

DATE:

September 15, 2025

AGENDA ITEM (ACTION ITEM):

Consider/Approve External Support/Booster Organizations for 2025-26 school year for the following groups: Turkey Foot Indians Club, Dixie Athletic Boosters, Simon Kenton Volleyball Boosters, Summit View Academy Cheer Boosters, and Twenhofel Middle School PTSA

APPLICABLE BOARD POLICY:

04.312 School Activity Funds

HISTORY/BACKGROUND:

Each year the Superintendent shall report to the Board when booster organizations have been informed of the requirements from the Accounting Procedures for Kentucky School Activity Funds. External Support/Booster Organizations are adult/parent organizations established to support and promote school programs or compliment student groups or activities, (i.e. PTA, PTO, Booster Organizations, etc). External Support/Booster Organization's work very closely with the District but they are a separate entity and are responsible for adherence to IRS guidelines and Title IX regulations. All organizations listed have completed the required paperwork and have been reviewed by district designee.

FISCAL/BUDGETARY IMPACT:

None

RECOMMENDATION:

Approval to External Support/Booster Organizations for 2025-26 school year for the following groups: Turkey Foot Indians Club, Dixie Athletic Boosters, Simon Kenton Volleyball Boosters, Summit View Academy Cheer Boosters, and Twenhofel Middle School PTSA

CONTACT PERSON:

Matt Wilhoite


Principal/Administrator


District Administrator


Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.

STUDENTS

09.33 AP.2

Booster/External Support Group Application

SCHOOL YEAR: 2025-2026

SCHOOL: TURKEY FOOT MIDDLE

NAME OF BOOSTER/EXTERNAL SUPPORT GROUP: TURKEY FOOT INDIANS CLUB

APPLIED FOR BY: _____

The following documents are required and must be attached prior to the Board reviewing application:

☒ Written By-Laws

☒ Copy of Treasurers Bond (required if annual budget exceeds \$19,999)

☒ Annual Budget

☒ List of Officers

☒ Signed Agreement

☒ Affidavit signed by all Officers (See Below)

☒ Proof of Liability Coverage (\$2,000,000 Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence; \$5,000 med expense coverage per person, KCBE as additional insured)

NAME OF BANK US BANK AND ACCOUNT #: 14581128712

FEDERAL EMPLOYER IDENTIFICATION (FEIN #): 20-1621400

STATE SALES TAX EXEMPT # B27313 (MUST BE DIFFERENT FOR SCHOOL/DISTRICT #)

CHARITABLE GAMING LICENSE: Y/N N

By signing below, each officer acknowledges that they have read and agree to follow the Booster/External Support Agreement and Accounting Procedures for Kentucky School Activity Funds, "Redbook".

President [Signature] Vice-President _____

Bookkeeper _____ Secretary Jessica Schneider

Treasurer [Signature] (KCSO employees ineligible to serve)

Principal [Signature]

Superintendent/Designee minutes Board Meeting Date 10/6/25

KENTON COUNTY SCHOOL DISTRICT
Booster/External Support Group Application

SCHOOL YEAR: 2025/2026 SCHOOL: Dixie

NAME OF BOOSTER/EXTERNAL SUPPORT GROUP: Dixie Athletic Boosters

APPLIED FOR BY: Teresa Catlan

The following documents are required and must be attached prior to the Board reviewing application:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Written By-Laws | <input checked="" type="checkbox"/> Copy of Treasurers Bond (required if annual budget exceeds \$19,999) |
| <input checked="" type="checkbox"/> Annual Budget | <input checked="" type="checkbox"/> List of Officers |
| <input checked="" type="checkbox"/> Signed Agreement | <input checked="" type="checkbox"/> Affidavit signed by all Officers (See Below) |
| <input checked="" type="checkbox"/> Proof of Liability Coverage (\$2,000,000 Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence
\$5,000 med expense coverage per person, KCBE as additional insured) | |

NAME OF BANK AND ACCOUNT #: Huntington

FEDERAL EMPLOYER IDENTIFICATION (FEIN #): 661043412

STATES SALES TAX-EXEMPT #: B23528 (Must be different for school/district #)

CHARITABLE GAMING LICENSE (Y/N)

By signing below, each officer acknowledges that they have read and agree to follow the Booster/External Support Agreement and Accounting Procedures for Kentucky School Activity Funds, "Redbook"

President Courtney Shattuck Vice-President - Open -

Bookkeeper [Signature] Secretary Jennifer Kopp

☒ Treasurer Jessica Wolff (KCSD employees ineligible to serve)

Principal [Signature]

Superintendent/Designee Muelata

Board Meeting Date 10/6/25

**KENTON COUNTY SCHOOL DISTRICT
Booster/External Support Group Application**

SCHOOL YEAR: 2015-2016 SCHOOL: Simon Kenton High School

NAME OF BOOSTER/EXTERNAL SUPPORT GROUP: SK Volleyball Boosters

APPLIED FOR BY: Amy Kinkunas

The following documents are required and must be attached prior to the Board reviewing application:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Written By-Laws | <input checked="" type="checkbox"/> Copy of Treasurers Bond (required if annual budget exceeds \$19,999) |
| <input checked="" type="checkbox"/> Annual Budget | <input checked="" type="checkbox"/> List of Officers |
| <input checked="" type="checkbox"/> Signed Agreement | <input checked="" type="checkbox"/> Affidavit signed by all Officers (See Below) |
| <input checked="" type="checkbox"/> Proof of Liability Coverage (\$2,000,000 Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence
\$5,000 med expense coverage per person, KCBE as additional insured) | |

NAME OF BANK AND ACCOUNT #: Trust

FEDERAL EMPLOYER IDENTIFICATION (FEIN #): 27-8275322

STATES SALES TAX-EXEMPT #: NA (Must be different for school/district #)

CHARITABLE GAMING LICENSE: Y/N NO

By signing below, each officer acknowledges that they have read and agree to follow the Booster/External Support Agreement and Accounting Procedures for Kentucky School Activity Funds, "Redbook"

President Jim Jock Vice-President Stacey Hams

Bookkeeper _____ Secretary Leah Ross

Treasurer Amy Kinkunas (KCSD employees ineligible to serve)

Principal [Signature]

Superintendent/Designee Muelata

Board Meeting Date 10/6/25

STUDENTS

09.33 AP.2

Booster/External Support Group Application

SCHOOL YEAR: 2025-26 SCHOOL: Summit View Academy

NAME OF BOOSTER/EXTERNAL SUPPORT GROUP: SVA Cheer Boosters Inc

APPLIED FOR BY: Lindsay Heeger

The following documents are required and must be attached prior to the Board reviewing application:

X Written By-Laws n/a Copy of Treasurers Bond (required if annual budget exceeds \$19,999)
X Annual Budget X List of Officers
X Signed Agreement X Affidavit signed by all Officers (See Below)
X Proof of Liability Coverage (\$2,000,000 Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence; \$5,000 med expense coverage per person, KCBE as additional insured)

NAME OF BANK Huntington Bank AND ACCOUNT #: 01714885989


FEDERAL EMPLOYER IDENTIFICATION (FEIN #): 99-2347551

STATE SALES TAX EXEMPT # 31954 (MUST BE DIFFERENT FOR SCHOOL/DISTRICT #)

CHARITABLE GAMING LICENSE: Y/N No-not needed for our fundraisers

By signing below, each officer acknowledges that they have read and agree to follow the Booster/External Support Agreement and Accounting Procedures for Kentucky School Activity Funds, "Redbook".

President Josh Torres  Vice-President Kimberly Brumfiel 

Bookkeeper Holly Reed /Lindsay Heeger Secretary Britni Wing 

Treasurer Holly Reed  (KCSO employees ineligible to serve)

Principal Jason Loreaux 

Superintendent/Designee Muelate Board Meeting Date 10/6/25




STUDENTS

09.33 AP.2

Booster/External Support Group Application

SCHOOL YEAR: 2025-2026

SCHOOL: Twenhofel Middle School

NAME OF BOOSTER/EXTERNAL SUPPORT GROUP: Twenhofel Middle School PTSA

APPLIED FOR BY: Laura Conway

The following documents are required and must be attached prior to the Board reviewing application:

X Written By-Laws N/A Copy of Treasurers Bond (required if annual budget exceeds \$19,999)

X Annual Budget X List of Officers

X Signed Agreement X Affidavit signed by all Officers (See Below)

X Proof of Liability Coverage (\$2,000,000 Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence; \$5,000 med expense coverage per person, KCBE as additional insured)

NAME OF BANK Heritage Bank AND ACCOUNT #: 307914

FEDERAL EMPLOYER IDENTIFICATION (FEIN #): 61-1156957

STATE SALES TAX EXEMPT # _____ (MUST BE DIFFERENT FOR SCHOOL/DISTRICT #)

CHARITABLE GAMING LICENSE: Y/N No

By signing below, each officer acknowledges that they have read and agree to follow the Booster/External Support Agreement and Accounting Procedures for Kentucky School Activity Funds, "Redbook".

President Laura Conway Vice-President d Sebastian

Bookkeeper _____ Secretary Brandy Moore

Treasurer Whitney Butler (KCSO employees ineligible to serve)

Principal _____

Superintendent/Designee Murillo Board Meeting Date 10/6/25

Kaitlyn N Helson 8/8/25

EXP- 3/27/2027

