

**RINEYVILLE ELEMENTARY SCHOOL-BASED
DECISION MAKING COMMITTEE MINUTES
August 18, 2025**

The Rineyville Elementary School-Based Decision Making Council met on August 18, 2025. Ms. Breeding called the meeting to order at 3:17 p.m.

The following members were present: Andrea Musselman, Bree Cunningham, Stephanie Breeding, Anjelica Lewis, and Lisa Biddle. Michelle Young joined via Google Meet

I. OPENING BUSINESS

A. RECOGNITION OF VISITORS

There were no visitors

B. AGENDA APPROVAL

The agenda was reviewed and approved by A. Musselman motion to approved and seconded by M. Young, motion carried

II. MAY MINUTES

The minutes from May were reviewed and M. Young motioned to approve as amended, seconded by B. Cunningham. All members were in favor, motion carried

III. COMMITTEE MINUTES

- a. Safety Committee met and discussed beginning of the year safety requirements such as protocols for carrying red bags everywhere, and ensuring that all rooms have black paper to cover windows. B. Cunningham mentioned that some rooms that are not classrooms do not have black door window coverings. S. Breeding will have our safety committee or safety officer ensure those get out into rooms or offices with windows in the door.
- b. PBIS committee met and reviewed our new flow chart used to manage student behavior. A tiered system will be used with students where only administration will be allowed to take the entire recess as a consequence.
- c. Instructional committee met and discussed our schools math goals of the year which include an increased use of manipulatives. They also discussed our new writing alignment as it relates to cursive writing. Teachers would like to see some curriculum or resources that directly teach the Zane Blosser method of cursive writing. The cursive writing expectations for the 25-26 school year may need to be adjusted slightly this year to cover gaps from last year.
- d. Climate committee met and discussed some proposed service projects that would include staff and students. They discussed ways to clean up/make our social media presence better and broader. They also discussed ideas for helping improve attendance school-wide. A. Lewis asked if our school sends out guidelines for flu season etc. S. Breeding shared that our nurse will, and that we also put info into the student handbook as well.

IV. PTT CHECKING ACCOUNT REVIEW

PTT checking account was reviewed: S. Breeding shared that we monitor PTT accounts to keep everyone in the loop since we are now a PTT that governs ourselves. Our PTT includes family members and at least one staff rep. Our current staff member is Stephanie Farley. The current account balance is \$14,362.63

V. FINANCIAL REPORTS

See attached

VI. STAFFING

a. Hiring

Currently have 2 positions open. We need 1 Special Education Teacher and 1 office assistant, which will be utilized half time in the office and half time in the classroom. S. Breeding shared that she will continue to monitor applications for approved applicants.

VII. APPROVE ESS CALENDAR

The ESS calendar was reviewed by the committee, L. Biddle motioned to approve and seconded by B. Cunningham. All members were in favor, motion passed.

VIII. APPROVE STUDENT AND STAFF HANDBOOKS

Handbooks were reviewed by the committee, B. Cunningham motioned to approve, seconded by M. Young. All members were in favor, motion passed.

IX. APPROVE EMERGENCY MANAGEMENT HANDBOOK

Handbooks were reviewed by the committee. A. Musselman motioned to approve, seconded by L. Biddle. All members were in favor, motion passed

X. APPROVE START AND END OF DAY TIMES

S. Breeding shared that our current start time is 7:30Am and end time is 2:15PM. M. Young motioned to approve, seconded by A. Lewis. All members were in favor, motion carried.

XI. SBDM TRAINING

Training has been completed by B. Cunningham and L. Biddle. All other members plan to attend the September and October training sessions.

XII. SBDM MEETING DATES

The committee decided on the meeting dates for 25-26 SY. They agreed to meet at 4:45PM on the following dates:

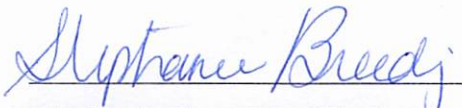
Sept. 10, Oct. 15, Nov. 12, Dec. 10, Jan. 14, Feb. 11, Mar. 11, Apr. 15, May 13

XIII. NEW BUSINESS

- a. S. Breeding shared that admin and FRC are working on a new program involving social workers to serve as a team to meet with parents of children who have chronic attendance problems. S. Breeding shared that so far, parents have been very receptive to the program.
- b. S. Breeding shared that our school is trying to be more proactive with bus behavior issues. Administration taught students bus behavior and expectations on the first day of school, and they are encouraging all bus drivers to write students up immediately when inappropriate behaviors occur. A. Lewis suggested that those expectations be sent out to parents as well so that they can reiterate them with their children.
- c. S. Breeding encouraged our new parent members of SBDM to be listening for parent concerns and to share with our committee as needed.

XIV. ADJOURNMENT

B Cunningham motioned to adjourn, seconded by M. Young. All members were in favor, meeting was adjourned at 4:17PM.



Stephanie Breeding, Chairperson

Date 9/12/25



Rebecca Moore, Secretary

Date 9-12-25