member of his immediate family has a financial interest therein; or
 - ii. A business or organization in which he or any member of his immediate family has a financial interest as an officer, director, trustee, partner or employee, is a party; or
 - iii. Any other person, business, or organization with whom he or any member of his immediate family is negotiating or has an arrangement concerning prospective employment is a part. Direct or indirect participation shall include but not be limited to involvement through decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or purchase standard, rendering of advice, investigation, auditing or in any other advisory capacity.
2. It shall be a breach of ethical standards for any person to offer, give, or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment, in connection with any decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or purchase standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling or other determination, claim or controversy, or other particular matter, pertaining to any contract or subcontract and any solicitation or proposal therefor.
3. It is a breach of ethical standards for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontract or order.
4. The prohibition against conflicts of interest and gratuities and kickbacks shall be conspicuously set forth in every local public agency written contract and solicitation therefor.
5. It shall be a breach of ethical standards for any public employee or former employee knowingly to use confidential information for his actual or anticipated personal gain, or the actual or anticipated personal gain of any other person.

45A.990 – PENALTIES

1. Any employee or any official of The Kenton County Board of Education, Kentucky, elective, or appointive, who shall take, receive, or offer to take or receive, either directly or indirectly, any rebate, percentage of contract, money, or other things of value, as an inducement or intended inducement, in the procurement of business, or the giving of business, for, or to, or from, any person, partnership, firm; or corporation, offering, bidding for, or in open market seeking to make sales to The Board of Education of Kenton County, Kentucky shall be deemed guilty of a Class C felony.
2. Every person, firm, or corporation offering to make, or pay, or give, any rebate, percentage of contract, money or any other thing of value, as an inducement or intended inducement, in the procurement of business, or the giving of business, to any employee or to any official of The Kenton County Board of Education, Kentucky, elective or appointive, in his efforts to bid for, or offer for sale, or to seek in the open market, shall be deemed guilty of a Class C felony.

By signing this form, offeror has read, understands, and acknowledges the Conflict of Interest and Penalties statement.

Authorized Signature Sara Straube Date 9/15/2025

Print Name Sara Straube Title RFP and Bid Specialist

BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY

5. EXCEPTIONS

In compliance with this Invitation to Bid, the undersigned hereby certifies that all items and/or services included in this bid shall be in compliance with all Terms and Conditions, General Bid Instructions, and Bid Specifications. Failure to accept the Terms and Conditions, General Bid Instructions, and Bid Specifications, unless requesting an exception, may result in a proposal being deemed nonresponsive.

Requested exceptions to the Terms and Conditions, General Bid Instructions, and Bid Specifications must be clearly identified on the table below. If no exceptions are requested, it will be assumed that the bid meets all specifications and bidder agrees to all Terms and Conditions and General Bid Instructions as stated in this complete bid package.

The Board's Purchasing Department shall determine acceptance or non-acceptance of requested exceptions. **Exceptions not accepted will disqualify the bid.** Exceptions noted elsewhere in the solicitation and not specified on this form will not be considered.

IDENTIFY ALL EXCEPTIONS (check one):

(☐) No Exceptions Requested. All Terms and Conditions, General Bid Instructions, and Bid Specifications are met.

(☒) Offeror requests the exceptions identified below and noted on the attached sheet(s).

Correlating with the number listed on the table below, offeror shall include additional page(s) identifying the solicitation language to which the exception is taken, the proposed language and any price impact this may have. For any fees and/or additional charges not included in the bid price, offeror shall specify the exact amount that will be incurred. If no additional details are included, the exception will not be considered.

NO.	SOLICITATION SECTION	REFERENCE	PAGE NO.
Example	Terms and Conditions	1.9 – Warranty	3
1. 2.6	2. General Bid Instructions	2.6 Prices: Free ground shipping is applied to all orders greater than \$125.00 shipping to one location. Orders less than \$99 will be subject to 12% shipping fees (minimum \$7). Additional fees may apply for inside delivery. Please see "Catalog Discount Terms" document for more details.	8
2.			
3.			
4.			
5.			
6.			
7.			

By signing this form, offeror has read and acknowledges the Terms and Conditions, General Bid Instructions, and Bid Specifications; has listed all requested exceptions; and understands if an exception is not accepted the bid will be disqualified.

Authorized Signature Sara Straube

Date 9/15/2025

Print Name Sara Straube

Title RFP and Bid Specialist

BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY

6. BID FORM**CATALOG/STORE/WEBSITE DISCOUNT:***Leave blank of not applicable*

PARTS/PRODUCTS ELIGIBLE FOR DISCOUNT	DISCOUNT	EXCEPTIONS
www.hand2mind.com/catalogs	15% off list price at time of order on eligible items. Some exclusions apply. Please see "Catalog Discount Terms" document for more details 15 %	Professional Development and publisher-aligned kits including but not limited to: National Geographic (NGSS) Kits and hand2mind Custom Kits, are excluded from the catalog discount. Special promotions, sale items, quotes, brochures, and bid pricing are not eligible for additional discounts.
	%	
	%	
	%	
	%	

LABOR RATES:*Leave blank of not applicable*

TYPE OF SERVICE	RATE	EXCEPTIONS
	\$ Per Hour	
	\$ Per Hour	
	\$ Per Hour	
	\$ Per Hour	

We **WILL** **WILL NOT** (circle one) accept Procurement Cards as payment.**Credit cards accepted at time of order only*Lead time in business days after receipt of order: 5-7 days on in stock orders**CERTIFICATION OF RESPONDENT**

I, the undersigned, submit this bid/proposal in accordance with the specifications, which are part of this solicitation. My signature also certifies that I am authorized to submit this bid/proposal, sign as a representative for the company, and carry out the services solicited in this solicitation.

Signature of Authorized Agent Sara Straube Date 9/15/2025Printed Name and Title Sara Straube RFP and Bid SpecialistName of Company hand2mind, Inc.**BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY**



500 Greenview Court
Vernon Hills, Illinois 60061
800.445.5985
hand2mind.com

hand2mind Discount Offer

Customer Name: Kenton County School District

Bid Name: 27-D-24/C Discount Bid 2024-2027/Supplement C

Pricing

Discount is fixed for the term of bid/contract. Discount applies to current list price at time of order. Current catalogs can be found at <https://www.hand2mind.com/catalogs> or visit <https://www.hand2mind.com/>. Please reference your contract/bid number on all quote requests and POs to ensure your contract pricing is applied.

Exclusions from Discount

Professional Development and publisher-aligned kits, including but not limited to: NGSS Kits and hand2mind Custom Kits, are excluded from catalog discount. Special promotions, sale items, quotes, price match, brochures and bid prices (prefixed by BD) are excluded from further discounts.

Shipping Terms

Free ground shipping applies to orders greater than \$99 shipping to one location (additional fees for inside delivery/special handling). Standard shipping rate is 12% of order total, minimum \$7 charge (additional fees for inside delivery/special handling). Visit <https://www.hand2mind.com/shipping-rates> for further details on shipping.

Returns & Warranty

Merchandise that does not meet with your approval may be returned in resalable condition within 30 days of receipt of shipment for credit or exchange. Call 800-445-5985 for a return authorization number. Customer errors must be returned shipping pre-paid within 30 days for full credit. A 25% restocking fee may be charged on returns. Merchandise is warranted for one year from date of purchase. Custom kits are not eligible for return.

Contact Information

Call: 800-445-5985
For Customer Service: info@hand2mind.com
For Quote Requests: quotes@hand2mind.com
Send Purchase Orders directly to:
orders@hand2mind.com
For Bids: bids@hand2mind.com

Order Information

hand2mind, Inc.
FEIN: 36-0972955
500 Greenview Court
Vernon Hills, IL 60061-1862
Phone: 800-445-5985
Fax: 800-382-9326
Web Order: www.hand2mind.com
Send Purchase Orders directly to:
orders@hand2mind.com

Remit to

hand2mind, Inc.
6642 Eagle Way
Chicago, IL 60678-1066
credit@hand2mind.com
Fax: 847-281-2544

Sales

Go to www.hand2mind.com. At the top right corner of the ribbon, click the Customer Support button and type in your zip code to find your Educational Sales Consultant.

JW Pepper - C



INVITATION TO BID

BID/RFP No.:	27-DB-24/C
DATE ISSUED:	09/09/2025
BID CLOSING DATE:	09/16/2025
TITLE:	KCSD DISCOUNT BID 2024-2027/SUPPLEMENT C
CONTRACT ADMINISTRATOR NAME:	Cinda Roberts, Purchasing Agent
EMAIL CONTACT:	cinda.roberts@kenton.kyschools.us

The Kenton County Board of Education's Purchasing Department will receive sealed bids for items and/or services listed herein. You are invited to submit a sealed bid, subject to the Terms and Conditions of this Invitation to Bid. **Please read all instructions and specifications carefully.** Failure to comply with these instructions shall disqualify your bid.

BIDS MUST BE RECEIVED NO LATER THAN: September 16, 2025, by 2:00 PM EST.

Delivery of Bid:

1. Bids can be mailed or delivered in a sealed envelope marked: "BID No. 27-DB-24/C RESPONSE" or;
2. Emailed with "BID No. 27-DB-24/C RESPONSE" in the subject line.

Bid Delivery Address:

Kenton County Board of Education
Attn: Purchasing Department
1055 Eaton Dr.
Ft. Wright, KY 41017

Bid E-mail Address:

kenton.purchasing@kenton.kyschools.us

Bid Opening:

1. Bids will be opened on **Friday, September 16, 2025, at 2:00 PM EST.**
2. All bids must be received by the time and date designated in this invitation. None will be considered thereafter.
3. Bids will be opened and read in the Purchasing Department at the Kenton County Board of Education. You are invited to be present at the bid opening.

Bid Award:

1. Bid will be awarded at the Board meeting held on **Monday October 6, 2025.**

Period of Contract:

1. The period of the contract will be from **October 7, 2025, through December 31, 2027.**

VENDOR INFORMATION:

Name of Company: J.W. Pepper & Son, Inc.	Phone: 800-260-1482
Address: 191 Sheree Blvd	City: State: Zip: Exton, PA 19341
Contact Name: Denise R Collins	E-mail Address: bids@jwpepper.com
Signature: <i>Denise R Collins</i>	Date: 9/11/25

BIDDER IS TO COMPLETE THIS COVER SHEET AND SUBMIT WITH THE BID IN ITS ENTIRETY

45A.455 - PROHIBITION AGAINST CONFLICTS OF INTEREST, GRATUITIES, AND KICKBACKS

1. It shall be a breach of ethical standards for an employee with procurement authority to participate directly in any proceeding or application; request for ruling or other determination; claim or controversy; or other particular matter pertaining to any contract or subcontract and any solicitation or proposal therefor, in which to his knowledge:
 - i. He, or any member of his immediate family has a financial interest therein; or
 - ii. A business or organization in which he or any member of his immediate family has a financial interest as an officer, director, trustee, partner or employee, is a party; or
 - iii. Any other person, business, or organization with whom he or any member of his immediate family is negotiating or has an arrangement concerning prospective employment is a part. Direct or indirect participation shall include but not be limited to involvement through decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or purchase standard, rendering of advice, investigation, auditing or in any other advisory capacity.
2. It shall be a breach of ethical standards for any person to offer, give, or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment, in connection with any decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or purchase standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling or other determination, claim or controversy, or other particular matter, pertaining to any contract or subcontract and any solicitation or proposal therefor.
3. It is a breach of ethical standards for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontract or order.
4. The prohibition against conflicts of interest and gratuities and kickbacks shall be conspicuously set forth in every local public agency written contract and solicitation therefor.
5. It shall be a breach of ethical standards for any public employee or former employee knowingly to use confidential information for his actual or anticipated personal gain, or the actual or anticipated personal gain of any other person.

45A.990 – PENALTIES

1. Any employee or any official of The Kenton County Board of Education, Kentucky, elective, or appointive, who shall take, receive, or offer to take or receive, either directly or indirectly, any rebate, percentage of contract, money, or other things of value, as an inducement or intended inducement, in the procurement of business, or the giving of business, for, or to, or from, any person, partnership, firm, or corporation, offering, bidding for, or in open market seeking to make sales to The Board of Education of Kenton County, Kentucky shall be deemed guilty of a Class C felony.
2. Every person, firm, or corporation offering to make, or pay, or give, any rebate, percentage of contract, money or any other thing of value, as an inducement or intended inducement, in the procurement of business, or the giving of business, to any employee or to any official of The Kenton County Board of Education, Kentucky, elective or appointive, in his efforts to bid for, or offer for sale, or to seek in the open market, shall be deemed guilty of a Class C felony.

By signing this form, offeror has read, understands, and acknowledges the Conflict of Interest and Penalties statement.

Authorized Signature Denise R Collins Date 9/11/25

Print Name Denise R Collins Title Account Development Manager

BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY

5. EXCEPTIONS

In compliance with this Invitation to Bid, the undersigned hereby certifies that all items and/or services included in this bid shall be in compliance with all Terms and Conditions, General Bid Instructions, and Bid Specifications. Failure to accept the Terms and Conditions, General Bid Instructions, and Bid Specifications, unless requesting an exception, may result in a proposal being deemed nonresponsive.

Requested exceptions to the Terms and Conditions, General Bid Instructions, and Bid Specifications must be clearly identified on the table below. If no exceptions are requested, it will be assumed that the bid meets all specifications and bidder agrees to all Terms and Conditions and General Bid Instructions as stated in this complete bid package.

The Board's Purchasing Department shall determine acceptance or non-acceptance of requested exceptions. **Exceptions not accepted will disqualify the bid.** Exceptions noted elsewhere in the solicitation and not specified on this form will not be considered.

IDENTIFY ALL EXCEPTIONS (*check one*):

(☐) **No Exceptions Requested.** All Terms and Conditions, General Bid Instructions, and Bid Specifications are met.

(☒) Offeror requests the exceptions identified below and noted on the attached sheet(s).

Correlating with the number listed on the table below, offeror shall include **additional page(s) identifying the solicitation language to which the exception is taken, the proposed language and any price impact this may have.** For any fees and/or additional charges not included in the bid price, offeror shall specify the exact amount that will be incurred. If no additional details are included, the exception will not be considered.

NO.	SOLICITATION SECTION	REFERENCE	PAGE NO.
<i>Example</i>	<i>Terms and Conditions</i>	<i>1.9 – Warranty</i>	<i>3</i>
1.	Shipping charged per total cost of each order	6. Bid Form	13
2.			
3.			
4.			
5.			
6.			
7.			

By signing this form, offeror has read and acknowledges the Terms and Conditions, General Bid Instructions, and Bid Specifications; has listed all requested exceptions; and understands if an exception is not accepted the bid will be disqualified.

Authorized Signature Denise R Collins

Date 9/11/25

Print Name Denise R Collins

Title Account Development Manager

BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY

6. BID FORM**CATALOG/STORE/WEBSITE DISCOUNT:***Leave blank if not applicable*

PARTS/PRODUCTS ELIGIBLE FOR DISCOUNT	DISCOUNT	EXCEPTIONS
Print music and accessories	0 %	Plus Shipping
	%	
	%	
	%	
	%	

LABOR RATES:*Leave blank if not applicable*

TYPE OF SERVICE	RATE	EXCEPTIONS
N/A	\$ Per Hour	
	\$ Per Hour	
	\$ Per Hour	
	\$ Per Hour	

We ☒ **WILL** ☐ **WILL NOT** (circle one) accept Procurement Cards as payment.

Lead time in business days after receipt of order:

2-30 days**CERTIFICATION OF RESPONDENT**

I, the undersigned, submit this bid/proposal in accordance with the specifications, which are part of this solicitation. My signature also certifies that I am authorized to submit this bid/proposal, sign as a representative for the company, and carry out the services solicited in this solicitation.

Signature of Authorized Agent Denise R Collins Date 9/11/25Printed Name and Title Denise R CollinsName of Company J.W. Pepper & Son, Inc.**BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY**



K12 Savings - C

INVITATION TO BID

BID/RFP No.:	27-DB-24/C
DATE ISSUED:	09/09/2025
BID CLOSING DATE:	09/16/2025
TITLE:	KCSD DISCOUNT BID 2024-2027/SUPPLEMENT C
CONTRACT ADMINISTRATOR NAME:	Cinda Roberts, Purchasing Agent
EMAIL CONTACT:	cinda.roberts@kenton.kyschools.us

The Kenton County Board of Education's Purchasing Department will receive sealed bids for items and/or services listed herein. You are invited to submit a sealed bid, subject to the Terms and Conditions of this Invitation to Bid. **Please read all instructions and specifications carefully.** Failure to comply with these instructions shall disqualify your bid.

BIDS MUST BE RECEIVED NO LATER THAN: September 16, 2025, by 2:00 PM EST.

Delivery of Bid:

1. Bids can be mailed or delivered in a sealed envelope marked: "BID No. 27-DB-24/C RESPONSE" or;
2. Emailed with "BID No. 27-DB-24/C RESPONSE" in the subject line.

Bid Delivery Address:

Kenton County Board of Education
Attn: Purchasing Department
1055 Eaton Dr.
Ft. Wright, KY 41017

Bid E-mail Address:

kenton.purchasing@kenton.kyschools.us

Bid Opening:

1. Bids will be opened on **Friday, September 16, 2025, at 2:00 PM EST.**
2. All bids must be received by the time and date designated in this invitation. None will be considered thereafter.
3. Bids will be opened and read in the Purchasing Department at the Kenton County Board of Education. You are invited to be present at the bid opening.

Bid Award:

1. Bid will be awarded at the Board meeting held on **Monday October 6, 2025.**

Period of Contract:

1. The period of the contract will be from **October 7, 2025, through December 31, 2027.**

VENDOR INFORMATION:

Name of Company: Textbook Brokers Inc dba K12Savings	Phone: 888-336-7101
Address: 911 Rochester Rd	City: Sparta State: MO Zip: 65753
Contact Name: Sheila Williams	E-mail Address: sheila@k12savings.com
Signature: <i>Sheila Williams</i>	Date: 09-15-2025

BIDDER IS TO COMPLETE THIS COVER SHEET AND SUBMIT WITH THE BID IN ITS ENTIRETY

45A.455 - PROHIBITION AGAINST CONFLICTS OF INTEREST, GRATUITIES, AND KICKBACKS

1. It shall be a breach of ethical standards for an employee with procurement authority to participate directly in any proceeding or application; request for ruling or other determination; claim or controversy; or other particular matter pertaining to any contract or subcontract and any solicitation or proposal therefor, in which to his knowledge:
 - i. He, or any member of his immediate family has a financial interest therein; or
 - ii. A business or organization in which he or any member of his immediate family has a financial interest as an officer, director, trustee, partner or employee, is a party; or
 - iii. Any other person, business, or organization with whom he or any member of his immediate family is negotiating or has an arrangement concerning prospective employment is a part. Direct or indirect participation shall include but not be limited to involvement through decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or purchase standard, rendering of advice, investigation, auditing or in any other advisory capacity.
2. It shall be a breach of ethical standards for any person to offer, give, or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment, in connection with any decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or purchase standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling or other determination, claim or controversy, or other particular matter, pertaining to any contract or subcontract and any solicitation or proposal therefor.
3. It is a breach of ethical standards for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontract or order.
4. The prohibition against conflicts of interest and gratuities and kickbacks shall be conspicuously set forth in every local public agency written contract and solicitation therefor.
5. It shall be a breach of ethical standards for any public employee or former employee knowingly to use confidential information for his actual or anticipated personal gain, or the actual or anticipated personal gain of any other person.

45A.990 – PENALTIES

1. Any employee or any official of The Kenton County Board of Education, Kentucky, elective, or appointive, who shall take, receive, or offer to take or receive, either directly or indirectly, any rebate, percentage of contract, money, or other things of value, as an inducement or intended inducement, in the procurement of business, or the giving of business, for, or to, or from, any person, partnership, firm, or corporation, offering, bidding for, or in open market seeking to make sales to The Board of Education of Kenton County, Kentucky shall be deemed guilty of a Class C felony.
2. Every person, firm, or corporation offering to make, or pay, or give, any rebate, percentage of contract, money or any other thing of value, as an inducement or intended inducement, in the procurement of business, or the giving of business, to any employee or to any official of The Kenton County Board of Education, Kentucky, elective or appointive, in his efforts to bid for, or offer for sale, or to seek in the open market, shall be deemed guilty of a Class C felony.

By signing this form, offeror has read, understands, and acknowledges the Conflict of Interest and Penalties statement. Authorized

Signature Sheila Williams Date 09-15-2025

Print Name Sheila Williams Title CEO

BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY

5. EXCEPTIONS

In compliance with this Invitation to Bid, the undersigned hereby certifies that all items and/or services included in this bid shall be in compliance with all Terms and Conditions, General Bid Instructions, and Bid Specifications. Failure to accept the Terms and Conditions, General Bid Instructions, and Bid Specifications, unless requesting an exception, may result in a proposal being deemed nonresponsive.

Requested exceptions to the Terms and Conditions, General Bid Instructions, and Bid Specifications must be clearly identified on the table below. If no exceptions are requested, it will be assumed that the bid meets all specifications and bidder agrees to all Terms and Conditions and General Bid Instructions as stated in this complete bid package.

The Board's Purchasing Department shall determine acceptance or non-acceptance of requested exceptions. **Exceptions not accepted will disqualify the bid.** Exceptions noted elsewhere in the solicitation and not specified on this form will not be considered.

IDENTIFY ALL EXCEPTIONS (check one):

☒ **No Exceptions Requested.** All Terms and Conditions, General Bid Instructions, and Bid Specifications are met.

☐ Offeror requests the exceptions identified below and noted on the attached sheet(s).

Correlating with the number listed on the table below, offeror shall include additional page(s) identifying the solicitation language to which the exception is taken, the proposed language and any price impact this may have. For any fees and/or additional charges not included in the bid price, offeror shall specify the exact amount that will be incurred. If no additional details are included, the exception will not be considered.

NO.	SOLICITATION SECTION	REFERENCE	PAGE NO.
Example	Terms and Conditions	1.9 – Warranty	3
1.			
2.			
3.			
4.			
5.			
6.			
7.			

By signing this form, offeror has read and acknowledges the Terms and Conditions, General Bid Instructions, and Bid Specifications; has listed all requested exceptions; and understands if an exception is not accepted the bid will be disqualified.

Authorized Signature Sheila Williams

Date 09-15-2025

Print Name Sheila Williams

Title CEO

BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY

6. BID FORM**CATALOG/STORE/WEBSITE DISCOUNT:***Leave blank of not applicable*

PARTS/PRODUCTS ELIGIBLE FOR DISCOUNT	DISCOUNT	EXCEPTIONS
Instructional Materials and Supplies	Up to 40 %	
Textbooks and Library Books	Up to 40 %	
Novels	Up to 40 %	
Curriculum	Up to 40 %	
All other items	Up to 40 %	

LABOR RATES:*Leave blank of not applicable*

TYPE OF SERVICE	RATE	EXCEPTIONS
	\$ Per Hour	
	\$ Per Hour	
	\$ Per Hour	
	\$ Per Hour	

We WILL / WILL NOT (circle one) accept Procurement Cards as payment.Lead time in business days after receipt of order: 10-14 days**CERTIFICATION OF RESPONDENT**

I, the undersigned, submit this bid/proposal in accordance with the specifications, which are part of this solicitation. My signature also certifies that I am authorized to submit this bid/proposal, sign as a representative for the company, and carry out the services solicited in this solicitation.

Signature of Authorized Agent Sheila Williams Date 09-15-2025Printed Name and Title Sheila Williams, CEOName of Company Textbook Brokers Inc dba K12Savings**BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY**



K12savings

Textbook Brokers Inc dba K12savings
911 Rochester Rd
Sparta, MO 65753

To: Kenton County School District
BID No. 27-DB-24/C RESPONSE

September 15, 2025

Dear Purchasing Agents,

Product pricing is available at our website: k12savings.com

No matter what you need, we are offering a 0-40% discount off of the Publishers'/Manufacturers' list pricing for new instructional materials, textbooks, books, novels, class sets, library books, workbooks, manipulatives, career and technical education, digital licenses, supplies, equipment, training aides, test materials, printed materials, publications, games, software, etc.

Publishers'/Manufacturers' list pricing is the pricing that is displayed on our website. We can add a custom discount code for your purchasing agents once we get them set up with an account. **We can also create a punch-out catalog that integrates with your procurement system.**

We will also offer a 5-40% discount off Publishers'/Manufacturers' list pricing for any new items not listed on our website.

***Used textbooks will receive a 5-90% discount off of the publishers' list pricing.

We offer free shipping on most orders!

Please reach out for a quote for anything you need. Thank you so much for your time and consideration. We appreciate the opportunity to work with KCSD!

Sincerely,

Dalton Williams

Director of Business Development



(888) 336-7101 Ext. 10



k12savings.com



dwilliams@k12savings.com



McCormicks

INVITATION TO BID

BID/RFP No.:	27-DB-24/C
DATE ISSUED:	09/09/2025
BID CLOSING DATE:	09/16/2025
TITLE:	KCSD DISCOUNT BID 2024-2027/SUPPLEMENT C
CONTRACT ADMINISTRATOR NAME:	Cinda Roberts, Purchasing Agent
EMAIL CONTACT:	cinda.roberts@kenton.kyschools.us

The Kenton County Board of Education's Purchasing Department will receive sealed bids for items and/or services listed herein. You are invited to submit a sealed bid, subject to the Terms and Conditions of this Invitation to Bid. **Please read all instructions and specifications carefully.** Failure to comply with these instructions shall disqualify your bid.

BIDS MUST BE RECEIVED NO LATER THAN: September 16, 2025, by 2:00 PM EST.

Delivery of Bid:

1. Bids can be mailed or delivered in a sealed envelope marked: "BID No. 27-DB-24/C RESPONSE" or;
2. Emailed with "BID No. 27-DB-24/C RESPONSE" in the subject line.

Bid Delivery Address:

Kenton County Board of Education
Attn: Purchasing Department
1055 Eaton Dr.
Ft. Wright, KY 41017

Bid E-mail Address:

kenton.purchasing@kenton.kyschools.us

Bid Opening:

1. Bids will be opened on **Friday, September 16, 2025, at 2:00 PM EST.**
2. All bids must be received by the time and date designated in this invitation. None will be considered thereafter.
3. Bids will be opened and read in the Purchasing Department at the Kenton County Board of Education. You are invited to be present at the bid opening.

Bid Award:

1. Bid will be awarded at the Board meeting held on **Monday October 6, 2025.**

Period of Contract:

1. The period of the contract will be from **October 7, 2025, through December 31, 2027.**

VENDOR INFORMATION:

Name of Company: McCormick's Group, LLC	Phone: 800-323-5201		
Address: 550 Palwaukee Drive	City: Wheeling	State: IL	Zip: 60090
Contact Name: Sales Team	E-mail Address: sales@mccormicksnet.com		
Signature:	Date:		

BIDDER IS TO COMPLETE THIS COVER SHEET AND SUBMIT WITH THE BID IN ITS ENTIRETY

45A.455 - PROHIBITION AGAINST CONFLICTS OF INTEREST, GRATUITIES, AND KICKBACKS

1. It shall be a breach of ethical standards for an employee with procurement authority to participate directly in any proceeding or application; request for ruling or other determination; claim or controversy; or other particular matter pertaining to any contract or subcontract and any solicitation or proposal therefor, in which to his knowledge:
 - i. He, or any member of his immediate family has a financial interest therein; or
 - ii. A business or organization in which he or any member of his immediate family has a financial interest as an officer, director, trustee, partner or employee, is a party; or
 - iii. Any other person, business, or organization with whom he or any member of his immediate family is negotiating or has an arrangement concerning prospective employment is a part. Direct or indirect participation shall include but not be limited to involvement through decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or purchase standard, rendering of advice, investigation, auditing or in any other advisory capacity.
2. It shall be a breach of ethical standards for any person to offer, give, or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment, in connection with any decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or purchase standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling or other determination, claim or controversy, or other particular matter, pertaining to any contract or subcontract and any solicitation or proposal therefor.
3. It is a breach of ethical standards for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontract or order.
4. The prohibition against conflicts of interest and gratuities and kickbacks shall be conspicuously set forth in every local public agency written contract and solicitation therefor.
5. It shall be a breach of ethical standards for any public employee or former employee knowingly to use confidential information for his actual or anticipated personal gain, or the actual or anticipated personal gain of any other person.

45A.990 – PENALTIES

1. Any employee or any official of The Kenton County Board of Education, Kentucky, elective, or appointive, who shall take, receive, or offer to take or receive, either directly or indirectly, any rebate, percentage of contract, money, or other things of value, as an inducement or intended inducement, in the procurement of business, or the giving of business, for, or to, or from, any person, partnership, firm, or corporation, offering, bidding for, or in open market seeking to make sales to The Board of Education of Kenton County, Kentucky shall be deemed guilty of a Class C felony.
2. Every person, firm, or corporation offering to make, or pay, or give, any rebate, percentage of contract, money or any other thing of value, as an inducement or intended inducement, in the procurement of business, or the giving of business, to any employee or to any official of The Kenton County Board of Education, Kentucky, elective or appointive, in his efforts to bid for, or offer for sale, or to seek in the open market, shall be deemed guilty of a Class C felony.

By signing this form, offeror has read, understands, and acknowledges the Conflict of Interest and Penalties statement.

Authorized Signature _____

Date _____

Print Name Alan Yefsky

Title CEO & President

BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY

5. EXCEPTIONS

In compliance with this Invitation to Bid, the undersigned hereby certifies that all items and/or services included in this bid shall be in compliance with all Terms and Conditions, General Bid Instructions, and Bid Specifications. Failure to accept the Terms and Conditions, General Bid Instructions, and Bid Specifications, unless requesting an exception, may result in a proposal being deemed nonresponsive.

Requested exceptions to the Terms and Conditions, General Bid Instructions, and Bid Specifications must be clearly identified on the table below. If no exceptions are requested, it will be assumed that the bid meets all specifications and bidder agrees to all Terms and Conditions and General Bid Instructions as stated in this complete bid package.

The Board's Purchasing Department shall determine acceptance or non-acceptance of requested exceptions. **Exceptions not accepted will disqualify the bid.** Exceptions noted elsewhere in the solicitation and not specified on this form will not be considered.

IDENTIFY ALL EXCEPTIONS (check one)	
<input type="checkbox"/>	No Exceptions Requested. All Terms and Conditions, General Bid Instructions, and Bid Specifications are met.
<input checked="" type="checkbox"/>	Offeror requests the exceptions identified below and noted on the attached sheet(s).

Correlating with the number listed on the table below, offeror shall include additional page(s) identifying the solicitation language to which the exception is taken, the proposed language and any price impact this may have. For any fees and/or additional charges not included in the bid price, offeror shall specify the exact amount that will be incurred. If no additional details are included, the exception will not be considered.

NO.	SOLICITATION SECTION	REFERENCE	PAGE NO.
Example	Terms and Conditions	1.9 - Warranty	3
1.	Special Conditions	Shipping charges additional, added to invoice	
2.	Special Conditions	Delivery may extend past 2 weeks depending on prod	
3.			
4.			
5.			
6.			
7.			

By signing this form, offeror has read and acknowledges the Terms and Conditions, General Bid Instructions, and Bid Specifications; has listed all requested exceptions; and understands if an exception is not accepted the bid will be disqualified.

Authorized Signature Alan Yefsky
Print Name Alan Yefsky
Title CEO & President

Date 9/10/25

BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY

6. BID FORM**CATALOG/STORE/WEBSITE DISCOUNT:***Leave blank if not applicable*

PARTS/PRODUCTS ELIGIBLE FOR DISCOUNT	DISCOUNT	EXCEPTIONS
All products listed on mccormicksnet.com	0 %	
	%	
	%	
	%	
	%	

LABOR RATES:*Leave blank if not applicable*

TYPE OF SERVICE	RATE	EXCEPTIONS
	\$ Per Hour	
	\$ Per Hour	
	\$ Per Hour	
	\$ Per Hour	

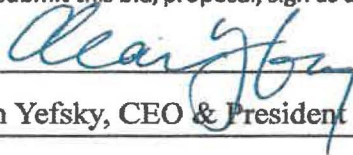
We WILL / WILL NOT (circle one) accept Procurement Cards as payment.

Lead time in business days after receipt of order: Lead Times vary by product. Current production timelines can be seen on our website, or you can email us to ask on a specific product.

CERTIFICATION OF RESPONDENT

I, the undersigned, submit this bid/proposal in accordance with the specifications, which are part of this solicitation. My signature also certifies that I am authorized to submit this bid/proposal, sign as a representative for the company, and carry out the services solicited in this solicitation.

Signature of Authorized Agent



Date

9/10/25

Printed Name and Title

Alan Yefsky, CEO & President

Name of Company

McCormick's Group, LLC

BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY



RCF Group

INVITATION TO BID

BID/RFP No.:	27-DB-24/C
DATE ISSUED:	09/09/2025
BID CLOSING DATE:	09/16/2025
TITLE:	KCSD DISCOUNT BID 2024-2027/SUPPLEMENT C
CONTRACT ADMINISTRATOR NAME:	Cinda Roberts, Purchasing Agent
EMAIL CONTACT:	cinda.roberts@kenton.kyschools.us

The Kenton County Board of Education's Purchasing Department will receive sealed bids for items and/or services listed herein. You are invited to submit a sealed bid, subject to the Terms and Conditions of this Invitation to Bid. **Please read all instructions and specifications carefully.** Failure to comply with these instructions shall disqualify your bid.

BIDS MUST BE RECEIVED NO LATER THAN: September 16, 2025, by 2:00 PM EST.

Delivery of Bid:

1. Bids can be mailed or delivered in a sealed envelope marked: "BID No. 27-DB-24/C RESPONSE" or;
2. Emailed with "BID No. 27-DB-24/C RESPONSE" in the subject line.

Bid Delivery Address:

Kenton County Board of Education
Attn: Purchasing Department
1055 Eaton Dr.
Ft. Wright, KY 41017

Bid E-mail Address:

kenton.purchasing@kenton.kyschools.us

Bid Opening:

1. Bids will be opened on **Friday, September 16, 2025, at 2:00 PM EST.**
2. All bids must be received by the time and date designated in this invitation. None will be considered thereafter.
3. Bids will be opened and read in the Purchasing Department at the Kenton County Board of Education. You are invited to be present at the bid opening.

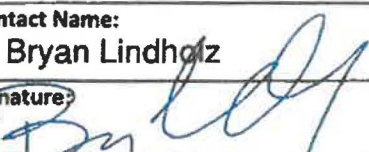
Bid Award:

1. Bid will be awarded at the Board meeting held on **Monday October 6, 2025.**

Period of Contract:

1. The period of the contract will be from **October 7, 2025, through December 31, 2027.**

VENDOR INFORMATION:

Name of Company: The RCF Group	Phone: The RCF Group
Address: 6454 Centre Park Drive	City: West Chester, OH, State: OH, Zip: 45069
Contact Name: Bryan Lindholz	E-mail Address: Bryan.lindholz@thercfgroup.com
Signature: 	Date: 9/16/2025

BIDDER IS TO COMPLETE THIS COVER SHEET AND SUBMIT WITH THE BID IN ITS ENTIRETY

45A.455 - PROHIBITION AGAINST CONFLICTS OF INTEREST, GRATUITIES, AND KICKBACKS

1. It shall be a breach of ethical standards for an employee with procurement authority to participate directly in any proceeding or application; request for ruling or other determination; claim or controversy; or other particular matter pertaining to any contract or subcontract and any solicitation or proposal therefor, in which to his knowledge:
 - i. He, or any member of his immediate family has a financial interest therein; or
 - ii. A business or organization in which he or any member of his immediate family has a financial interest as an officer, director, trustee, partner or employee, is a party; or
 - iii. Any other person, business, or organization with whom he or any member of his immediate family is negotiating or has an arrangement concerning prospective employment is a part. Direct or indirect participation shall include but not be limited to involvement through decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or purchase standard, rendering of advice, investigation, auditing or in any other advisory capacity.
2. It shall be a breach of ethical standards for any person to offer, give, or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment, in connection with any decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or purchase standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling or other determination, claim or controversy, or other particular matter, pertaining to any contract or subcontract and any solicitation or proposal therefor.
3. It is a breach of ethical standards for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontract or order.
4. The prohibition against conflicts of interest and gratuities and kickbacks shall be conspicuously set forth in every local public agency written contract and solicitation therefor.
5. It shall be a breach of ethical standards for any public employee or former employee knowingly to use confidential information for his actual or anticipated personal gain, or the actual or anticipated personal gain of any other person.

45A.990 – PENALTIES

1. Any employee or any official of The Kenton County Board of Education, Kentucky, elective, or appointive, who shall take, receive, or offer to take or receive, either directly or indirectly, any rebate, percentage of contract, money, or other things of value, as an inducement or intended inducement, in the procurement of business, or the giving of business, for, or to, or from, any person, partnership, firm, or corporation, offering, bidding for, or in open market seeking to make sales to The Board of Education of Kenton County, Kentucky shall be deemed guilty of a Class C felony.
2. Every person, firm, or corporation offering to make, or pay, or give, any rebate, percentage of contract, money or any other thing of value, as an inducement or intended inducement, in the procurement of business, or the giving of business, to any employee or to any official of The Kenton County Board of Education, Kentucky, elective or appointive, in his efforts to bid for, or offer for sale, or to seek in the open market, shall be deemed guilty of a Class C felony.

By signing this form, offeror has read, understands, and acknowledges the Conflict of Interest and Penalties statement.

Authorized Signature

Date 9/16/2025

Print Name

Bryan Lindholz

Title VP/COO

BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY

5. EXCEPTIONS

In compliance with this Invitation to Bid, the undersigned hereby certifies that all items and/or services included in this bid shall be in compliance with all Terms and Conditions, General Bid Instructions, and Bid Specifications. Failure to accept the Terms and Conditions, General Bid Instructions, and Bid Specifications, unless requesting an exception, may result in a proposal being deemed nonresponsive.

Requested exceptions to the Terms and Conditions, General Bid Instructions, and Bid Specifications must be clearly identified on the table below. If no exceptions are requested, it will be assumed that the bid meets all specifications and bidder agrees to all Terms and Conditions and General Bid Instructions as stated in this complete bid package.

The Board's Purchasing Department shall determine acceptance or non-acceptance of requested exceptions. **Exceptions not accepted will disqualify the bid.** Exceptions noted elsewhere in the solicitation and not specified on this form will not be considered.

IDENTIFY ALL EXCEPTIONS (check one):

☒ **No Exceptions Requested.** All Terms and Conditions, General Bid Instructions, and Bid Specifications are met.

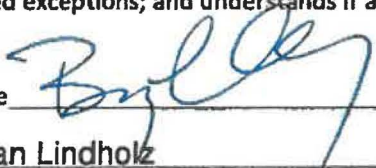
☐ Offeror requests the exceptions identified below and noted on the attached sheet(s).

Correlating with the number listed on the table below, offeror shall include additional page(s) identifying the solicitation language to which the exception is taken, the proposed language and any price impact this may have. For any fees and/or additional charges not included in the bid price, offeror shall specify the exact amount that will be incurred. If no additional details are included, the exception will not be considered.

NO.	SOLICITATION SECTION	REFERENCE	PAGE NO.
Example	Terms and Conditions	1.9 – Warranty	3
1.			
2.			
3.			
4.			
5.			
6.			
7.			

By signing this form, offeror has read and acknowledges the Terms and Conditions, General Bid Instructions, and Bid Specifications; has listed all requested exceptions; and understands if an exception is not accepted the bid will be disqualified.

Authorized Signature



Date 9/16/2025

Print Name Bryan Lindholz

Title VP and COO

BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY

6. BID FORM**CATALOG/STORE/WEBSITE DISCOUNT:***Leave blank if not applicable*

PARTS/PRODUCTS ELIGIBLE FOR DISCOUNT	DISCOUNT	EXCEPTIONS
	%	
	%	
	%	
	%	
	%	

LABOR RATES:*Leave blank if not applicable*

TYPE OF SERVICE	RATE	EXCEPTIONS
Installation Services	\$ 55 Per Hour	Weekends, Holidays, after hours
Interior Design Services	\$ 75 Per Hour	
Project Management Services	\$ 75 Per Hour	
	\$ Per Hour	

We WILL / WILL NOT (circle one) accept Procurement Cards as payment.Lead time in business days after receipt of order: varies based on manufacturers**CERTIFICATION OF RESPONDENT**

I, the undersigned, submit this bid/proposal in accordance with the specifications, which are part of this solicitation. My signature also certifies that I am authorized to submit this bid/proposal, sign as a representative for the company, and carry out the services solicited in this solicitation.

Signature of Authorized Agent  Date 9/16/2025Printed Name and Title Bryan Lindholz, VP and COOName of Company The RCF Group**BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY**

**REQUIRED AFFIDAVIT FOR BIDDERS, OFFERORS, AND CONTRACTORS
CLAIMING RESIDENT BIDDER STATUS**

FOR BIDS AND CONTRACTS IN GENERAL:

The bidder or offeror hereby swears and affirms under penalty of perjury that, in accordance with KRS 45A.494(2), the entity bidding is an individual, partnership, association, corporation, or other business entity that, on the date the contract is first advertised or announced as available for bidding:

1. Is authorized to transact business in the Commonwealth;
2. Has for one year prior to and through the date of advertisement
 - a. Filed Kentucky corporate income taxes;
 - b. Made payments to the Kentucky unemployment insurance fund established in KRS 341.49; and
 - c. Maintained a Kentucky workers' compensation policy in effect.

The BIDDING AGENCY reserves the right to request documentation supporting a bidder's claim of resident bidder status. Failure to provide such documentation upon request shall result in disqualification of the bidder or contract termination.

Signature

VP and COO

Title

Bryan Lindholz

Printed Name

9/16/2025

Date

Company Name The RCF Group

Address 6454 Centre Park Drive

West Chester, OH 45069

Subscribed and sworn to before me by

BRYAN LINDHOLZ
(Affiant)

VICE PRESIDENT/COO
(Title)

of RCF GROUP
(Company Name)

the 16TH day of SEPTEMBER, 2025

Notary Public

(Seal of Notary)



My commission expires:

1/19/29

BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY



INVITATION TO BID

BID/RFP No.:	27-DB-24/C
DATE ISSUED:	09/09/2025
BID CLOSING DATE:	09/16/2025
TITLE:	KCSD DISCOUNT BID 2024-2027/SUPPLEMENT C
CONTRACT ADMINISTRATOR NAME:	Cinda Roberts, Purchasing Agent
EMAIL CONTACT:	cinda.roberts@kenton.kyschools.us

The Kenton County Board of Education's Purchasing Department will receive sealed bids for items and/or services listed herein. You are invited to submit a sealed bid, subject to the Terms and Conditions of this Invitation to Bid. **Please read all instructions and specifications carefully.** Failure to comply with these instructions shall disqualify your bid.

BIDS MUST BE RECEIVED NO LATER THAN: September 16, 2025, by 2:00 PM EST.

Delivery of Bid:

- Bids can be mailed or delivered in a sealed envelope marked: "BID No. 27-DB-24/C RESPONSE" or;
- Emailed with "BID No. 27-DB-24/C RESPONSE" in the subject line.

Bid Delivery Address:
 Kenton County Board of Education
 Attn: Purchasing Department
 1055 Eaton Dr.
 Ft. Wright, KY 41017

Bid E-mail Address:
kenton.purchasing@kenton.kyschools.us

Bid Opening:

- Bids will be opened on **Friday, September 16, 2025, at 2:00 PM EST.**
- All bids must be received by the time and date designated in this invitation. None will be considered thereafter.
- Bids will be opened and read in the Purchasing Department at the Kenton County Board of Education. You are invited to be present at the bid opening.

Bid Award:

- Bid will be awarded at the Board meeting held on **Monday October 6, 2025.**

Period of Contract:

- The period of the contract will be from **October 7, 2025, through December 31, 2027.**

VENDOR INFORMATION:

Name of Company: TandHcraftopia	Phone: 859-394-7943
Address: 72 Fleming Drive	City: Independence State: KY Zip: 41051
Contact Name: Tracey Eversole	E-mail Address: tandhcraftopia@gmail.com
Signature: <i>Tracey Eversole</i>	Date: 9-16-25

BIDDER IS TO COMPLETE THIS COVER SHEET AND SUBMIT WITH THE BID IN ITS ENTIRETY

45A.455 - PROHIBITION AGAINST CONFLICTS OF INTEREST, GRATUITIES, AND KICKBACKS

1. It shall be a breach of ethical standards for an employee with procurement authority to participate directly in any proceeding or application; request for ruling or other determination; claim or controversy; or other particular matter pertaining to any contract or subcontract and any solicitation or proposal therefor, in which to his knowledge:
 - i. He, or any member of his immediate family has a financial interest therein; or
 - ii. A business or organization in which he or any member of his immediate family has a financial interest as an officer, director, trustee, partner or employee, is a party; or
 - iii. Any other person, business, or organization with whom he or any member of his immediate family is negotiating or has an arrangement concerning prospective employment is a part. Direct or indirect participation shall include but not be limited to involvement through decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or purchase standard, rendering of advice, investigation, auditing or in any other advisory capacity.
2. It shall be a breach of ethical standards for any person to offer, give, or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment, in connection with any decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or purchase standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling or other determination, claim or controversy, or other particular matter, pertaining to any contract or subcontract and any solicitation or proposal therefor.
3. It is a breach of ethical standards for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontract or order.
4. The prohibition against conflicts of interest and gratuities and kickbacks shall be conspicuously set forth in every local public agency written contract and solicitation therefor.
5. It shall be a breach of ethical standards for any public employee or former employee knowingly to use confidential information for his actual or anticipated personal gain, or the actual or anticipated personal gain of any other person.

45A.990 – PENALTIES

1. Any employee or any official of The Kenton County Board of Education, Kentucky, elective, or appointive, who shall take, receive, or offer to take or receive, either directly or indirectly, any rebate, percentage of contract, money, or other things of value, as an inducement or intended inducement, in the procurement of business, or the giving of business, for, or to, or from, any person, partnership, firm, or corporation, offering, bidding for, or in open market seeking to make sales to The Board of Education of Kenton County, Kentucky shall be deemed guilty of a Class C felony.
2. Every person, firm, or corporation offering to make, or pay, or give, any rebate, percentage of contract, money or any other thing of value, as an inducement or intended inducement, in the procurement of business, or the giving of business, to any employee or to any official of The Kenton County Board of Education, Kentucky, elective or appointive, in his efforts to bid for, or offer for sale, or to seek in the open market, shall be deemed guilty of a Class C felony.

By signing this form, offeror has read, understands, and acknowledges the Conflict of Interest and Penalties statement.

Authorized Signature Tracey Eversole Date 9-16-25
Print Name Tracey Eversole Title Owner

BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY

5. EXCEPTIONS

In compliance with this Invitation to Bid, the undersigned hereby certifies that all items and/or services included in this bid shall be in compliance with all Terms and Conditions, General Bid Instructions, and Bid Specifications. Failure to accept the Terms and Conditions, General Bid Instructions, and Bid Specifications, unless requesting an exception, may result in a proposal being deemed nonresponsive.

Requested exceptions to the Terms and Conditions, General Bid Instructions, and Bid Specifications must be clearly identified on the table below. If no exceptions are requested, it will be assumed that the bid meets all specifications and bidder agrees to all Terms and Conditions and General Bid Instructions as stated in this complete bid package.

The Board's Purchasing Department shall determine acceptance or non-acceptance of requested exceptions. **Exceptions not accepted will disqualify the bid.** Exceptions noted elsewhere in the solicitation and not specified on this form will not be considered.

IDENTIFY ALL EXCEPTIONS (check one):

☒ **No Exceptions Requested.** All Terms and Conditions, General Bid Instructions, and Bid Specifications are met.

☐ Offeror requests the exceptions identified below and noted on the attached sheet(s).

Correlating with the number listed on the table below, offeror shall include additional page(s) identifying the solicitation language to which the exception is taken, the proposed language and any price impact this may have. For any fees and/or additional charges not included in the bid price, offeror shall specify the exact amount that will be incurred. If no additional details are included, the exception will not be considered.

NO.	SOLICITATION SECTION	REFERENCE	PAGE NO.
Example	Terms and Conditions	1.9 – Warranty	3
1.			
2.			
3.			
4.			
5.			
6.			
7.			

By signing this form, offeror has read and acknowledges the Terms and Conditions, General Bid Instructions, and Bid Specifications; has listed all requested exceptions; and understands if an exception is not accepted the bid will be disqualified.

Authorized Signature

Tracy Eversole

Date

9-16-25

Print Name

Tracy Eversole

Title

Owner

BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY

6. BID FORM**CATALOG/STORE/WEBSITE DISCOUNT:***Leave blank if not applicable*

PARTS/PRODUCTS ELIGIBLE FOR DISCOUNT	DISCOUNT	EXCEPTIONS
Shirts - School	Purchase 30 or more \$2 discount %	
School Accessories Pens, cups, keychains	Various %	
360 Photos Booth	%	
	%	
	%	

LABOR RATES:*Leave blank if not applicable*

TYPE OF SERVICE	RATE	EXCEPTIONS
	\$ Per Hour	
	\$ Per Hour	
	\$ Per Hour	
	\$ Per Hour	

We **WILL / WILL NOT** (circle one) accept Procurement Cards as payment.

Lead time in business days after receipt of order:

7-10 days**CERTIFICATION OF RESPONDENT**

I, the undersigned, submit this bid/proposal in accordance with the specifications, which are part of this solicitation. My signature also certifies that I am authorized to submit this bid/proposal, sign as a representative for the company, and carry out the services solicited in this solicitation.

Signature of Authorized Agent

Tracey Eversole

Date

9-16-25

Printed Name and Title

Tracey Eversole Owner

Name of Company

Tand H Craftopia**BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY**

**REQUIRED AFFIDAVIT FOR BIDDERS, OFFERORS, AND CONTRACTORS
CLAIMING RESIDENT BIDDER STATUS**

FOR BIDS AND CONTRACTS IN GENERAL:

The bidder or offeror hereby swears and affirms under penalty of perjury that, in accordance with KRS 45A.494(2), the entity bidding is an individual, partnership, association, corporation, or other business entity that, on the date the contract is first advertised or announced as available for bidding:

1. Is authorized to transact business in the Commonwealth;
2. Has for one year prior to and through the date of advertisement
 - a. Filed Kentucky corporate income taxes;
 - b. Made payments to the Kentucky unemployment insurance fund established in KRS 341.49; and
 - c. Maintained a Kentucky workers' compensation policy in effect.

The BIDDING AGENCY reserves the right to request documentation supporting a bidder's claim of resident bidder status. Failure to provide such documentation upon request shall result in disqualification of the bidder or contract termination.

Tracy Eversole Tracy Eversole
Signature Printed Name
Owner Tracy Eversole 9-16-25
Title Date

Company Name T and H Craftopia
Address 72 Fleming Drive
Independence, KY 41051

Subscribed and sworn to before me by Tracy Eversole owner
(Affiant) (Title)

of T and H Craftopia the 16th day of September, 2025.
(Company Name)

David C Curry
Notary Public
[seal of notary]

My commission expires: 7/22/2026



DAVID CHRISTOPHER CURRY
Notary Public, Kentucky
State At Large
My Commission Expires

SIGN AND DATE THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY
Notary ID # KYNP65688



INVITATION TO BID

BID/RFP No.:	27-DB-24/C
DATE ISSUED:	09/09/2025
BID CLOSING DATE:	09/16/2025
TITLE:	KCS D DISCOUNT BID 2024-2027/SUPPLEMENT C
CONTRACT ADMINISTRATOR NAME:	Cinda Roberts, Purchasing Agent
EMAIL CONTACT:	cinda.roberts@kenton.kyschools.us

The Kenton County Board of Education's Purchasing Department will receive sealed bids for items and/or services listed herein. You are invited to submit a sealed bid, subject to the Terms and Conditions of this Invitation to Bid. **Please read all instructions and specifications carefully.** Failure to comply with these instructions shall disqualify your bid.

BIDS MUST BE RECEIVED NO LATER THAN: September 16, 2025, by 2:00 PM EST.

Delivery of Bid:

1. Bids can be mailed or delivered in a sealed envelope marked: "BID No. 27-DB-24/C RESPONSE" or;
2. Emailed with "BID No. 27-DB-24/C RESPONSE" in the subject line.

Bid Delivery Address:

Kenton County Board of Education
Attn: Purchasing Department
1055 Eaton Dr.
Ft. Wright, KY 41017

Bid E-mail Address:

kenton.purchasing@kenton.kyschools.us

Bid Opening:

1. Bids will be opened on **Friday, September 16, 2025, at 2:00 PM EST.**
2. All bids must be received by the time and date designated in this invitation. None will be considered thereafter.
3. Bids will be opened and read in the Purchasing Department at the Kenton County Board of Education. You are invited to be present at the bid opening.

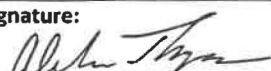
Bid Award:

1. Bid will be awarded at the Board meeting held on **Monday October 6, 2025.**

Period of Contract:

1. The period of the contract will be from **October 7, 2025, through December 31, 2027.**

VENDOR INFORMATION:

Name of Company: Thompson Audio Visions	Phone: 859-462-8442
Address: 315 Prospect St.	City: Bellevue State: KY Zip: 41073
Contact Name: Alex Thompson	E-mail Address: alex@tavx.org
Signature: 	Date: September 10, 2025

BIDDER IS TO COMPLETE THIS COVER SHEET AND SUBMIT WITH THE BID IN ITS ENTIRETY

45A.455 - PROHIBITION AGAINST CONFLICTS OF INTEREST, GRATUITIES, AND KICKBACKS

1. It shall be a breach of ethical standards for an employee with procurement authority to participate directly in any proceeding or application; request for ruling or other determination; claim or controversy; or other particular matter pertaining to any contract or subcontract and any solicitation or proposal therefor, in which to his knowledge:
 - i. He, or any member of his immediate family has a financial interest therein; or
 - ii. A business or organization in which he or any member of his immediate family has a financial interest as an officer, director, trustee, partner or employee, is a party; or
 - iii. Any other person, business, or organization with whom he or any member of his immediate family is negotiating or has an arrangement concerning prospective employment is a part. Direct or indirect participation shall include but not be limited to involvement through decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or purchase standard, rendering of advice, investigation, auditing or in any other advisory capacity.
2. It shall be a breach of ethical standards for any person to offer, give, or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment, in connection with any decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or purchase standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling or other determination, claim or controversy, or other particular matter, pertaining to any contract or subcontract and any solicitation or proposal therefor.
3. It is a breach of ethical standards for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontract or order.
4. The prohibition against conflicts of interest and gratuities and kickbacks shall be conspicuously set forth in every local public agency written contract and solicitation therefor.
5. It shall be a breach of ethical standards for any public employee or former employee knowingly to use confidential information for his actual or anticipated personal gain, or the actual or anticipated personal gain of any other person.

45A.990 – PENALTIES

1. Any employee or any official of The Kenton County Board of Education, Kentucky, elective, or appointive, who shall take, receive, or offer to take or receive, either directly or indirectly, any rebate, percentage of contract, money, or other things of value, as an inducement or intended inducement, in the procurement of business, or the giving of business, for, or to, or from, any person, partnership, firm, or corporation, offering, bidding for, or in open market seeking to make sales to The Board of Education of Kenton County, Kentucky shall be deemed guilty of a Class C felony.
2. Every person, firm, or corporation offering to make, or pay, or give, any rebate, percentage of contract, money or any other thing of value, as an inducement or intended inducement, in the procurement of business, or the giving of business, to any employee or to any official of The Kenton County Board of Education, Kentucky, elective or appointive, in his efforts to bid for, or offer for sale, or to seek in the open market, shall be deemed guilty of a Class C felony.

By signing this form, offeror has read, understands, and acknowledges the Conflict of Interest and Penalties statement.

Authorized Signature  Date September 10, 2025

Print Name Alexander Thompson Title Owner

BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY

5. EXCEPTIONS

In compliance with this Invitation to Bid, the undersigned hereby certifies that all items and/or services included in this bid shall be in compliance with all Terms and Conditions, General Bid Instructions, and Bid Specifications. Failure to accept the Terms and Conditions, General Bid Instructions, and Bid Specifications, unless requesting an exception, may result in a proposal being deemed nonresponsive.

Requested exceptions to the Terms and Conditions, General Bid Instructions, and Bid Specifications must be clearly identified on the table below. If no exceptions are requested, it will be assumed that the bid meets all specifications and bidder agrees to all Terms and Conditions and General Bid Instructions as stated in this complete bid package.

The Board's Purchasing Department shall determine acceptance or non-acceptance of requested exceptions. **Exceptions not accepted will disqualify the bid.** Exceptions noted elsewhere in the solicitation and not specified on this form will not be considered.

IDENTIFY ALL EXCEPTIONS (check one):

(☐) No Exceptions Requested. All Terms and Conditions, General Bid Instructions, and Bid Specifications are met.

(☒) Offeror requests the exceptions identified below and noted on the attached sheet(s).

Correlating with the number listed on the table below, offeror shall include additional page(s) identifying the solicitation language to which the exception is taken, the proposed language and any price impact this may have. For any fees and/or additional charges not included in the bid price, offeror shall specify the exact amount that will be incurred. If no additional details are included, the exception will not be considered.

NO.	SOLICITATION SECTION	REFERENCE	PAGE NO.
Example	Terms and Conditions	1.9 – Warranty	3
1.	Prices	All services subject to availability at the time of booking. Rates include sound/lighting appropriate for crowd size as outlined below. Additional enhancements available upon request at supplemental cost.	8
2.			
3.			
4.			
5.			
6.			
7.			

By signing this form, offeror has read and acknowledges the Terms and Conditions, General Bid Instructions, and Bid Specifications; has listed all requested exceptions; and understands if an exception is not accepted the bid will be disqualified.

Authorized Signature 

Date September 10, 2025

Print Name Alexander Thompson

Title Owner

BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY

6. BID FORM**CATALOG/STORE/WEBSITE DISCOUNT:***Leave blank if not applicable*

PARTS/PRODUCTS ELIGIBLE FOR DISCOUNT	DISCOUNT	EXCEPTIONS
	%	
	%	
	%	
	%	
	%	

LABOR RATES:*Leave blank if not applicable*

TYPE OF SERVICE	RATE	EXCEPTIONS
Standard DJ Package (up to 700 students)	\$ 750 Per Hour	
Arena DJ Package (700+ students)	\$ 1,000 Per Hour	
	\$ Per Hour	
	\$ Per Hour	

We **WILL / WILL NOT** (circle one) accept Procurement Cards as payment.

Lead time in business days after receipt of order: _____

CERTIFICATION OF RESPONDENT

I, the undersigned, submit this bid/proposal in accordance with the specifications, which are part of this solicitation. My signature also certifies that I am authorized to submit this bid/proposal, sign as a representative for the company, and carry out the services solicited in this solicitation.

Signature of Authorized Agent  Date September 10, 2025Printed Name and Title Alexander Thompson, OwnerName of Company Thompson Audio Visions, LLC**BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY**



Unipak

INVITATION TO BID

BID/RFP No.:	27-DB-24/C
DATE ISSUED:	09/09/2025
BID CLOSING DATE:	09/16/2025
TITLE:	KCSD DISCOUNT BID 2024-2027/SUPPLEMENT C
CONTRACT ADMINISTRATOR NAME:	Cinda Roberts, Purchasing Agent
EMAIL CONTACT:	cinda.roberts@kenton.kyschools.us

The Kenton County Board of Education's Purchasing Department will receive sealed bids for items and/or services listed herein. You are invited to submit a sealed bid, subject to the Terms and Conditions of this Invitation to Bid. **Please read all instructions and specifications carefully.** Failure to comply with these instructions shall disqualify your bid.

BIDS MUST BE RECEIVED NO LATER THAN: September 16, 2025, by 2:00 PM EST.

Delivery of Bid:

1. Bids can be mailed or delivered in a sealed envelope marked: "BID No. 27-DB-24/C RESPONSE" or;
2. Emailed with "BID No. 27-DB-24/C RESPONSE" in the subject line.

Bid Delivery Address:

Kenton County Board of Education
Attn: Purchasing Department
1055 Eaton Dr.
Ft. Wright, KY 41017

Bid E-mail Address:

kenton.purchasing@kenton.kyschools.us

Bid Opening:

1. Bids will be opened on **Friday, September 16, 2025, at 2:00 PM EST.**
2. All bids must be received by the time and date designated in this invitation. None will be considered thereafter.
3. Bids will be opened and read in the Purchasing Department at the Kenton County Board of Education. You are invited to be present at the bid opening.

Bid Award:

1. Bid will be awarded at the Board meeting held on **Monday October 6, 2025.**

Period of Contract:

1. The period of the contract will be from **October 7, 2025, through December 31, 2027.**

VENDOR INFORMATION:

Name of Company: Unipak Corp.	Phone: 888-808-5120
Address: PO Box 332	City: West Long Branch, State: NJ Zip: 07764
Contact Name: Brian Marcus	E-mail Address: customercare@unipakcorp.net
Signature: <i>Brian Marcus</i>	Date: 9/11/2025

BIDDER IS TO COMPLETE THIS COVER SHEET AND SUBMIT WITH THE BID IN ITS ENTIRETY

45A.455 - PROHIBITION AGAINST CONFLICTS OF INTEREST, GRATUITIES, AND KICKBACKS

1. It shall be a breach of ethical standards for an employee with procurement authority to participate directly in any proceeding or application; request for ruling or other determination; claim or controversy; or other particular matter pertaining to any contract or subcontract and any solicitation or proposal therefor, in which to his knowledge:
 - i. He, or any member of his immediate family has a financial interest therein; or
 - ii. A business or organization in which he or any member of his immediate family has a financial interest as an officer, director, trustee, partner or employee, is a party; or
 - iii. Any other person, business, or organization with whom he or any member of his immediate family is negotiating or has an arrangement concerning prospective employment is a part. Direct or indirect participation shall include but not be limited to involvement through decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or purchase standard, rendering of advice, investigation, auditing or in any other advisory capacity.
2. It shall be a breach of ethical standards for any person to offer, give, or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment, in connection with any decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or purchase standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling or other determination, claim or controversy, or other particular matter, pertaining to any contract or subcontract and any solicitation or proposal therefor.
3. It is a breach of ethical standards for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontract or order.
4. The prohibition against conflicts of interest and gratuities and kickbacks shall be conspicuously set forth in every local public agency written contract and solicitation therefor.
5. It shall be a breach of ethical standards for any public employee or former employee knowingly to use confidential information for his actual or anticipated personal gain, or the actual or anticipated personal gain of any other person.

45A.990 – PENALTIES

1. Any employee or any official of The Kenton County Board of Education, Kentucky, elective, or appointive, who shall take, receive, or offer to take or receive, either directly or indirectly, any rebate, percentage of contract, money, or other things of value, as an inducement or intended inducement, in the procurement of business, or the giving of business, for, or to, or from, any person, partnership, firm, or corporation, offering, bidding for, or in open market seeking to make sales to The Board of Education of Kenton County, Kentucky shall be deemed guilty of a Class C felony.
2. Every person, firm, or corporation offering to make, or pay, or give, any rebate, percentage of contract, money or any other thing of value, as an inducement or intended inducement, in the procurement of business, or the giving of business, to any employee or to any official of The Kenton County Board of Education, Kentucky, elective or appointive, in his efforts to bid for, or offer for sale, or to seek in the open market, shall be deemed guilty of a Class C felony.

By signing this form, offeror has read, understands, and acknowledges the Conflict of Interest and Penalties statement.

Authorized Signature Brian Marcus Date 9/11/2025
Print Name Brian Marcus Title President

BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY

5. EXCEPTIONS

In compliance with this Invitation to Bid, the undersigned hereby certifies that all items and/or services included in this bid shall be in compliance with all Terms and Conditions, General Bid Instructions, and Bid Specifications. Failure to accept the Terms and Conditions, General Bid Instructions, and Bid Specifications, unless requesting an exception, may result in a proposal being deemed nonresponsive.

Requested exceptions to the Terms and Conditions, General Bid Instructions, and Bid Specifications must be clearly identified on the table below. If no exceptions are requested, it will be assumed that the bid meets all specifications and bidder agrees to all Terms and Conditions and General Bid Instructions as stated in this complete bid package.

The Board's Purchasing Department shall determine acceptance or non-acceptance of requested exceptions. **Exceptions not accepted will disqualify the bid.** Exceptions noted elsewhere in the solicitation and not specified on this form will not be considered.

IDENTIFY ALL EXCEPTIONS (check one):

☒ **No Exceptions Requested.** All Terms and Conditions, General Bid Instructions, and Bid Specifications are met.

☐ Offeror requests the exceptions identified below and noted on the attached sheet(s).

Correlating with the number listed on the table below, offeror shall include additional page(s) identifying the solicitation language to which the exception is taken, the proposed language and any price impact this may have. For any fees and/or additional charges not included in the bid price, offeror shall specify the exact amount that will be incurred. If no additional details are included, the exception will not be considered.

NO.	SOLICITATION SECTION	REFERENCE	PAGE NO.
Example	Terms and Conditions	1.9 – Warranty	3
1.			
2.			
3.			
4.			
5.			
6.			
7.			

By signing this form, offeror has read and acknowledges the Terms and Conditions, General Bid Instructions, and Bid Specifications; has listed all requested exceptions; and understands if an exception is not accepted the bid will be disqualified.

Authorized Signature Brian Marcus

Date 9/11/2025

Print Name Brian Marcus

Title President

BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY

6. BID FORM**CATALOG/STORE/WEBSITE DISCOUNT:***Leave blank if not applicable*

PARTS/PRODUCTS ELIGIBLE FOR DISCOUNT	DISCOUNT	EXCEPTIONS
Unipak Corp. Catalog for Gloves	21 %	
Unipak Corp. Catalog for Can Liners	21 %	
Unipak Corp. Catalog for PPE	21 %	
Unipak Corp. Catalog for Safety Supplies	21 %	
Unipak Corp. Catalog for Backpacks	21 %	

LABOR RATES:*Leave blank if not applicable*

TYPE OF SERVICE	RATE	EXCEPTIONS
	\$ Per Hour	
	\$ Per Hour	
	\$ Per Hour	
	\$ Per Hour	

We **WILL** **WILL NOT** (circle one) accept Procurement Cards as payment.Lead time in business days after receipt of order: 1-10 days ARO**CERTIFICATION OF RESPONDENT**

I, the undersigned, submit this bid/proposal in accordance with the specifications, which are part of this solicitation. My signature also certifies that I am authorized to submit this bid/proposal, sign as a representative for the company, and carry out the services solicited in this solicitation.

Signature of Authorized Agent Brian Marcus Date 9/11/2025Printed Name and Title Brian Marcus / PresidentName of Company Unipak Corp.**BIDDER IS TO SIGN AND ATTACH THIS FORM AND SUBMIT WITH THE BID IN ITS ENTIRETY**