



Assistant Superintendent Report September 2025

Teaching & Learning Highlights

- Held a districtwide Early Release Day focused on **Artificial Intelligence** in education, led by J. Seward and myself. The staff engaged in hands-on exploration of AI tools to enhance instruction while also reviewing appropriate uses of AI in the classroom.
- I trained all evaluators on the renewal of the Certified Evaluation Plan to ensure consistency, compliance, and high-quality feedback for staff.
- Observed strong collaboration within K-12 PLCs as teachers implemented pacing guides, WIN / FOCUS time planning, and MTSS protocols.
- Began attending the Professional Learning Consortium at NKCES to collaborate with regional leaders on instructional improvement and innovation.
 - Honored to be selected as a featured speaker for the inaugural **SproutED Conference** at NKCES this spring, where I will represent Bellevue and share our work around Educator Wellness.
- I attended a session on **Northern Kentucky University's P-12 outreach programs** and am excited to expand partnerships in areas such as gifted/talented, financial literacy, and career exploration.

MTSS & Instructional Supports

- The SPF team met with both building leadership teams to establish roles and responsibilities in our new MTSS framework.
- Elementary and secondary BASE teams met to review Tier 1 supports and develop norms and a meeting agenda for their monthly meetings.
- **MAP testing is complete districtwide**, and GES is currently administering **i-Ready assessments**.
- The **SEB Screener window opens next week** for all students.

- Both buildings have launched a **new MTSS referral form** to streamline supports and interventions.
- Myself, both principals, and the curriculum specialist are attending an MTSS professional development next week facilitated by *Character Strong*.

Curriculum Development & Implementation

- Teachers began implementation of Traverse Social Studies in grades 6–12, with coaching support available.
- Ninth Grade Integrated Science course officially launched, blending OpenSciEd Chemistry and Biology.
- CharacterStrong lessons are being embedded weekly or bi-weekly across all K–12 classrooms.
- “Tiger Tracks” K–5 specials rotation kicked off, including an upcoming section on college and career exploration.
- Sara and I are co-authoring an article for the **Bellevue Community News** to highlight our district’s **Guaranteed and Viable Curriculum** work and celebrate the efforts of our teachers.

Communication & Collaboration

- Launched the *Monthly Revue Calendar* for internal staff communication; feedback has been positive regarding improved clarity and transparency.
- Family newsletter templates were streamlined to align with the district’s External Communication Plan.
- Met with both principals to develop and align ESS budgets for the current school year and next summer to maximize instructional impact.

Upcoming Focus Areas

- Preparing for fall data reviews to monitor progress toward district goals in academics, attendance/behavior/SEL, mental health, and family engagement.
- Supporting Professional Growth Plan goals and aligning coaching cycles to teacher-identified needs.
- Expanding the Educators Rising program to provide additional leadership and service opportunities.

- Monitoring the rollout of new curriculum adoptions and pacing guide implementation.

G&T / EL / Curriculum Specialist / Transition Coordinator

Specialist reports resume this month and will be included in the board attachments.

Upcoming Important Dates:

- September 12-19: “I Matter” Initiative during Tiger Tracks - led by SPF & Mental Health Specialist
- September 15-19: SEL Screener Window
- September 17 & 18: MTSS Training with Character Strong
- September 22: Substitute Teacher Training (make-up date)
- September 25: *New to the Vue* Session #1, 3:30–4:30
- September 30: Professional Growth Plans Due
- October 1: District MTSS Meeting #1

Respectfully Submitted By:
Tiffany Hicks

Learner - Communication - Achiever - Positivity - Strategic