

**Lincoln Trail Elementary**  
**Site Base Decision-Making Council**  
**August 11 2025**  
**Meeting Minutes**

Kelly Miller, chairperson of the LTES SBDM Council called the meeting to order at 2:46 PM. Members present were Lindsey Garverich, Tracy Hardeman, Teress Rachael, Casey Robichaud and via facetime Kaila Simpson.

Casey Robichaud made the motion to approve the meeting agenda. Linsey Garverich seconded the motion. **Motion 26-05 Carried.**

Tracy Hardeman made the motion to approve the July Meeting Minutes. Kaila Simpson seconded. **Motion 26-06 Carried.**

**Good News Report-** Lots of great things to report! Teachers PLD went well. Kindercamp and Open House both had enormous participation! Staff opening day were treated with breakfast provided by the school's PTA. The first days of school went smoothly.

**Student Achievement-** The girls basketball tryouts will be next week.

**Reviews/Approval-** The Site Base reviewed the 2025-26 ESS Budget. Tracy Hardeman made the motion to approve. Lindsey Garverich seconded the motion. **Motion 26-07** Carried. The site base reviewed the ESS Calendar for 2025-26. Casey Robichaud made the motion to approve. Teress Rachel seconded the motion. **Motion 26-08** Carried.

**Student Activity Fund Report-** The council reviewed the school's Student Activity Budget Report for the month of July and the Enrollment Report. No Accidents or PBIS Data to report for the first days of the new school year.

**Upcoming Deadlines/Events-**

- No School Monday, 9/2 Labor Day
- SBDM Member Training Dates
- The next Site Base meeting will be held Monday, September 8, 2025 at 2:45 PM in the school's conference room.

**Adjournment-** Casey Robichaud made the motion to adjourn. Lindsey Garverich seconded the motion. **Motion 26-09** Carried. The meeting ended at 3:02 PM.