

Board of Education Regular Meeting
September 15, 2025 6:00 PM
Conducted via Video Teleconference
with a primary physical location for public
participation and observation being:
Professional Development Center
631 North Green Street
Henderson, KY 42420
Meeting may be viewed electronically at
<https://www.youtube.com/user/hendersonkyschools>

Attendance Taken at : 6:00 PM

Present Board Members:

Mr. Thomas Alves
Mr. Michael Waller
Mrs. Tracey Williams

Absent Board Members:

Mr. Joe McGarrh
Mr. Wesley Smith

I. Welcome & Call Meeting to Order

Mr. Michael Waller called the meeting to order.

A. Moment of Silence & Pledge of Allegiance

The HCHS Student Ambassadors in attendance led the Pledge of Allegiance.

1. HCHS Student Ambassadors

Cadyn Conrad, Cadance Moore, Harper Scott, Carson Troxel, and Taylor Womack

II. Approval of Agenda

Order #25 - Motion Passed: A motion to approve the agenda as listed passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

3 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Thomas Alves | Yes |
| Mr. Joe McGarrh | Absent |
| Mr. Wesley Smith | Absent |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Yes |

III. Students & Staff Recognition

A. Governor's Scholars Program (GSP)

Diamond McGuire, Zoe Mills, Cadence Moore, Liberty Townsend, Nathaniel Gold, Brett Haley, Cole Lucas, Carson Troxel, Briana Roy, and Aubrielle Woolfork

B. Governor's School for the Arts (GSA)

Camylle Carter and Alexis Francke

C. Governor's School for Entrepreneurs (GSE)

Joey Berger and Taylor Womack

D. The Gatton Academy

Alexis Francke and Brady Francke were not able to attend.

IV. Community Partner Spotlight

The Henderson County Sheriff's Office and the Henderson Police Department were the community partners spotlighted this month. They ensure the safety and well-being of our students and staff with unwavering commitment and teamwork.

V. Public Participation & Recognition of Guests

There were no requests to speak before the Board.

VI. Approve Minutes from Prior Meetings

Order #26 - Motion Passed: A motion to approve the Minutes from the August 18, 2025 Public Hearing and Regular Meeting passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

3 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Thomas Alves | Yes |
| Mr. Joe McGarrh | Absent |
| Mr. Wesley Smith | Absent |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Yes |

VII. Reports

A. Construction Manager Report

Colton Miller from Codell Construction updated the board on the South Middle School HVAC Renovation Project and the East Heights Elementary Renovations Project.

B. Strategic Plan Update

Dr. Bob Lawson presented a video from the HCHS Basic Firefighting class taught by HFD Chief Howard as it relates to the Students, Families, and Community Goals and Initiatives in the Strategic Plan. Mr. Chad Thompson gave a brief overview of the Firefighting Pathway.

VIII. Old Business

IX. New Business

A. Reversion of Julia Street Property to Henderson Water Utility (HWU)

Mrs. Elizabeth Bird presented information for the Board to declare the property surplus on Julia Street, Henderson, KY and to authorize Dr. Bob Lawson to execute the necessary documents to complete the reversion of the property back to HWU. Dr. Bob Lawson requested Board approval to declare the property on Julia Street surplus and to be authorized to execute the necessary documents to complete the reversion of the property back to HWU as presented.

Order #27 - Motion Passed: A motion to declare the property on Julia Street, Henderson, KY surplus and authorize Dr. Bob Lawson to execute the necessary documents to complete the reversion of the property back to HWU passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

3 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Thomas Alves | Yes |
| Mr. Joe McGarrh | Absent |
| Mr. Wesley Smith | Absent |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Yes |

B. Consent Agenda

Mr. Michael Waller requested to pull Item 5 for further discussion from the Consent Agenda.

Order #28 - Motion Passed: A motion to approve Items 1, 2, 3, 4, and 6 of the Consent Agenda as presented passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

3 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Thomas Alves | Yes |
| Mr. Joe McGarrh | Absent |
| Mr. Wesley Smith | Absent |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Yes |

1. Approve School Activity Fund Fundraiser Requests

- East Heights Elementary PTA (Tattoo a Teacher) used for student success and rewards;
- Bend Gate Elementary (School Dance) to help support student activities;
- Jefferson Elementary PTO (Carnival) to raise funds to promote the enrichment of students; and
- Jefferson Elementary PTO (Snack Cart) to raise funds for student recognition, staff appreciation, playground "toys/equipment".

2. Approve Student Overnight Trip Request

- Retroactive approval for HCHS FBLA student (Region 1 President) to travel to Louisville, KY September 10-11, 2025 to participate in the Kentucky FBLA State Executive Council Meeting.

3. Approve 2025-2026 Salary Schedule Amendment Request

4. Approve Shortened School Day for Five (5) Special Education Students

5. Approve Bid Recommendations

Bid Recommendations:

HCHS HROTC Obstacle Course Bid #11-25-5-9

Mental Health Services Bid #10-25-5-9

Dr. Bob Lawson requested Board approval to approve the HCHS JROTC Obstacle Course Bid #11-25-5-9 to be awarded to Obstacle Builders. Dr. Lawson requested additional time to thoroughly review and evaluate the Mental Health Services Bid #10-25-5-9 proposals.

Order #29 - Motion Passed: A motion to approve the HCHS JROTC Obstacle Course Bid #11-25-5-9 as presented and to table the Mental Health Services Bid #10-25-5-9 in order to grant additional time to administration to thoroughly review and evaluate the Mental Health Services proposals passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

3 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Thomas Alves | Yes |
| Mr. Joe McGarrh | Absent |
| Mr. Wesley Smith | Absent |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Yes |

6. Review and Accept Changes to 09.2212 AP.21 - Physical Restraint and Seclusion Forms

X. Financial

A. First Reading of 04.7 - Inventories

Mr. David Stokes presented for Board approval the first reading of Policy 04.7 - Inventories which will keep the District aligned with federal regulations. Dr. Bob Lawson requested Board approval of the first reading of Policy 04.7 as presented.

Order #30 - Motion Passed: A motion to approve the first reading of 04.7 - Inventories as presented passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

3 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Thomas Alves | Yes |
| Mr. Joe McGarrh | Absent |
| Mr. Wesley Smith | Absent |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Yes |

B. 2025-2026 Working Budget

Mr. David Stokes presented for Board approval the 2025-2026 Working Budget. Dr. Bob Lawson requested Board approval of the 2025-2026 Working Budget as presented.

Order #31 - Motion Passed: A motion to approve the 2025-2026 Working Budget as presented passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

3 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Thomas Alves | Yes |
| Mr. Joe McGarrh | Absent |
| Mr. Wesley Smith | Absent |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Yes |

C. Treasurer's Report

Mr. David Stokes presented for Board approval the Treasurer's Report for the month ending August 31, 2025. Dr. Bob Lawson requested Board approval of the Treasurer's Report as presented.

Order #32 - Motion Passed: A motion to approve the Treasurer's Report for the month ending August 31, 2025 passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

3 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Thomas Alves | Yes |
| Mr. Joe McGarrh | Absent |
| Mr. Wesley Smith | Absent |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Yes |

D. Paid Warrant Report

Mr. David Stokes presented for Board approval the Paid Warrant Report for payments made between August 19, 2025 and September 19, 2025. Dr. Bob Lawson requested Board approval of the Paid Warrant Report as presented.

Order #33 - Motion Passed: A motion to approve the Paid Warrant Report for payments made between August 19, 2025 and September 19, 2025 passed with a motion by Mrs. Tracey Williams and a second by Mr. Thomas Alves.

3 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Thomas Alves | Yes |
| Mr. Joe McGarrh | Absent |
| Mr. Wesley Smith | Absent |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Yes |

E. Establish 2026 Motor Vehicle Tax Rate

Dr. Bob Lawson requested Board approval to adopt the 2026 motor vehicle tax rate of 54.8 cents per \$100 of assessed value.

Order #34 - Motion Passed: A motion to adopt the 2026 motor vehicle tax rate of 54.8 cents per \$100 of assessed value as presented passed with a motion by Mr. Michael Waller and a second by Mr. Thomas Alves.

3 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Thomas Alves | Yes |
| Mr. Joe McGarrh | Absent |
| Mr. Wesley Smith | Absent |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Yes |

XI. Personnel Actions

Personnel actions taken by the Superintendent since the last regular board meeting were received and reviewed by the Board and are attached to these minutes.

XII. Adjourn

Order #35 - Motion Passed: There being no further business to come before the Board, a motion to adjourn the meeting at 6:54 p.m. passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

3 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Thomas Alves | Yes |
| Mr. Joe McGarrh | Absent |
| Mr. Wesley Smith | Absent |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Yes |

Chair

Secretary

HENDERSON COUNTY BOARD OF EDUCATION

September 15, 2025

PERSONNEL ACTIONS

Elect New Hires

| | | |
|----------------|---|--------------------|
| Gantner, Maria | Middle School Classroom Instructor, North Middle School | Effective 9/2/2025 |
|----------------|---|--------------------|

Elect New Certified Substitutes

| | | |
|------------------|------------------------------------|---------------------|
| Davis, Au brey | Certified Substitute, Districtwide | Effective 9/2/2025 |
| Felty, Samantha | Certified Substitute, Districtwide | Effective 8/27/2025 |
| Kellen, Ashley | Certified Substitute, Districtwide | Effective 8/26/2025 |
| Lykins, Paige | Certified Substitute, Districtwide | Effective 8/15/2025 |
| Morgan, Devin | Certified Substitute, Districtwide | Effective 8/19/2025 |
| Nalley, Asha | Certified Substitute, Districtwide | Effective 8/25/2025 |
| Smith, Jamie | Certified Substitute, Districtwide | Effective 9/8/2025 |
| Troutman, Daniel | Certified Substitute, Districtwide | Effective 8/12/2025 |

Certified Substitute Resignations

| | | |
|-----------------|------------------------------------|---------------------|
| Farris, Cynthia | Certified Substitute, Districtwide | Effective 8/19/2025 |
| Latta, Shelley | Certified Substitute, Districtwide | Effective 10/1/2025 |

CLASSIFIED:

Elect New Hires

| | | |
|----------------------|---|---------------------|
| Carroll, Sara | Instructor I Childcare, Spottsville Elementary School | Effective 9/15/2025 |
| Garman, Austin | Custodian, Jefferson Elementary School | Effective 8/20/2025 |
| Hale, Stacy | Custodian, Henderson County High School | Effective 8/22/2025 |
| Patmore, Christopher | Custodian, Spottsville Elementary School | Effective 8/15/2025 |
| Poindexter, Jean | Childcare Assistant Supervisor, Bend Gate Elementary School/Spottsville Elementary School | Effective 8/27/2025 |

Elect New Classified Substitutes

| | | |
|-------------------|-------------------------------------|---------------------|
| Steiner, Markie | Classified Substitute, Districtwide | Effective 8/19/2025 |
| Williams, Allyson | Classified Substitute, Districtwide | Effective 9/8/2025 |
| Wilson, McKenzie | Classified Substitute, Districtwide | Effective 8/20/2025 |

Classified Substitute Resignations

| | | |
|-----------------|-------------------------------------|---------------------|
| Harris, Marlene | Classified Substitute, Districtwide | effective 8/19/2025 |
|-----------------|-------------------------------------|---------------------|

Elect New Paraprofessionals

| | | |
|--------------------|--|---------------------|
| Belt, Derek | Assistant Football Coach, North Middle School | Effective 9/5/2025 |
| Davis, Shelley | Cross Country Coach, South Middle School | Effective 8/15/2025 |
| Rhoutsong, Abigail | Asst. Girls Soccer Coach, Henderson County High School | Effective 8/15/2026 |

Elect Additional Employment

| | | |
|----------------|--|---------------------|
| Estes, Kelly | Lunchroom Monitor, North Middle School | Effective 8/20/2025 |
| Gilbert, Stacy | School Ground Monitor (Crossing Guard), Districtwide | Effective 8/25/2025 |
| Little, Megan | Lunchroom Monitor, Bend Gate Elementary School | Effective 8/20/2025 |

Increase in Hours

| | | |
|------------------|--|---------------------|
| Durham, Tina | Instructional Asst. II, TBJELC from 6.75 hours per day to 7.25 hours per day | Effective 8/18/2025 |
| Herndon, Tiffany | Instructional Asst. II, TBJELC from 6.75 hours per day to 7.25 hours per day | Effective 8/18/2025 |

Resignations

| | | |
|--------------------|---|---------------------|
| Cartwright, Connie | Lunchroom Monitor, Bend Gate Elementary School | Effective 8/15/2025 |
| Geiser, Kerri | Program Assistant I, East Heights Elementary School | Effective 9/6/2025 |
| Gelzeichter, Magen | Program Assistant I, Spottsville Elementary School | Effective 9/20/2025 |
| Hale, Stacy | Custodian, Henderson County High School | Effective 8/19/2025 |
| Hardin, Stacy | Custodian, Henderson County High School | Effective 8/14/2025 |
| Overfield, Gracee | Instructor I Childcare, Spottsville Elementary School | Effective 9/2/2025 |
| Stull, Megan | Food Service Assistant I, South Middle School | Effective 9/1/2025 |

Retirement

| | | |
|-----------------|-------------------------------------|---------------------|
| Cloutier, Cindy | Director of Finance, Central Office | Effective 10/1/2025 |
|-----------------|-------------------------------------|---------------------|

Reassignments/Transfers

| | | |
|-----------------|--|---------------------|
| Gilbert, Stacey | Bus Monitor, Transportation to Lunchroom Monitor, Jefferson Elementary School | Effective 8/25/2025 |
| McManus, Paula | Custodian, Thelma B. Johnson Early Learning Center to Custodian, Jefferson Elementary School | Effective 8/20/2025 |
| Samples, Bryan | Bus Driver, Transportation to Bus Monitor, Transportation | Effective 9/2/2025 |

Extra Service Resignation

| | | |
|----------------|---|---------------------|
| Kimbley, Linda | Lunchroom Monitor, East Heights Elementary School | Effective 8/29/2025 |
|----------------|---|---------------------|

Termination

| | | |
|-------------------|-----------------------------|---------------------|
| Leskinen, Stephen | Bus Monitor, Transportation | Effective 8/15/2025 |
|-------------------|-----------------------------|---------------------|