

**CHRISTIAN COUNTY BOARD OF EDUCATION
BOARD OF EDUCATION MEETING
HOPKINSVILLE, KENTUCKY
MINUTES OF REGULAR BOARD MEETING
AUGUST 21, 2025
6:00 P.M.**

REGULAR BOARD MEETING

The Christian County Board of Education met on Thursday, August 21, 2025, at 6:00 P.M. for a Regular Board Meeting.

BOARD MEMBERS PRESENT:

BOARD MEMBERS ABSENT:

Mr. Tom Bell, Chair

Mr. Lindsey Clark, Vice-Chair

Ms. Ambrea Watkins

Ms. Erin Westerfield

Ms. Rebecca Pepper

Mr. Chris Bentzel, Superintendent and Board Secretary

Also present: Mr. Jack Lackey, Jr., School Board Attorney, Administrators, and Guests

ACTION/ITEMS

CCPS MISSION, INVOCATION, PLEDGE, AND CALL TO ORDER

Mr. Bell opened the meeting by reading the CCPS Mission Statement. Mr. Bell and Ms. Westerfield then led the invocation and prayer, followed by the Pledge of Allegiance. Mr. Bell called the meeting to order at 6:03 P.M.

#30 APPROVAL OF AGENDA

Motion by Mr. Clark, second by Ms. Westerfield, to approve the Agenda as presented (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Westerfield, Ms. Watkins, Ms. Pepper Mr. Bell

Voting No: NONE

PRESENTATIONS:

FINANCE UPDATE

Jessica Darnell, Director of Finance, was present to provide the Board with a finance update (a copy of which is attached to the minutes.)

The intent of the update is to keep the Board informed with the financial status of Christian County Public Schools and to also update them if any new state or federal guidance has been received.

Ms. Westerfield provided a Steering Committee Update.

Dr. John Ebert
531 Southwind Drive
Hopkinsville, KY 42240

Caleb Ballard
16988 Herndon Oak Grove Rd.
Oak Grove, KY 42262

Kathy Detraz
Hopkinsville, KY

Motion by Mr. Clark, second by Ms. Pepper, to Approve to Set the FY2025-2026 Real Property Tax Rate at 39.0 Cents; Set the FY2025-2026 Personal Property Tax Rate at 42.1 Cents; Set the FY 2025-2026 Motor Vehicle Tax Rate at 56.6 Cents; Set the FY2025-2026 Permissive Utility Tax at 3% and Exempt Tax on Aircraft and Watercraft (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Pepper, Ms. Watkins, Ms. Westerfield, Mr. Bell

Voting No: NONE

Motion by Mr. Clark, second by Ms. Watkins, to Approve the Invoice to Hafer Architects for the New Christian County High School Project (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Watkins, Ms. Westerfield, Ms. Pepper, Mr. Bell

Voting No: NONE

#33 DISCUSSION/APPROVAL PAYMENT APPLICATION NUMBER TWENTY FOUR (24) TO ALLIANCE CORPORATION AND INDIVIDUAL CONTRACTORS FOR THE NEW CHRISTIAN COUNTY HIGH SCHOOL PROJECT

Motion by Mr. Clark, second by Ms. Westerfield, to Approve Payment Application Number Twenty Four (24) to Alliance Corporation and Individual Contractors for the New Christian County High School (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Westerfield, Ms. Pepper, Ms. Watkins, Mr. Bell

Voting No: NONE

#34 DISCUSSION/APPROVAL BIDS FOR MAIN KITCHEN EQUIPMENT FOR THE NEW CHRISTIAN COUNTY HIGH SCHOOL

Motion by Mr. Clark, second by Ms. Pepper, to approve the Bid from C&T Design & Equipment Co. for the Main Kitchen Equipment for the New Christian County High School (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Pepper, Ms. Watkins, Ms. Westerfield, Mr. Bell

Voting No: NONE

#35 DISCUSSION/APPROVAL BIDS FOR CULINARY KITCHEN EQUIPMENT FOR THE NEW CHRISTIAN COUNTY HIGH SCHOOL

Motion by Mr. Clark, second by Ms. Westerfield, to approve the Bid from C&T Design & Equipment Co. for the Culinary Kitchen Equipment for the New Christian County High School (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Westerfield, Ms. Pepper, Ms. Watkins, Mr. Bell

Voting No: NONE

#36 DISCUSSION/APPROVAL CONTRACT WITH STUPPY GREENHOUSE FOR THE NEW CHRISTIAN COUNTY HIGH SCHOOL

Motion by Mr. Clark, second by Ms. Pepper, to approve the Contract with Stuppy Greenhouse for the New Christian County High School (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Pepper, Ms. Watkins, Ms. Westerfield, Mr. Bell

Voting No: NONE

#37 DISCUSSION/APPROVAL TO REQUEST BIDS FOR SEEDING AT THE NEW CHRISTIAN COUNTY HIGH SCHOOL

Motion by Mr. Clark, second by Ms. Westerfield, to approve to Request Bids for Seeding at the New Christian County High School.

Voting Yes: Mr. Clark, Ms. Westerfield, Ms. Watkins, Ms. Pepper, Mr. Bell

Voting No: NONE

#38 DISCUSSION/APPROVAL ACADEMY PRINCIPAL JOB DESCRIPTION

Motion by Mr. Clark, second by Ms. Watkins, to approve the Academy Principal Job Description (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Watkins, Ms. Westerfield, Ms. Pepper, Mr. Bell

Voting No: NONE

#39 DISCUSSION/APPROVAL INSTRUCTIONAL ADMINISTRATOR JOB DESCRIPTION

Motion by Mr. Clark, second by Ms. Pepper, to approve the Instructional Administrator Job Description (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Pepper, Ms. Watkins, Ms. Westerfield, Mr. Bell

Voting No: NONE

#40 DISCUSSION/APPROVAL OPERATIONS ADMINISTRATOR JOB DESCRIPTION

Motion by Mr. Clark, second by Ms. Watkins, to approve the Operations Administrator Job Description (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Watkins, Ms. Westerfield, Ms. Pepper, Mr. Bell

Voting No: NONE

#41 DISCUSSION/APPROVAL STUDENT SERVICES ADMINISTRATOR JOB DESCRIPTION

Motion by Mr. Clark, second by Ms. Westerfield, to approve the Student Services Administrator Job Description (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Westerfield, Ms. Pepper, Ms. Watkins, Mr. Bell

Voting No: NONE

#42 DISCUSSION/APPROVAL BOARD POLICY 09.1224 – ONLINE, VIRTUAL, AND REMOTE LEARNING - FIRST READING

Motion by Mr. Clark, second by Ms. Pepper, to approve the Board Policy 09.1224 – Online, Virtual, and Remote Learning - First Reading (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Pepper, Ms. Watkins, Ms. Westerfield, Mr. Bell

Voting No: NONE

#43 CONSENT AGENDA

Motion by Mr. Clark, second by Ms. Watkins, to approve to the following Consent Agenda:

- A) Financial Matters:
 - 1. Approval of Monthly Financial Reports and Authorize Payment of Bills
 - 2. Other
- B) Approval of Minutes Regular Board Meeting held July 17, 2025 and Regular Board Meeting/Workshop held on August 7, 2025
- C) Approval School Related Trip Request
- D) Approval School Related Fund Raiser Requests
- E) Approval to Increase Stipend for Middle School Volleyball Coach from \$2,500 to \$3,500 to be Funded by Boosters
- F) Approval Request to Establish CCMS Football Booster Club
- G) Approval Updated Academy Coach Job Description
- H) Approval Service Agreement between Christian County Public Schools and Cumberland Hall Hospital
- I) Approval Memorandum of Agreement between Christian County Public Schools and Pennyroyal Regional MH-MR Board, Inc.
- J) Approval Memorandum of Understanding between Christian County Public Schools and Pennyroyal Healthcare Services, Inc. DBA Community Medical Clinic
- K) Approval Surplus Technology Items
- L) Approval Memorandum of Understanding between Christian County Public Schools and Murray State University
- M) Approval 2025-2026 Trauma Informed Care Plan
- N) Approval Revised 2025-2026 CCPS Master Bell Schedule
- O) Acknowledgement of Updated Board Procedure 03.2332 AP.2 – Established Daily Work Schedule

- P) Approval Superintendent Contracted Day Calendar
- Q) Acknowledgement Receipt of Personnel Matters/Reports
- R) Approval Shortened School Day Request
- S) Approval Shortened School Day Request
- T) Approval Shortened School Day Request
- U) Approval Shortened School Day Request
- V) Approval Reimbursement Rate Increase and Impact on Adult Meal Price
- W) Establish Next Regular Board Meeting/Workshop for September 4, 2025, 6:00 P.M. and Regular Board Meeting for September 18, 2025, 6:00 P.M. in the Board Room at the Central Office
- X) Other

Voting Yes: Mr. Clark, Ms. Watkins, Ms. Westerfield, Ms. Pepper, Mr. Bell

Voting No: NONE

INDIVIDUAL BOARD MEMBER AND SUPERINTENDENT COMMENTS AND CONCERNS

Mr. Bell, Mr. Clark, Ms. Pepper, and Mr. Bentzel all provided individual comments and/or concerns.

#44 ADJOURN

Motion by Mr. Clark, second by Ms. Pepper, to adjourn (6:59 P.M.)

Voting Yes: Mr. Clark, Ms. Pepper, Ms. Westerfield, Ms. Watkins, Mr. Bell

Voting No: NONE

APPROVED CHAIRPERSON _____

APPROVED SECRETARY _____