

Partnership Agreement

Educational Neglect Prevention and Family Engagement Program

This Partnership Agreement is entered by the Northern Kentucky Community Action Commission (NKCAC) and the Boone County Schools (BCS). This agreement demonstrates a collaboration in which families are engaged through a Parent Engagement Meeting (PEM) to define barriers to attendance, identify strengths and needs, develop a plan of action, and strive to prevent the family from being unnecessarily involved in the child welfare system. Our goal is to prevent educational neglect through collaboration among agencies and with families.

The Northern Kentucky Community Action Commission will provide the following:

1. A PEM Facilitator will conduct the Parent Engagement Meetings, during which a diversion plan will be developed, and participants will leave with a signed copy of the plan.
2. Provide families with necessary referrals to assist with meeting their needs.
3. Conduct a 3-4-week follow-up with the parent/guardian, or any additional follow-up calls requested by school
4. Be available for any necessary communication with BCS or DCBS/CPS personnel.
5. Collaborate with BCS and DCBS/CPS personnel to analyze student attendance and determine success in reaching annual measurable outcomes.
6. Provide any additional assistance needed to partnering agencies.

The Boone County Schools Agree to the following:

1. Identify families for referral. The target families are those who are at risk of being referred to DCBS/CPS for educational neglect.
2. FRC Coordinators will identify families and contact parents for consent for release of confidential information.
3. Send names of the child(ren), DOB, and names of parents to the DCBS/CPS Representative to clear for activity.
4. Notify Parents of needed Parent Engagement Meetings.
5. Schedule ALL PEM Meetings via the bookings link and send invites via the calendar to the necessary persons.

6. Attend ALL scheduled PEM Meetings.
7. Bring attendance profile to PEM Meetings.
8. Collaborate with NKCAC PEM Facilitator and DCBS/CPS Personnel to analyze student attendance and determine success in reaching annual measurable outcomes.

The primary goals of this Educational Neglect Prevention and Family Engagement Program will include:

- a. Reduction of family involvement in the child welfare system;
- b. Increasing student school attendance and increasing student success in the classroom; and
- c. Earlier identification of risk factors and service provision to address those needs.

This Partnership Agreement will begin on the date of signature and execution and will expire on June 30, 2026.

Sarah Quackenbush 2025-05-22

Sarah A. Quackenbush, MA.,BSW.
NKCAC PEM Facilitator

 Signature

Kathleen G. Feitman Select date
BCS Representative

Board Chairperson

Date: 10/09/2025