

GALLATIN COUNTY SCHOOLS  
ACTIVITY FUND  
MONTHLY BANK RECONCILIATION  
December, 2010

**PART I - INFORMATION FROM STI TRIAL BALANCE**

Balance on Hand at Beginning of Month	<div></div> \$175,890.59
Total Revenues for Month	<div></div> \$126,578.41
Total Expenditures for Month	<div></div> \$25,032.97
Balance At Close of Month	<div></div> \$277,436.03

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**PART II - BANK RECONCILIATION**

Bank Balance at Close of Month	<div></div> \$281,653.12
Minus Outstanding Checks	<div></div> \$4,217.09
Outstanding Deposits	<div></div>
Bank Error to be Corrected	<div></div>
Reconciled Bank Balance	<div></div> \$277,436.03

Information contained in this report is a true and accurate account of the financial  
conditon of the Gallatin County Schools Activity Fund

Linda Clark, Accounting Manager  
\_\_\_\_\_, Board Chairperson  
\_\_\_\_\_, Superintendent  
\_\_\_\_\_, Date Approved

# SCHOOL ACTIVITY FUNDS MONTHLY FINANCIAL REPORT

F-SA-14

8/93

Gallatin County School District Activity Fund

December 31

2010

SCHOOL

FOR THE MONTH ENDING

YEAR

ACTIVITY ACCOUNT	BEGINNING BALANCE	RECEIPTS DURING MONTH	EXPENDITURES DURING MONTH	CLOSE OF MONTH BALANCE
B1 Central Office General	\$441.75	\$31.63	\$0.00	\$473.38
B2 Gallatin Bus Garage General	\$1,035.65	\$79.51	\$0.00	\$1,115.16
B3 Interest	\$3,029.21	\$37.78	\$0.00	\$3,066.99
B4 Gifts For Education	\$1,421.53	\$0.00	\$0.00	\$1,421.53
B6 Flags And Pendants	\$1,000.00	\$0.00	\$0.00	\$1,000.00
D1 Athletics	\$15,001.48	\$4,122.00	\$4,313.15	\$14,810.33
D10 High School Football Fundraise	\$1,951.25	\$0.00	\$1,995.00	\$-43.75
D11 Boys Basketball	\$4,162.56	\$2,876.00	\$2,127.50	\$4,911.06
D12 Boys Baseball	\$1,042.82	\$0.00	\$0.00	\$1,042.82
D13 Boys Golf	\$-1,259.13	\$1,260.00	\$0.00	\$0.87
D14 Boys Crosscountr	\$-225.00	\$300.00	\$56.00	\$19.00
D15 Boys Tennis	\$53.54	\$0.00	\$0.00	\$53.54
D16 Boys Soccer	\$-1,916.78	\$0.00	\$0.00	\$-1,916.78
D2 Basketball Camp	\$313.65	\$250.00	\$0.00	\$563.65
D21 Girls Basketball	\$796.28	\$1,130.00	\$1,240.00	\$686.28
D22 Girls Softball	\$205.28	\$0.00	\$0.00	\$205.28
A. SUB-TOTALS				
B. INTER-FUND TRANSFERS				
C. TOTALS (A - B)				*

## RECONCILIATION

Beginning Ledger Balance	_____	Balance per Bank Statement	_____
Add: Receipts (Line C)	_____	Add: Deposits in Transit	_____
Sub-Total	_____	Sub-Total	_____
Less: Expenditures (Line C)	_____	Less: Outstanding Checks	_____
Ending Ledger Balance	* _____	Other Adjustment - EXPLAIN	_____
		Actual Cash Balance	* _____

\* THESE THREE NUMBERS MUST AGREE

The above information is a true statement of the financial condition of the various activity accounts of this school.

PRINCIPAL

CENTRAL FUND TREASURER

DATE

DATE



ATTACH COPY OF CHECK REGISTER

SCHOOL ACTIVITY FUNDS  
MONTHLY FINANCIAL REPORTDecember 31  
FOR THE MONTH ENDING2010  
YEARGallatin County School District Activity Fund  
SCHOOL

ACTIVITY ACCOUNT	BEGINNING BALANCE	RECEIPTS DURING MONTH	EXPENDITURES DURING MONTH	CLOSE OF MONTH BALANCE
				\$-320.00
D23 Girls Golf	\$-320.00	\$0.00	\$0.00	\$0.00
D24 Girls Cross Country	\$0.00	\$0.00	\$0.00	\$353.27
D25 Girls Tennis	\$353.27	\$0.00	\$0.00	\$0.00
D26 Girls Soccer	\$0.00	\$0.00	\$0.00	\$-975.62
D27 Girls Volleyball	\$-1,126.00	\$150.38	\$0.00	\$1,452.60
D28 H S Cheerleaders	\$1,137.99	\$1,108.00	\$793.39	\$59.91
D3 Boys Fundraiser	\$59.91	\$0.00	\$0.00	\$4,261.20
D31 Boys Middle School Basketball	\$3,869.20	\$877.00	\$485.00	\$0.00
D32 Boys Middle School Soccer	\$0.00	\$0.00	\$0.00	\$1,633.24
D33 Boys Middle School Football	\$1,633.24	\$0.00	\$0.00	\$0.00
D34 Boys Middle School Crosscountr	\$0.00	\$0.00	\$0.00	\$1,672.53
D4 Fundraiser Basketball	\$1,672.53	\$0.00	\$0.00	\$1,433.55
D41 Girls Middle School Basketball	\$2,354.55	\$464.00	\$1,385.00	\$554.61
D42 Girls Middle School Volleyball	\$554.61	\$0.00	\$0.00	\$0.00
D43 Girls Middle School Cross Coun	\$0.00	\$0.00	\$0.00	\$0.00
D44 Girls Middle School Soccer	\$0.00	\$0.00	\$0.00	\$0.00
A. SUB-TOTALS				
B. INTER-FUND TRANSFERS				
C. TOTALS (A - B)				*

## RECONCILIATION

Beginning Ledger Balance

Balance per Bank Statement

Add: Receipts (Line C)

# SCHOOL ACTIVITY FUNDS MONTHLY FINANCIAL REPORT

F-SA-14  
8/93

Gallatin County School District Activity Fund

December 31

2010

SCHOOL

FOR THE MONTH ENDING

YEAR

ACTIVITY ACCOUNT	BEGINNING BALANCE	RECEIPTS DURING MONTH	EXPENDITURES DURING MONTH	CLOSE OF MONTH BALANCE
D45 High School Football	\$5,298.48	\$0.00	\$-195.00	\$5,493.48
D46 Football Lights	\$23,508.50	\$0.00	\$0.00	\$23,508.50
D5 Baseball Camp Money	\$0.00	\$0.00	\$0.00	\$0.00
D50 Uniform Fundraiser	\$-2,319.53	\$759.72	\$0.00	\$-1,559.81
D6 Fundraiser Football	\$0.00	\$0.00	\$0.00	\$0.00
D7 Tournaments	\$0.00	\$0.00	\$0.00	\$0.00
D8 Class A Tourney	\$433.90	\$0.00	\$433.90	\$0.00
D9 Middle School Football Fundrai	\$703.27	\$0.00	\$0.00	\$703.27
E01 Elementary Teachers	\$1,148.16	\$92.85	\$300.00	\$941.01
E1 Elementary General	\$2,100.51	\$1,327.59	\$112.67	\$3,315.43
E2 LE Counselor	\$1,160.32	\$0.00	\$0.00	\$1,160.32
E3 Elementary Library	\$9.09	\$0.00	\$8.00	\$1.09
E32 Kindergarten	\$2,788.80	\$0.00	\$0.00	\$2,788.80
E33 First Grade	\$1,270.70	\$0.00	\$0.00	\$1,270.70
E34 Second Grade	\$1,641.95	\$0.00	\$0.00	\$1,641.95
E35 Third Grade	\$277.26	\$0.00	\$0.00	\$277.26
A. SUB-TOTALS				
B. INTER-FUND TRANSFERS				
C. TOTALS (A - B)				*

## RECONCILIATION

Beginning Ledger Balance	_____	Balance per Bank Statement	_____
Add: Receipts (Line C)	_____	Add: Deposits in Transit	_____
Sub-Total	_____	Sub-Total	_____
Less: Expenditures (Line C)	_____	Less: Outstanding Checks	_____
Ending Ledger Balance	* _____	Other Adjustment - EXPLAIN	_____
		Actual Cash Balance	* _____

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PRINCIPAL

DATE

CENTRAL FUND TREASURER

DATE



# SCHOOL ACTIVITY FUNDS MONTHLY FINANCIAL REPORT

F-SA-14  
8/93

Gallatin County School District Activity Fund

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2010

SCHOOL

FOR THE MONTH ENDING

YEAR

ACTIVITY ACCOUNT	BEGINNING BALANCE	RECEIPTS DURING MONTH	EXPENDITURES DURING MONTH	CLOSE OF MONTH BALANCE
E36 Special Education	\$63.66	\$0.00	\$0.00	\$63.66
E37 Related Arts	\$46.85	\$0.00	\$0.00	\$46.85
E4 Elementary Yearbook	\$1,565.23	\$0.00	\$0.00	\$1,565.23
E5 Elementary Field Trips	\$1,018.01	\$507.00	\$1,290.69	\$234.32
E6 Elementary Textbooks	\$2.12	\$0.00	\$0.00	\$2.12
H01 High School Teachers	\$864.24	\$87.94	\$0.00	\$952.18
H1 High School General	\$2,605.25	\$714.04	\$271.00	\$3,048.29
H10 Seniors	\$2,009.20	\$0.00	\$0.00	\$2,009.20
H11 H S Student Council	\$0.00	\$0.00	\$0.00	\$0.00
H12 After Prom	\$475.86	\$0.00	\$0.00	\$475.86
H13 H S Yearbook	\$5,886.03	\$0.00	\$0.00	\$5,886.03
H15 Pre Registration	\$3,651.17	\$0.00	\$0.00	\$3,651.17
H18 H S Library	\$249.64	\$0.00	\$0.00	\$249.64
H19 H S Beta Club	\$881.50	\$-15.00	\$0.00	\$866.50
H2 Vo Ag	\$3,758.28	\$-80.50	\$61.85	\$3,615.93
H20 H S Drama Club	\$128.06	\$80.00	\$0.00	\$208.06
A. SUB-TOTALS				
B. INTER-FUND TRANSFERS				
C. TOTALS (A - B)				*

## RECONCILIATION

Beginning Ledger Balance	_____	Balance per Bank Statement	_____
Add: Receipts (Line C)	_____	Add: Deposits in Transit	_____
Sub-Total	_____	Sub-Total	_____
Less: Expenditures (Line C)	_____	Less: Outstanding Checks	_____
Ending Ledger Balance	* _____	Other Adjustment - EXPLAIN	_____
		Actual Cash Balance	* _____

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PRINCIPAL

1/10/11

DATE



CENTRAL FUND TREASURER

1/27/11

DATE

SCHOOL ACTIVITY FUNDS  
MONTHLY FINANCIAL REPORT

Gallatin County School District Activity Fund  
SCHOOL


December 31  
FOR THE MONTH ENDING

2010  
YEAR

ACTIVITY ACCOUNT	BEGINNING BALANCE	RECEIPTS DURING MONTH	EXPENDITURES DURING MONTH	CLOSE OF MONTH BALANCE
H21 TSA	\$1,198.15	\$0.00	\$0.00	\$1,198.15
H22 H S SADD Club	\$319.29	\$120.00	\$0.00	\$439.29
H23 Spanish Club	\$343.35	\$80.00	\$56.10	\$367.25
H26 Youth Service Center	\$737.48	\$965.00	\$965.00	\$737.48
H27 Lost & Damaged Books	\$147.00	\$0.00	\$0.00	\$147.00
H29 Art Club	\$533.45	\$0.00	\$0.00	\$533.45
H3 FFA	\$10,546.48	\$5,967.50	\$3,730.55	\$12,783.43
H30 FBLA	\$1,648.98	\$0.00	\$0.00	\$1,648.98
H31 FFA Northern Region	\$4,057.82	\$0.00	\$0.00	\$4,057.82
H32 H S Counselors Office	\$512.56	\$0.00	\$0.00	\$512.56
H37 Ms Gurska's Class	\$6.47	\$0.00	\$0.00	\$6.47
H38 High School Spirit Cl	\$523.88	\$0.00	\$89.85	\$434.03
H39 Y-Club	\$108.67	\$0.00	\$0.00	\$108.67
H4 Maintenance	\$0.00	\$0.00	\$0.00	\$0.00
H40 Freshman Mentors	\$454.54	\$336.00	\$0.00	\$790.54
H43 Future Educators Association	\$1,088.50	\$0.00	\$414.40	\$674.10
A. SUB-TOTALS				
B. INTER-FUND TRANSFERS				
C. TOTALS (A - B)				*

RECONCILIATION			
Beginning Ledger Balance	_____	Balance per Bank Statement	_____
Add: Receipts (Line C)	_____	Add: Deposits in Transit	_____
Sub-Total	_____	Sub-Total	_____
Less: Expenditures (Line C)	_____	Less: Outstanding Checks	_____
Ending Ledger Balance	* _____	Other Adjustment - EXPLAIN	_____
		Actual Cash Balance	* _____
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_____ PRINCIPAL	 CENTRAL FUND TREASURER
_____ DATE	1/27/11 DATE



# SCHOOL ACTIVITY FUNDS MONTHLY FINANCIAL REPORT

F-SA-14  
8/93Gallatin County School District Activity Fund  
SCHOOLDecember 31  
FOR THE MONTH ENDING2010  
YEAR

ACTIVITY ACCOUNT	BEGINNING BALANCE	RECEIPTS DURING MONTH	EXPENDITURES DURING MONTH	CLOSE OF MONTH BALANCE
H44 High School Landscaping	\$348.45	\$0.00	\$0.00	\$348.45
H45 American Private Enterprise	\$0.00	\$0.00	\$0.00	\$0.00
H46 Hall Of Fame	\$226.40	\$0.00	\$0.00	\$226.40
H47 Academic Team	\$80.60	\$0.00	\$0.00	\$80.60
H48 High School Band	\$0.00	\$0.00	\$0.00	\$0.00
H5 High School Textbooks	\$45.26	\$0.00	\$0.00	\$45.26
H50 Samantha Spade Scholarship	\$3,200.00	\$30.00	\$0.00	\$3,230.00
H51 Student Awards Prof & Dist	\$3.45	\$0.00	\$0.00	\$3.45
H52 Principal's Donations	\$59.92	\$0.00	\$0.00	\$59.92
H53 Bogardues Scholarships	\$28,432.45	\$0.00	\$0.00	\$28,432.45
H54 F Trip Grant	\$156.00	\$0.00	\$0.00	\$156.00
H55 FCA	\$39.00	\$543.00	\$0.00	\$582.00
H56 Care Program	\$214.92	\$0.00	\$0.00	\$214.92
H57 Crume Family Scholarship	\$0.00	\$100,000.00	\$0.00	\$100,000.00
H7 Sophomores	\$0.00	\$0.00	\$0.00	\$0.00
H8 Juniors	\$1,462.36	\$1,077.00	\$-101.50	\$2,640.86
A. SUB-TOTALS				
B. INTER-FUND TRANSFERS				
C. TOTALS (A - B)				*

## RECONCILIATION

Beginning Ledger Balance	_____	Balance per Bank Statement	_____
Add: Receipts (Line C)	_____	Add: Deposits in Transit	_____
Sub-Total	_____	Sub-Total	_____
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Ending Ledger Balance	* _____	Other Adjustment - EXPLAIN	_____
		Actual Cash Balance	* _____

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\_\_\_\_\_  
PRINCIPAL\_\_\_\_\_  
DATE
  
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 1/27/11  
DATE

SCHOOL ACTIVITY FUNDS  
MONTHLY FINANCIAL REPORTF-SA-14  
8/93

Gallatin County School District Activity Fund

December 31

2010

SCHOOL

FOR THE MONTH ENDING

YEAR

ACTIVITY ACCOUNT	BEGINNING BALANCE	RECEIPTS DURING MONTH	EXPENDITURES DURING MONTH	CLOSE OF MONTH BALANCE
H9 Freshmen	\$0.00	\$0.00	\$0.00	\$0.00
M01 M S Teachers	\$1,008.33	\$130.62	\$390.00	\$748.95
M1 Middle School General	\$440.97	\$0.00	\$0.00	\$440.97
M10 M S Library	\$1,852.40	\$2,044.77	\$0.00	\$3,897.17
M12 8th Grade	\$4,196.57	\$0.00	\$4,200.00	\$-3.43
M14 Volunteer Program	\$0.00	\$0.00	\$0.00	\$0.00
M15 8th Grade Dinner Dance	\$272.66	\$0.00	\$0.00	\$272.66
M16 Jr Historical Society	\$0.00	\$0.00	\$0.00	\$0.00
M17 Ms. Marsh's Class	\$189.83	\$216.56	\$79.00	\$327.39
M18 Middle School Math	\$0.00	\$0.00	\$0.00	\$0.00
M19 Landscaping	\$0.00	\$0.00	\$0.00	\$0.00
M2 M S Fees	\$678.09	\$0.00	\$0.00	\$678.09
M3 6th Grade	\$0.00	\$0.00	\$0.00	\$0.00
M4 M S Textbook	\$1,127.34	\$0.00	\$0.00	\$1,127.34
M5 M S Yearbook	\$1,005.93	\$0.00	\$0.00	\$1,005.93
M6 M S Student Council	\$-1,020.67	\$0.00	\$0.00	\$-1,020.67
A. SUB-TOTALS				
B. INTER-FUND TRANSFERS				
C. TOTALS (A - B)				*

## RECONCILIATION

Beginning Ledger Balance	_____	Balance per Bank Statement	_____
Add: Receipts (Line C)	_____	Add: Deposits in Transit	_____
Sub-Total	_____	Sub-Total	_____
Less: Expenditures (Line C)	_____	Less: Outstanding Checks	_____
Ending Ledger Balance	* _____	Other Adjustment - EXPLAIN	_____
		Actual Cash Balance	* _____

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PRINCIPAL

DATE

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DATE



SCHOOL ACTIVITY FUNDS  
MONTHLY FINANCIAL REPORT

Gallatin County School District Activity Fund  
SCHOOL

December 31  
FOR THE MONTH ENDING

2010  
YEAR

ACTIVITY ACCOUNT	BEGINNING BALANCE	RECEIPTS DURING MONTH	EXPENDITURES DURING MONTH	CLOSE OF MONTH BALANCE
M7 M S Field Trips	\$306.04	\$0.00	\$0.00	\$306.04
M8 M S STLP	\$0.00	\$0.00	\$0.00	\$0.00
M9 M S Cheerleaders	\$2,104.59	\$0.00	\$1,480.00	\$624.59
U01 Upper Elementary Teachers	\$281.69	\$443.40	\$0.00	\$725.09
U1 Upper Elementary General	\$1,751.75	\$586.00	\$48.00	\$2,289.75
U10 Upper Elementary Yearbook	\$3.74	\$0.00	\$0.00	\$3.74
U11 Upper Elem Field Trips	\$92.27	\$0.00	\$0.00	\$92.27
U13 Science Supplies	\$115.36	\$0.00	\$0.00	\$115.36
U14 Upper Elementary Music	\$319.00	\$48.00	\$0.00	\$367.00
U15 Upper Elementary Library	\$98.36	\$0.00	\$0.00	\$98.36
U2 Upper Elementary Fees	\$1,816.68	\$15.00	\$0.00	\$1,831.68
U3 Upper Elementary Cafeteria	\$383.90	\$0.00	\$0.00	\$383.90
U4 Upper Elementary Honor Club	\$238.88	\$0.00	\$0.00	\$238.88
U5 Counselors Office	\$20.00	\$0.00	\$0.00	\$20.00
U6 Upper Elementary Reading	\$200.72	\$0.00	\$0.00	\$200.72
U7 UE/MS Band	\$3,248.34	\$389.00	\$1,480.08	\$2,157.26
A. SUB-TOTALS				
B. INTER-FUND TRANSFERS				
C. TOTALS (A - B)				*

RECONCILIATION			
Beginning Ledger Balance	_____	Balance per Bank Statement	_____
Add: Receipts (Line C)	_____	Add: Deposits in Transit	_____
Sub-Total	_____	Sub-Total	_____
Less: Expenditures (Line C)	_____	Less: Outstanding Checks	_____
Ending Ledger Balance	* _____	Other Adjustment - EXPLAIN	_____
		Actual Cash Balance	* _____
* THESE THREE NUMBERS MUST AGREE			

The above information is a true statement of the financial condition of the various activity accounts of this school.

 PRINCIPAL	 CENTRAL FUND TREASURER
<u>1-10-11</u> DATE	<u>1/27/11</u> DATE

## SCHOOL ACTIVITY FUNDS MONTHLY FINANCIAL REPORT

F-SA-14  
8/93

Gallatin County School District Activity Fund

December 31

2010

SCHOOL

FOR THE MONTH ENDING

YEAR

ACTIVITY ACCOUNT	BEGINNING BALANCE	RECEIPTS DURING MONTH	EXPENDITURES DURING MONTH	CLOSE OF MONTH BALANCE
U8 Family Resource Center	\$192.49	\$50.00	\$146.72	\$95.77
A. SUB-TOTALS		\$129,201.79	\$27,656.35	
B. INTER-FUND TRANSFERS		\$2,623.38	\$2,623.38	
C. TOTALS (A - B)	\$175,890.59	\$126,578.41	\$25,032.97*	\$277,436.03

RECONCILIATION			
Beginning Ledger Balance	<u>\$175,890.59</u>	Balance per Bank Statement	<u>\$281,653.12</u>
Add: Receipts (Line C)	<u>\$126,578.41</u>	Add: Deposits in Transit	<u>\$0.00</u>
Sub-Total	<u>\$302,469.00</u>	Sub-Total	<u>\$281,653.12</u>
Less: Expenditures (Line C)	<u>\$25,032.97</u>	Less: Outstanding Checks	<u>\$4,217.09</u>
Ending Ledger Balance	* <u><u>\$277,436.03</u></u>	Other Adjustment - EXPLAIN	<u>\$0.00</u>
		Actual Cash Balance	* <u><u>\$277,436.03</u></u>
* THESE THREE NUMBERS MUST AGREE			

The above information is a true statement of the financial condition of the various activity accounts of this school.

PRINCIPAL

DATE \_\_\_\_\_

various activity accounts of this school.

Linda Clark  
CENTRAL FUND TREASURER  
1/27/11  
DATE